



**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND
MEETING MINUTES**

October 28th 2015

The Crowne Plaza Monroe Township, NJ Room Jamesburg Room – at 11:00am

MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND CALLED TO ORDER AT 11:06 AM.

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

- **MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER**

PLEDGE OF ALLEGIANCE

ROLL CALL OF FUND COMMISSIONERS:

Jim Rodino
Chris Reid - Absent
Barbara Russo - Absent
Matt Watkins
Paul Carelli - Absent
Michael King - Absent
Eric Shubiger - Absent
Tim Dacey - Absent
Joanna Mustafa
Theresa Casagrande
Fred Tompkins
Peter Valesi
Joseph B. Bellina
Mayor Gerald Drasheff - Absent
Edward Forte - Absent
Lou Guarino
Paul Zarbetski
Joan Hullings
Quentin Wiest - Absent
Louis Palazzo
Michael Martello - Absent
Laura Reinertsen
Greg Whitehead
Nancy Koblis
Russ Jones
Tim Stafford
Tim Quinn
Jillian Barrick
BettyAnn Stinchcomb
Sonia Brown



Paula Cozzarelli
Pat Mizerek
John Waryas – Absent
Karen Caulfield
Mark Krane
Mike Matheis

- **APPROVAL OF MINUTES**

MOTION TO APPROVE MINUTES OF 9/30/15 MEETING

MOTION: Commr. Stinchcomb

SECOND: Commr. Matheis

ABSTAIN: Commr. Valesi; Matheis; Bellina; Guarino; Hullings;
Mustafa; Watkins; Barrick

- **ADOPTION OF RESOLUTIONS**

- **MOTION TO ADOPT RESOLUTIONS**

- **Resolution 26-15 – Approving Certain Disbursements totaling \$400,469.75**
- **Resolution 27-15 – Approving Claims Payments totaling \$ 1,414,271**

MOTION: Commr. Stinchcomb

SECOND: Commr. O’Neill

VOTE: ROLL CALL

Jim Rodino
Chris Reid _ Absent
Barbara Russo - Absent
Matt Watkins
Paul Carelli - Absent
Michael King - Absent
Eric Shubiger - Absent
Tim Dacey - Absent
Joanna Mustafa
Theresa Casagrande
Fred Tompkins
Peter Valesi
Joseph B. Bellina
Mayor Gerald Drasheff - Absent
Edward Forte - Absent
Lou Guarino
Paul Zarbetski
Joan Hullings
Quentin Wiest - Absent
Louis Palazzo
Michael Martello - Absent



Laura Reinertsen
Greg Whitehead
Nancy Koblis
Russ Jones
Tim Stafford
Tim Quinn
Jillian Barrick
BettyAnn Stinchcomb
Sonia Brown
Paula Cozzarelli
Pat Mizerek
John Waryas – Absent
Karen Caulfield
Mark Krane

REPORTS

Executive Director – NIP Group – J. Hall

- **Fast Track** - Mr. Hall indicated that there hasn't been much change compared to the past reports (July & August.) Mr. Hall discussed the ProForma \$4.7 million all-years surplus once the Supplemental Assessment is booked.
- **ProForma 2016 Budget** – Mr. Hall presented the ProForma 2016 Budget and the drivers (loss fund rates, excess rates, expenses, and exposures). There were no questions from the membership.
- **Member Renewals** – Mr. Hall indicated that all renewals have been received with the exception of 2 members. He asked them to please have the outstanding renewals to be submitted via their risk managers.
- **Prospects** – Mr. Hall listed the prospects who have submitted to the GSMJIF for 2016 membership.

Wellness, Safety and EPL Training – A. Ven Graitis – Wellness

- **Police Training: Brit Seminar Recap, Connell Consulting, TACT** - Brit Insurance hosted their inaugural regional risk management seminar titled, "Liability Prevention and Risk Management in Law Enforcement: Tips for Improvement in Ten Areas that Make a Real Difference," on Thursday, October 15, 2015, 9:00 a.m. to 2:00 p.m. at the Senior Citizens Center in Union. Approximately 70 people attended. The speakers were Randy Means, founding partner of the Charlotte-based Thomas & Means Law Firm, specializes entirely in police operations and administration and assists a broad national clientele, and Sgt. Jim Craige of the Alexandria (VA) Police Department where he manages its Tactical Computer System. Topics included Recruiting and Hiring the Right People to be Police Officers, Proper Use of Policy and Directives Manuals, Enhanced but Low-Cost Training and Testing Systems, Managing Use of Force and High Speed Driving, and Use of Body Worn Cameras and Other Recording Devices. has also partnered with Connell Consulting to provide police supervisory training with additional classes being provided in November. TACT training seminars are being scheduled for this year into early 2016.



- **Wellness Update** - The Wellness Committee met and the next challenge will be “What is our next Challenge”. Members will provide one challenge idea to be voted upon by the GSMJIF Wellness Committee. Notice of the event will be sent out in early November.
- **EPL Committee Update** -The EPL committee is being reformed and volunteers are being sought. Please contact Wendy or Anthony if you are interested.
- **Stewardship Reports** - Stewardship reports are currently being sent out and will be discussed at upcoming member SCMs
- **Treasurer’s Report – *Patrick DeBlasio*** - Mr. DeBlasio reviewed the monthly treasurer’s report and cash management account and advised that the Fund has met all outstanding obligations and its financial position is secure.

MOTION TO ADJOURN TO EXECUTIVE SESSION, NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12(B), TO DISCUSS PENDING OR ANTICIPATED LITIGATION (CLAIMS)

MOTION TO ADJOURN TO EXECUTIVE SESSION TO DISCUSS CLAIMS

MOTION: Commr. Matheis
SECOND: Commr. Jones
VOTE: Unanimous

ADJOURN TO PUBLIC SESSION

MOTION: Commr. Valesi
SECOND: Commr. Brown
VOTE: Unanimous

MOTION TO APPROVE CLAIMS

MOTION: Commr. Stinchcomb
SECOND: Commr. Valesi

Claims:

Borough of North Plainfield Indemnity- Granted Settlement Authority
Howell Township WC Claim– Granted Settlement Authority
Howell Township WC Claim– Granted Settlement Authority
Township of Morris WC Claim – Granted Settlement Authority
Middlesex Borough Indemnity – Granted Settlement Authority
Borough of New Providence – WC Claim – Settlement Granted
Township of Hamilton WC Claim- Settlement Granted



VOTE: ROLL CALL

Jim Rodino
Chris Reid _ Absent
Barbara Russo - Absent
Matt Watkins
Paul Carelli - Absent
Michael King - Absent
Eric Shubiger - Absent
Tim Dacey - Absent
Joanna Mustafa
Theresa Casagrande
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Greg Whitehead
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Russ Jones
Tim Stafford
Tim Quinn
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Pat Mizerek
John Waryas – Absent
Karen Caulfield
Mark Krane

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Commissioner Rodino made a motion to adjourn the meeting at 11:55AM and Commissioner Stinchcomb seconded the motion. Motion carried unanimously.

Prepared by J. Hall.



Jonathan Hall

James Rodino

ALSO PRESENT:

Earl Miller
Madeline Delgado – NIP
Robert Persico – NIP
Jonathan Hall – NIP
Anthony Ven Graitis – NIP
Conrad Cyriax - NIP
Robert Smith – NIP
Wendy Wiebalk – NIP
Steve Edwards – BGIA
George Crosby – BGIA
Brian Erlandsen – BGIA
Paul Anzano – Pringle, Quinn & Anzano
John Geaney – Capehart Scachard
Ken Child – PMAMA
Ilene Laursen – Conner Strong
Francis Kelly – BGIA
David Balken – Balken Risk
David Weightman – PMAMC
Tom Fitzpatrick – Fairview Insurance
Matthew Struck – Brown & Brown
Lou Beckerman – Beckerman & Co.
Robert Smith – NIP