

GARDEN STATE MUNICIPAL JOINT INSURANCE FUND MEETING AGENDA

January 25, 2012

Organizational Meeting

Woodbridge Hilton, Iselin, NJ – 11:00 am

▪ **MEETING OF FUND COMMISSIONERS CALLED TO ORDER**

▪ **OPEN PUBLIC MEETING ACT STATEMENT**

In accordance with the Open Public Meetings Act, notice of this meeting was provided by:

1. Sending sufficient notice to the Fund's designated newspapers, the Newark Star Ledger and The Times of Trenton
2. Filing advanced written notice of this meeting with each member municipality; and
3. Posting notice of this meeting on the Public Bulletin Board of all member municipalities.

▪ **PLEDGE OF ALLEGIANCE**

▪ **SWEARING IN OF NEW FUND COMMISSIONERS**

- Borough of Haddon Heights – Edward S. Forte, Jr.
- Bloomfield Township – Raymond McCarthy
- Township of Parsippany – Troy Hills – Jasmine Lim
- Berkeley Township – Carmen Amato, Jr.

▪ **ROLL CALL OF FUND COMMISSIONERS**

▪ **APPROVAL OF MINUTES OF 12/20/11 MEETING**

▪ **ADJOURN SINE DIE MEETING**

Chairs vacated – Chairman asks Executive Director to Chair Meeting

▪ **ELECTION OF CHAIRPERSON AND SECRETARY**

- Request for nominations
- Election of Chairperson and Secretary
- Swearing in by Fund Attorney

▪ **ELECTION OF EXECUTIVE COMMITTEE**

- Request for nominations
- Election of Executive Committee
- Swearing in by Fund Attorney

▪ **MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER**

▪ **ROLL CALL OF FUND COMMISSIONERS**

▪ **ADOPTION OF RESOLUTIONS**

- Resolution 1-12 – Election of Chairman & Secretary

- Resolution 2-12 – Establishing Public Meeting Procedures
 - Resolution 3-12 – Establishing Fiscal Management Plan
 - Resolution 4-12 – Establishing Fund Records Program
 - Resolution 5-12– Establishing 2012 Plan of Risk Management
 - Resolution 6-12 – Approving Fund Service Providers
 - Resolution 7-12 – Approving Claims Payments
 - Resolution 8-12 – Approving Disbursements
 - Resolution 9-12 – Appointing 2012 Approved Counsel
 - Resolution 10-12 – Approving New Members
 - Resolution 11-12 – Approving revised Final 2012 Budget
-

REPORTS

- **EXECUTIVE DIRECTOR – NIP GROUP (Earl Miller)**
 - Final 2012 Budget
 - Transition to new claims TPA
 - Financial Fast Track Report
 - Investment Report
 - Financial Disclosure Statements
 - Committees
 - Hurricane Irene Flood Claims - Update
- **SAFETY DIRECTOR – PMA GROUP (Walt Reibrich)**
 - Report on Safety Committee Meeting
- **UNDERWRITING MANAGER’S REPORT (Terry Dermody)**
- **CLAIMS TPA – PMA GROUP (Earl Miller)**
- **TREASURER’S REPORT (Patrick DeBlasio)**
- **ADJOURN TO EXECUTIVE SESSION TO DISCUSS CLAIMS COMMITTEE REPORT**
- **NEW BUSINESS**
- **OPEN FORUM**
- **ADJOURNMENT**