

**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND  
MEETING MINUTES  
January 29<sup>th</sup> 2014  
Woodbridge Hilton Iselin, NJ Sunset Room at 11:00am**

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**MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND CALLED TO ORDER AT 11:07 AM.**

**OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD**

**PLEDGE OF ALLEGIANCE**

▪ **SWEARING IN OF NEW FUND COMMISSIONERS**

- Town of Guttenberg – Mayor Gerald R. Drasheff
- Town of Kearny – Kim Bennett (Alt.)
- Borough of Totowa – Joseph Wassel

**ROLL CALL OF FUND COMMISSIONERS –**

Jim Rodino – Chairman  
Christopher Reid - Absent  
Barbara Russo  
Ted Ehrenberg  
Brad Palatucci – Absent  
Tom Czerniecki  
Tim Dacey - Absent  
Jim McManimon  
Theresa Casagrande  
Eleanor McGovern  
Peter Valesi - Absent  
Edward Forte - Absent  
John Barrett  
Paul Zarbetski  
Joan Hullings - Absent  
Quentin Wiest  
Jeff Filiatreault  
Kim Bennett  
Robert Ordway  
Greg Whitehead  
Nancy Koblis  
Russ Jones  
Cesar Correa  
Marc Dashield - Absent  
Tim Quinn  
Ann Cucci - Absent  
Doug Marvin  
Robert Lombard  
Jasmine Lim

Frank Ruggiero  
Kathleen Green  
Mark Krane  
Mike Matheis  
Mayor Gerald R. Drasheff  
Kim Bennett  
Joseph Wassel

## **APPROVAL OF MINUTES**

### **MOTION TO APPROVE MINUTES OF 12/18/13 MEETING**

**MOTION:** Commr. Marvin

**SECOND:** Commr. Correa

**ABSTAIN:** Commr. Russo, Commr. Ehrenberg, and Commr. Ruggiero

#### **▪ MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER**

#### **▪ ADJOURN MEETING SINE DIE**

Chairman asked Executive Director to Chair meeting. Mr. Miller asked for nominations for the positions of Chairperson and Secretary and for the Executive Committee.

#### **▪ ELECTION OF CHAIRPERSON AND SECRETARY**

- Commr. Krane nominated Commr. Rodino for Chairperson, with the nomination seconded by Commr. Correa and Commr. Jones nominated Commr. Valesi for Secretary (absent), with the nomination seconded by Chairman Rodino. No further nominations proposed.
- Swearing in of Chairperson by Fund Attorney. Secretary Valesi will be sworn in at next Fund Meeting.

#### **▪ ELECTION OF EXECUTIVE COMMITTEE – Members remain the same**

- Executive Committee now consists of:
  - City of Rahway
  - Borough of North Plainfield
  - Township of Freehold
  - Union Township
  - Hamilton Township
  - Township of Warren
  - Township of Livingston
  - Borough of New Providence

**MOTION:** Commr. Krane

**SECOND:** Commr. Matheis

**VOTE:** Unanimous

#### **▪ MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER**

#### **▪ ADOPTION OF RESOLUTIONS**

## **MOTION TO ADOPT RESOLUTIONS**

Commr. Krane suggested that the first resolution vote should be Resolution 10-14 Approving Applications for new members.

- Resolution 10-14 – Approving New Members

**MOTION:** Commr. Correa

**SECOND:** Commr. Krane

**VOTE: ROLL CALL**

Jim Rodino – Chairman  
Christopher Reid - Absent  
Barbara Russo  
Ted Ehrenberg  
Brad Palatucci – Absent  
Tom Czerniecki  
Tim Dacey - Absent  
Jim McManimon  
Theresa Casagrande  
Eleanor McGovern  
Peter Valesi - Absent  
Edward Forte - Absent  
John Barrett  
Paul Zarbetski  
Joan Hullings - Absent  
Quentin Wiest  
Jeff Filiatreault  
Kim Bennett  
Robert Ordway  
Greg Whitehead  
Nancy Koblis  
Russ Jones  
Cesar Correa  
Marc Dashield - Absent  
Tim Quinn  
Ann Cucci - Absent  
Doug Marvin  
Robert Lombard  
Jasmine Lim  
Frank Ruggiero  
Kathleen Green  
Mark Krane  
Mike Matheis  
Mayor Gerald R. Drasheff  
Kim Bennett  
Joseph Wassel

- Chairman Rodino requested that resolutions 1 thru 6 to be voted on as a group.
  - Resolution 1-14 – Election of Chairman and Secretary

- Resolution 2-14 – Establishing Meeting Procedure
- Resolution 3-14 – Establishing Fiscal Management Plan
- Resolution 4-14 – Establishing Fund Records Program
- Resolution 5-14 – Establishing 2014 Plan of Risk Management
- Resolution 6-14 – Approving Fund Service Providers

**MOTION:** Commr. Matheis

**SECOND:** Commr. Jones

**ABSTAIN:** Commr. Wassel

**VOTE: ROLL CALL**

Jim Rodino – Chairman  
 Christopher Reid - Absent  
 Barbara Russo  
 Ted Ehrenberg  
 Brad Palatucci – Absent  
 Tom Czerniecki  
 Tim Dacey - Absent  
 Jim McManimon  
 Theresa Casagrande  
 Eleanor McGovern  
 Peter Valesi - Absent  
 Edward Forte - Absent  
 John Barrett  
 Paul Zarbetski  
 Joan Hullings - Absent  
 Quentin Wiest  
 Jeff Filiatreault  
 Kim Bennett  
 Robert Ordway  
 Greg Whitehead  
 Nancy Koblis  
 Russ Jones  
 Cesar Correa  
 Marc Dashield - Absent  
 Tim Quinn  
 Ann Cucci - Absent  
 Doug Marvin  
 Robert Lombard  
 Jasmine Lim  
 Frank Ruggiero  
 Kathleen Green  
 Mark Krane  
 Mike Matheis  
 Mayor Gerald R. Drasheff  
 Kim Bennett

- Resolution 7-14 – Approving Certain Disbursements totaling \$3,704,032.72

**MOTION:** Commr. Ehrenberg

**SECOND:** Commr. Correa

**ABSTAIN:** Wassel

**VOTE: ROLL CALL**

Jim Rodino – Chairman  
Christopher Reid - Absent  
Barbara Russo  
Ted Ehrenberg  
Brad Palatucci – Absent  
Tom Czerniecki  
Tim Dacey - Absent  
Jim McManimon  
Theresa Casagrande  
Eleanor McGovern  
Peter Valesi - Absent  
Edward Forte - Absent  
John Barrett  
Paul Zarbetski  
Joan Hullings - Absent  
Quentin Wiest  
Jeff Filiatreault  
Kim Bennett  
Robert Ordway  
Greg Whitehead  
Nancy Koblis  
Russ Jones  
Cesar Correa  
Marc Dashield - Absent  
Tim Quinn  
Ann Cucci - Absent  
Doug Marvin  
Robert Lombard  
Jasmine Lim  
Frank Ruggiero  
Kathleen Green  
Mark Krane  
Mike Matheis  
Mayor Gerald R. Drasheff  
Kim Bennett

- Resolution 8-14 – Approving Claims Payments totaling \$1,135,124

**MOTION:** Commr. Ehrenberg

**SECOND:** Commr. Matheis

**ABSTAIN:** Wassel

**VOTE: ROLL CALL**

Jim Rodino – Chairman

Christopher Reid - Absent  
Barbara Russo  
Ted Ehrenberg  
Brad Palatucci – Absent  
Tom Czerniecki  
Tim Dacey - Absent  
Jim McManimon  
Theresa Casagrande  
Eleanor McGovern  
Peter Valesi - Absent  
Edward Forte - Absent  
John Barrett  
Paul Zarbetski  
Joan Hullings - Absent  
Quentin Wiest  
Jeff Filiatreault  
Kim Bennett  
Robert Ordway  
Greg Whitehead  
Nancy Koblis  
Russ Jones  
Cesar Correa  
Marc Dashield - Absent  
Tim Quinn  
Ann Cucci - Absent  
Doug Marvin  
Robert Lombard  
Jasmine Lim  
Frank Ruggiero  
Kathleen Green  
Mark Krane  
Mike Matheis  
Mayor Gerald R. Drasheff  
Kim Bennett

Commr. Casagrande asked prior to the vote why defense panel firms do not have a contract with the GSMJIF. Mr. Miller explained that the Fund does issue an RFQ for the position, however; it is not common practice among JIF's to have a contract with the GSMJIF. Fund Counsel will research further and advise. Commr. Casagrande also asked if an updated Supplemental Assessment Plan could be produced for the Commissioners' review and Mr. Miller advised that one could be provided once the actuarial review was complete.

- Resolution 9-14 – Appointing 2014 Approved Counsel  
**MOTION:** Commr. Correa  
**SECOND:** Commr. Filiatreault  
**VOTE:** Unanimously approved.
- Resolution 11-14 Approving Final Budget 2014  
**MOTION:** Commr. Ehrenberg  
**SECOND:** Commr. Marvin

## **VOTE: ROLL CALL**

Jim Rodino – Chairman  
Christopher Reid - Absent  
Barbara Russo  
Ted Ehrenberg  
Brad Palatucci – Absent  
Tom Czerniecki  
Tim Dacey - Absent  
Jim McManimon  
Theresa Casagrande  
Eleanor McGovern  
Peter Valesi - Absent  
Edward Forte - Absent  
John Barrett  
Paul Zarbetski  
Joan Hullings - Absent  
Quentin Wiest  
Jeff Filiatreault  
Kim Bennett  
Greg Whitehead  
Nancy Koblis  
Russ Jones  
Cesar Correa  
Marc Dashield - Absent  
Tim Quinn  
Ann Cucci - Absent  
Doug Marvin  
Robert Lombard  
Jasmine Lim  
Frank Ruggiero  
Kathleen Green  
Mark Krane  
Mike Matheis  
Joseph Wassel  
Mayor Gerald R. Drasheff  
Kim Benett

### **Executive Director – NIP Group - E. Miller**

- Fast Track - Mr. Miller advised that, as has been the custom, the year end Fast Track report is being reconciled with the 2013 year end actuarial report and will be provided once the analysis is complete.
- Investment Report - Investment returns are lower in 2013 vs. 2012 because no trades were made to realize additional gains. Fund assets remained primarily invested in the same instruments as the previous year.
- Financial Disclosure Statements – the Commissioners were asked to provide Ms. Delgado with copies of their Financial Disclosure Statements.
- PEJIF – the PEJIF launched successfully effective 1/1/14 with four members – Passaic, Plainfield, Perth Amboy and West New York.

- 2014 Coverage Improvements – Mr. Hall reported on the coverage improvements negotiated with the Fund’s excess carriers.

**Wellness, Safety and EPL Training – A. Ven Graitis – Wellness** – The GSMJIF Wellness Committee will be rolling out a Biggest Loser Challenge to start in March and to run approximately 2-3 months. Employee incentives will be provided, weekly bulletins and progress updates distributed, with percent of body weight being evaluated.

EPL training should be scheduled as needed with PMA and/or the EANJ. In2vate on line training will also be rolled out to supplement training.

The Safety First pilot program is ongoing and meetings are being scheduled. Updates will be provided at future meetings.

**Claims Update – Robert Persico** – Bob presented an update on the IVOS Claim system implementation. The go live date is February 3<sup>rd</sup> and staff training will take place during the last week in January. The old AS-400 system will continue in operation and the members can still review claim notes by way of the 400 system.

On –line claim reporting will continue as is and in about 30 days training for members who want to review notes from IVOS will take place.

**Treasurer’s Report – Patrick DeBlasio** - Mr. DeBlasio reviewed the monthly treasurer’s report and cash management account and advised that the Fund has met all outstanding obligations and its financial position is secure.

Commr. Ruggiero requested Treasury reports for years 2012 and 2013 to make comparisons on the movement of surpluses and deficits in all Fund years.

**MOTION TO ADJOURN TO EXECUTIVE SESSION, NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12(B), TO DISCUSS PENDING OR ANTICIPATED LITIGATION (CLAIMS)**

**MOTION TO ADJOURN TO EXECUTIVE SESSION TO DISCUSS CLAIMS**

**MOTION:** Commr. Correa  
**SECOND:** Commr. Filiatreault  
**VOTE:** Unanimous

**ADJOURN TO PUBLIC SESSION**

**MOTION TO APPROVE CLAIMS**

**MOTION:** Commr. Matheis  
**SECOND:** Commr. Lombard  
**VOTE:** Unanimous

**Claims:**



**Ewing Township Liability Claim - Granted Settlement Authority**  
**Montclair Township Liability Claim - Granted Settlement Authority**  
**Hamilton Township WC Claim - Granted Settlement Authority**

**MOTION:** Commr. Matheis  
**SECOND:** Commr. Correa

**NEW BUSINESS**

**OPEN FORUM**

**MOTION TO ADJOURN**

Commissioner Rodino made a motion to adjourn the meeting at 12:23PM and Commissioner Drasheff seconded the motion. Motion carried unanimously.

Prepared by E. Miller.

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Earl Miller

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James Rodino

**ALSO PRESENT:**

Earl Miller – NIP  
Madeline Delgado – NIP  
David Springer – NIP Group  
Robert Persico – NIP  
James Renner – NIP  
Jonathan Hall – NIP  
Anthony Ven Graitis – NIP  
Debbie Perillo - NIP  
Robert Smith – NIP  
Wendy Wiebalk – NIP  
Brian Erlandsen - BGIA  
George Littler – AGA  
Mike O’Connell- Pringle, Quinn, Anzano  
Patrick DeBlasio – Treasurer  
Walter Reibrich – PMA  
Ken Child – PMA  
Dave Weightman – PMA  
Michael Sabbagh – GR Murray  
Cindy Lisa – Danskin Agency  
Mike Lovett – Warren Township  
Sanders Reynoso – SIP  
Judith Cannon – Qual-Lynx  
John Geaney – Capehart Scatchard  
Francis Kelly - BGIA

BettyAnne Stinchcomb – New Providence  
Sonia Brown – Township of North Brunswick  
Mark Boyles – PMAMC  
LaTonya Jackson – GR Murray  
Louis Beckerman – Beckerman & Co.  
Ilene Laursen – Conner Strong