



**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND  
MEETING MINUTES**

**November 12<sup>th</sup> 2015**

**The Hotel Woodbridge Iselin, NJ Room – 210 at 11:00am**

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**MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND CALLED TO ORDER AT 11:03 AM.**

**OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD**

- **MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF FUND COMMISSIONERS:**

Jim Rodino  
Chris Reid - Absent  
Barbara Russo - Absent  
Matt Watkins  
Paul Carelli - Absent  
Michael King - Absent  
Eric Shubiger - Absent  
Tim Dacey  
Hillary Hyser  
Allyson Cinquegrana  
Eleanoer McGovern  
Peter Valesi  
Joseph B. Bellina  
Mayor Gerald Drasheff - Absent  
Edward Forte - Absent  
Lou Guarino  
Paul Zarbetski  
Scott Luthman  
Quentin Wiest - Absent  
Louis Palazzo  
Michael Martello  
Laura Reinertsen  
Greg Whitehead  
Nancy Koblis  
Russ Jones  
Tim Stafford  
Tim Quinn  
Jillian Barrick - Absent  
Doug Marvin  
Sonia Brown



Paula Cozzarelli - Absent  
Frank Ruggiero - Absent  
John Waryas – Absent  
Karen Caulfield  
Mark Krane  
Mike Matheis - Absent

- **APPROVAL OF MINUTES**

MOTION TO APPROVE MINUTES OF 10/28/15 MEETING

**MOTION:** Commr. Guarino  
**SECOND:** Commr. Brown  
**ABSTAIN:** Commr. Dacey; McGovern; Martello; Marvin; Luthman

- **ADOPTION OF RESOLUTIONS**

- **MOTION TO ADOPT RESOLUTIONS**

- **Resolution 28-15 – Approving Certain Disbursements totaling \$118,728.80**
- **Resolution 27-15 – Approving Claims Payments totaling \$ 1,401,129**

**MOTION:** Commr. Watkins  
**SECOND:** Commr. Dacey

**VOTE: ROLL CALL**

Jim Rodino  
Chris Reid – Absent  
Barbara Russo – Absent  
Matt Watkins  
Paul Carelli – Absent  
Michael King – Absent  
Eric Shubiger – Absent  
Tim Dacey  
Hillary Hyser  
Allyson Cinquegrana  
Eleanor McGovern  
Peter Valesi  
Joseph B. Bellina  
Mayor Gerald Drasheff – Absent  
Edward Forte – Absent  
Lou Guarino  
Paul Zarbetski  
Scott Luthman



Quentin Wiest - Absent  
Louis Palazzo  
Michael Martello  
Laura Reinertsen  
Greg Whitehead  
Nancy Koblis  
Russ Jones  
Tim Stafford  
Tim Quinn  
Jillian Barrick - Absent  
Doug Marvin  
Sonia Brown  
Paula Cozzarelli - Absent  
Frank Ruggiero - Absent  
John Waryas – Absent  
Karen Caulfield  
Mark Krane  
Mike Matheis - Absent

## REPORTS

### Executive Director – NIP Group – J. Hall

- **Fast Track** - Mr. Hall indicated that the Fast Track Report has been delayed due to meeting scheduling. He noted that there have been no meaningful changes from the September Fast Track report. The October report will be distributed to all Commissioners as soon as it is available.
- **Draft 2016 Budget** – Mr. Hall presented the Draft 2016 Budget and the drivers (loss fund rates, excess rates, expenses, and exposures). There were no questions from the membership.
- **Status of 2016 RFP's** –All submitted RFP's have been logged and will be reviewed at the executive meeting this afternoon after the GSMJIF meeting. We will advise of the Executive Committee's recommendation for 2016 at the next Commissioners' meeting.
- **Survey Results** – Mr. Hall indicated that we have received results for surveys which were very informative and insightful. We are exploring ways to streamline the meetings and avoid duplication between the Safety Committee and Fund Commissioners' meetings. We are also exploring meeting facilities and alternate locations and will report back to the Commissioners.
- **Prospects** – Mr. Hall advised that currently in review are submissions from South Orange, North Bergen and Town of Seacaucus.

### Wellness, Safety and EPL Training – A. Ven Graitis – Wellness

- **Wellness Update** - The next wellness challenge will be announced this week. It is “What is our next Wellness Challenge?”. Members are being asked to send in their idea for our next wellness challenge by December 9. The GSMJIF Wellness Committee will vote for the top three ideas. Each member will submit one idea, preferably from their local Wellness Committee. Members



submitting an idea will receive credit for participation in the event for the Wellness Incentive Program (WIP). WIP yearly awards will also be provided at the next fund meeting.

- **EPL Committee Update** - The EPL committee will meet to discuss a proposed EPL audit of member files by the EANJ. Details will be announced at the next meeting after the EPL Committee convenes.
- **LEL Risk Control Update** - Claims and Risk Control personnel are discussing the use of an “LEL Police Expert” to assist with claims and risk control operations for complex and high potential law enforcement liability claims. Denis Connell from Connell Consulting has been interviewed and is currently our top candidate. Retired Chief Connell is a former Police Chief from Clark and currently provides training for many of the JIF’s in NJ on Police Supervisory Training. He is known as an expert on police matters, has been involved as an expert for certain litigation, and is interested in working with the GSMJIF. Upon receiving Commissioner Crane’s recommendation, Risk Control will obtain Commissioner Quinn’s and Commissioner Marvin’s opinion on Denis Connell’s qualifications and report back to the Commissioners at the December meeting.
- TACT training seminars are scheduled for 11/20, 12/4, and 12/18 at Howell, Berkeley, and North Plainfield respectively.
- **Treasurer’s Report – *Patrick DeBlasio*** - Mr. DeBlasio reviewed the monthly treasurer’s report and cash management account and advised that the Fund has met all outstanding obligations and its financial position is secure.

**MOTION TO ADJOURN TO EXECUTIVE SESSION, NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12(B), TO DISCUSS PENDING OR ANTICIPATED LITIGATION (CLAIMS)**

**MOTION TO ADJOURN TO EXECUTIVE SESSION TO DISCUSS CLAIMS**

**MOTION:** Commr. Watkins  
**SECOND:** Commr. Dacey  
**VOTE:** Unanimous

**ADJOURN TO PUBLIC SESSION**

**MOTION:** Commr. Watkins  
**SECOND:** Commr. Caulfield  
**VOTE:** Unanimous

**MOTION TO APPROVE CLAIMS**

**MOTION:** Commr. Watkins  
**SECOND:** Commr. Caulfield

**Claims:**

**Bloomfield Township GL/LEL Claim - Granted Settlement Authority**  
**Township of Union LEL Claim– Granted Settlement Authority**  
**Township o Livingston WC Claim – Granted Settlement Authority**



**VOTE: ROLL CALL**

Jim Rodino  
Chris Reid - Absent  
Barbara Russo - Absent  
Matt Watkins  
Paul Carelli - Absent  
Michael King - Absent  
Eric Shubiger - Absent  
Tim Dacey  
Hillary Hyser  
Allyson Cinquegrana  
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Jillian Barrick - Absent  
Doug Marvin  
Sonia Brown  
Paula Cozzarelli - Absent  
Frank Ruggiero - Absent  
John Waryas – Absent  
Karen Caulfield  
Mark Krane  
Mike Matheis - Absent

**NEW BUSINESS**

**OPEN FORUM**

**MOTION TO ADJOURN**



Commissioner Rodino made a motion to adjourn the meeting at 11:44AM and Commissioner Watkins seconded the motion. Motion carried unanimously.

Prepared by J. Hall.

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Jonathan Hall

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James Rodino

**ALSO PRESENT:**

Earl Miller  
Madeline Delgado – NIP  
Robert Persico – NIP  
Jonathan Hall – NIP  
Anthony Ven Graitis – NIP  
Conrad Cyriax - NIP  
Robert Smith – NIP  
Wendy Wiebalk – NIP  
Michael O’Connell – PQA  
Patrick DeBlasio – Treasurer  
BettyAnne Stinchcomb - New Providence  
Allyson M. Cinquegrana – Fair Haven  
Ilene Laursen – Conner Strong  
Francis Kelly – BGIA  
Ed Vath – PMAMC  
Marc Strauss – PMAMC  
Vicky Sjulander – Balken Risk  
Paul Zarbetski – Harrison  
Ken Child – PMAMA  
David Balken – Balken Risk  
Greg Whitehead – Lawrence Township  
Latonya Brennan – AJ Gallagher  
Tom Fitzpatrick – Fairview Insurance  
Ray Vaughn – Amalgamated Insurance  
Dom Cinelli – Brown & Brown  
Renee Nelms – Qual-Lynx  
George Crosby – BGIA  
Greg DerAsourian – BGIA