



**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND
MEETING MINUTES
October 22nd , 2014
The Crowne Plaza in Monroe Township, NJ at 11:00am**

MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND CALLED TO ORDER AT 11:15 AM.

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

PLEDGE OF ALLEGIANCE

Jim Rodino
Chris Reid
Barbara Russo - Absent
Ted Ehrenburg
Lisa O'Neill
Chris Muraglia - Absent
Tim Dacey - Absent
Joanna Mustafa
Theresa Casagrande
Eleanor McGovern
Peter Valesi
John DiStefano - Absent
Edward Forte - Absent
Lou Guarino
Paul Zarbetski - Absent
Joan Hullings
Quentin Wiest - Absent
Jeff Filiatreault
Michael Martello
Laura Reinertsen
Greg Whitehead
Nancy Koblis
Russ Jones
Cesar Correa
Tim Strafford
Tim Quinn
Ann Cucci - Absent
Doug Marvin
Sonia Brown
Paula Cozzarelli
Frank Ruggiero - Absent
Joseph Wassel
Karen Caulfield
Mark Krane
Mike Matheis



APPROVAL OF MINUTES

MOTION TO APPROVE MINUTES OF 9/17/14 MEETING

MOTION: Commr. Correa

SECOND: Commr. Valesi

ABSTAIN: Commr. Jones, Koblis, Martello, Caulfield, Brewster, Wassel

MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER

▪ ADOPTION OF RESOLUTIONS

MOTION TO ADOPT RESOLUTIONS

- **Resolution 31-14 – Approving Certain Disbursements totaling \$414,772 and;**
- **Resolution 32-14 – Approving Claims Payments totaling \$1,265,564**

MOTION: Commr. Guarino

SECOND: Commr. Hullings

ABSTAIN: Caulfield

VOTE: ROLL CALL

Jim Rodino

Chris Reid

Barbara Russo - Absent

Ted Ehrenburg

Lisa O'Neill

Chris Muraglia - Absent

Tim Dacey - Absent

Joanna Mustafa

Theresa Casagrande

Eleanor McGovern

Peter Valesi

John DiStefano - Absent

Edward Forte - Absent

Lou Guarino

Paul Zarbetski - Absent

Joan Hullings

Quentin Wiest - Absent

Jeff Filiatreault

Michael Martello

Laura Reinertsen

Greg Whitehead

Nancy Koblis

Russ Jones

Cesar Correa

Tim Strafford

Tim Quinn

Ann Cucci - Absent

Doug Marvin



Sonia Brown
 Paula Cozzarelli
 Frank Ruggiero - Absent
 Joseph Wassel
 Karen Caulfield
 Mark Krane
 Mike Matheis

- **Resolution 33-14** – Concerning a Supplemental Assessment - Commissioner Casagrande spoke in opposition to the resolution and there was considerable discussion among the Commissioners on the merits of deferring further consideration of a supplemental assessment until the 4th quarter of 2016. Commissioner Reid moved the motion, Commissioner Ehrenberg seconded and the vote was as follows:

VOTE: YAY

Reid
 O’Neil
 Valesi
 Guarino
 Filiatreault
 Jones
 Correa
 Marvin
 Rodino
 Matheis

VOTE: NAY

Ehrenberg
 Mustafa
 Casagrande
 McGovern
 Hullings
 Martello
 Reinertsen
 Whitehead
 Quinn
 Brown
 Cozzarelli
 Krane

ABSTAIN:

Koblis
 Stafford
 Wassel
 Caulfield

ABSENT VOTE Not Counted:

Berkeley Heights
 Eastampton
 Englewood
 Guttenberg
 Haddon Heights
 Harrison
 Hoboken
 Morristown
 Rahway

Executive Director – NIP Group - E. Miller

- **Financial Fast Track** – Mr. Miller reported that there had been small surplus changes in the Fast Track result since last month, but the overall change was minimal at (\$4,798).
- **Pro Forma 2015 Assessment Budget** – Mr. Miller reviewed the pro forma 2015 assessment budget, noting an overall YOY increase of 2.7%. Negotiations are still underway with excess carriers that may reduce the excess insurance expense further. Commissioner Krane requested an expense exhibit and Mr. Miller advised that one would be presented to the Finance and Budget Committee in conjunction with the budget review at its November meeting. There were no other questions on the budget.
- **Prospects (J. Hall)** – Underwriting is in process for Belleville Township, Cinnaminson Township, Freehold Borough, Roxbury Township, Borough of South River, Vernon Township, and Vernon Township MUA.
- **Renewal (J. Hall)** – We have received renewal submissions from all members, with only a few missing individual applications. If any members desire Pollution coverage through the GSMJIF, and are not currently participating, please work with your Risk Managers to secure and submit all information as soon as possible.



Wellness, Safety and EPL Training – A. Ven Graitis, VP of Risk Control – Wellness, EPL and Safety & Wendy Wiebalk Litigation Manager

- **Police Action Plan - A. Ven Graitis** – The Police Action Plan is in place. An announcement regarding the Police Subcommittee meeting date will be made shortly but will likely be for either late November or early December. Details on handcuff-restraint and verbal de-escalation training will be provided at the subcommittee meeting.
- **Wellness- A. Ven Graitis** – It has been agreed that a formal Wellness Committee will be formed to support and enhance wellness activities sponsored by the GSMJIF. The Wellness Committee will serve as the focal point for communication on issues pertaining to current and emerging Wellness and Employee Health activities, contests, programs, and to support member efforts in creating a local wellness program. Nominees for wellness committee member positions will be considered and results announced at the next Fund Safety meeting.
- **EPL – A. Ven Graitis** - All members should take advantage of available EPL training offered through PMA, the EANJ and available on-line through In2vate. Training must be provided to all employees at least every two years, preferably every year.
- **Dissemination of Model Jury charge Survey and Discussion – W. Wiebalk** - Wendy circulated a 5 question questionnaire for the members to fill out in regard to their EPL policies and procedures.

Claims Update – Robert Persico Vice President Claims

- **Proper Identification for proper hospital billing - R. Persico** – Bob reviewed how injured employees should identify themselves at medical facilities so that billing will be sent directly to Qual-lynx and not to the employees’ residence or private health care carrier. Subsequently identification cards were provided to those members who wanted them so they can be used or given to hospital admissions by employees when treatment is provided.

Treasurer’s Report – Patrick DeBlasio

- Mr. DeBlasio reviewed the monthly treasurer’s report and cash management account and advised that the Fund has met all outstanding obligations and its financial position is secure.

MOTION TO ADJOURN TO EXECUTIVE SESSION, NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12(B), TO DISCUSS PENDING OR ANTICIPATED LITIGATION (CLAIMS)

MOTION TO ADJOURN TO EXECUTIVE SESSION TO DISCUSS CLAIMS

MOTION: Commr. Ehrenburg
SECOND: Commr. Correa
VOTE: Unanimous

ADJOURN TO PUBLIC SESSION

MOTION TO APPROVE CLAIMS



MOTION: Commr. Ehrenburg
SECOND: Commr. Cozzarelli
VOTE: Unanimous

Claims:

**North Brunswick WC Claim- Granted Settlement Authority
Livingston Township – WC Claim – Granted Settlement**

MOTION: Commr. Brown
SECOND: Commr. Valesi

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Commissioner Rodino made a motion to adjourn the meeting at 12:18PM and Commissioner Stinchcomb seconded the motion. Motion carried unanimously.

Prepared by E. Miller.

Earl Miller

James Rodino

ALSO PRESENT:

Earl Miller – NIP
Madeline Delgado – NIP
Steve Edwards – BGIA
Robert Persico – NIP
James Renner – NIP
Jonathan Hall – NIP
Anthony Ven Graitis – NIP
Robert Smith – NIP
Wendy Wiebalk – NIP
Brian Erlandsen – BGIA
George Crosby - BGIA
Francis Kelly – NIP
Patrick DeBlasio – Treasurer
Michael O’Connell – PQA
Walt Reibrich – PMA
Steve Daveggia – NIP
Cindy Lisa – Danskin



David Balken – Balken Risk
Dom Cinelli – Brown & Brown Metro
Ken Child – PMAMC
David Weightman – PMAMC
Ilene Laursen – CS & Buckelew
Ray Vaughn – AGA
LaTonya Jackson – GR Murray
Judith Cannon – Qual-Lynx
Mike Lovett – Warren Township
Lt. Jim Andrinopoulos - Caldwell
Glenn Jacobs – Fairview Insurance
Larry Graham – Fairview Insurance
Gregory Whitehead – Lawrence Township