



GARDEN STATE MUNICIPAL JOINT INSURANCE FUND MEETING AGENDA

January 27th, 2016

**Hotel Woodbridge at Metro Park Iselin, NJ – at 11:00am – 203
MEETING OF FUND COMMISSIONERS CALLED TO ORDER**

- **OPEN PUBLIC MEETING ACT STATEMENT**

In accordance with the Open Public Meetings Act, notice of this meeting was provided by:

1. Sending sufficient notice to the Fund's designated newspapers, the Newark Star Ledger and The Times of Trenton
2. Filing advanced written notice of this meeting with each member municipality; and
3. Posting notice of this meeting on the Public Bulletin Board of all member municipalities.

- **PLEDGE OF ALLEGIANCE**

- **SWEARING IN OF NEW FUND COMMISSIONERS**

- Township of North Bergen –Robert Pittfield
- Township of North Bergen – Christopher Pianese
- Township of South Orange Village – Barry Lewis
- Township of South Orange Village – Adam Loehner

- **ROLL CALL OF FUND COMMISSIONERS**

- **APPROVAL OF MINUTES OF 12/16/15 MEETING**

- **ADJOURN SINE DIE MEETING**

- Chairs vacated – Chairman asks Executive Director to Chair Meeting

- **ELECTION OF CHAIRPERSON AND SECRETARY**

- Request for Nominations
- Election of Chairperson and Secretary
- Swearing in by Fund Attorney

- **ELECTION OF EXECUTIVE COMMITTEE**

- Request for Nominations
- Election of Executive Committee
- Swearing in by Fund Attorney

- **MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER**

- **ROLL CALL OF FUND COMMISSIONERS**

- **ADOPTION OF RESOLUTIONS**

- Resolution 01-16 – Certifying the Election of Chairperson and Secretary
- Resolution 02-16 - Establishing Meeting Procedures
- Resolution 03-16 – Establishing Fiscal Management Plan
- Resolution 04-16 – Establishing Fund Records Program
- Resolution 05-16 – Establishing 2016 Plan of Risk Management
- Resolution 06-16 – Approving Fund Service Providers
- Resolution 07-16 – Appointing 2016 Approved Counsel
- Resolution 08-16 – Resolution 10-16 – Approving New Members
- Resolution 09-16 – Approving Final 2016 Fund Budget
- Resolution 10-16 - Approving Certain Disbursements
- Resolution 11-16 – Approving Claims Payments

REPORTS

- **EXECUTIVE DIRECTOR – NIP GROUP (Jonathan Hall)**
 - Financial Fast Track Report Status – YE 2015
 - Financial Disclosure Statements
 - Investment Report
 - Meeting Locations

- **UNDERWRITING REPORTS – Robert Smith**
 - Introduction
 - 2016 Coverage Improvements
 - Website Update
 - Renewal Summaries
 - Quasi Municipal Entities
 - Website Virus Scans

- **SAFETY DIRECTOR – PMA GROUP (Ken Child) NIP Group (Anthony Ven Graitis)**
 - Safety Incentive Program
 - Wellness
 - EPL Audits

- **CLAIMS REPORT – Conrad Cyriax, Wendy Wiebalk, James Renner & Robert Persico**
 - 2015 Claims Statistic Summary

- **TREASURER’S REPORT (Patrick DeBlasio)**

- **ADJOURN TO EXECUTIVE SESSION TO DISCUSS CLAIMS COMMITTEE REPORT**

- **NEW BUSINESS**

- **OPEN FORUM**

- **ADJOURNMENT**

Our next meeting will be held at the Hotel Woodbridge in Metro Park in Iselin NJ on February 24th, 2016 at 11am.