



**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND
MEETING MINUTES
March 23rd 2016
The Hotel Woodbridge Iselin, NJ Room – Ballroom at 11:00am**

MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND CALLED TO ORDER AT 11:07 AM.

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER

PLEDGE OF ALLEGIANCE

SWEARING IN OF FUND COMMISSIONERS:

- Township of Parsippany-Troy Hills – Ann Cucci
- Township of North Bergen –Robert Pittfield
- Township of North Bergen – Christopher Pianese
- Township of South Orange Village – Barry Lewis
- Township of South Orange Village – Adam Loehner

ROLL CALL OF FUND COMMISSIONERS:

Jim Rodino
Mark Vannella
Barbara Russo
Matthew Watkins
Paul Carelli - Absent
Michael King - Absent
Eric Shubiger - Absent
Tim Dacey
Hilary Hyser
Teresa Casagrande
Eleanor McGovern
Joseph Bellina
Gerald Drasheff - Absent
Jack Merryfield - Absent
Lou Guarino
Paul Zarbetski - Absent
Shayne SantaLucia
Quentin Wiest - Absent
Louis Palazzo
Michael Martello - Absent
Laura Reinertsen - Absent
Greg Whitehead



Nancy Koblis
Russ Jones
Tim Stafford
Tim Quinn
Jillian Barrick - Absent
Doug Marvin
Robert Lombard
Ann Cucci
Frank Ruggiero
Barry Lewis
John Waryas
Karen Caulfield
Mark Krane – Absent
John Gross

APPROVAL OF MINUTES UPDTE

MOTION TO APPROVE MINUTES OF 2/17/16 MEETING

MOTION: Commr. Watkins

SECOND: Commr. Ruggiero

ABSTAIN: Commr's. Russo; Guarino; Bellina; Krane; Lombard; McGovern;
Pianese; Lewis; Pittfield; Loehner; Camera

MOTION TO ADOPT RESOLUTIONS

Resolution 12-16 – Approving Certain Disbursements \$1,217,287.13

Resolution 12-16 – Approving Claims Payments \$3,972,448

MOTION: Commr. Ruggiero

SECOND: Commr. Lombard

VOTE: Roll Call

Jim Rodino
Mark Vannella
Barbara Russo
Matthew Watkins
Paul Carelli - Absent
Michael King - Absent
Eric Shubiger - Absent
Tim Dacey
Hilary Hyser
Teresa Casagrande
Eleanor McGovern
Joseph Bellina
Gerald Drasheff - Absent



Jack Merryfield - Absent
Lou Guarino
Paul Zarbetski - Absent
Shayne SantaLucia
Quentin Wiest - Absent
Louis Palazzo
Michael Martello - Absent
Laura Reinertsen - Absent
Greg Whitehead
Nancy Koblis
Russ Jones
Tim Stafford
Tim Quinn
Jillian Barrick - Absent
Doug Marvin
Robert Lombard
Ann Cucci
Frank Ruggiero
Barry Lewis
John Waryas
Karen Caulfield
Mark Krane – Absent
John Gross

REPORTS

Executive Director – NIP Group – Jonathan Hall

- **Financial Fast Track Report** – Mr. Hall discussed the Year-End Actuarial Report and the Financial FastTrack Reports through February 2016.
- **Financial Disclosure Statements** – Mr. Hall reminded Commissioners and Alternate Commissioners that the Financial Disclosure Statements are due no later than April 30, 2016.
- **Risk Management Consultant Agreement** – Mr. Hall reminded members that have not filed their 2016 Risk Management Consultant agreements to please send them in as soon as possible.

UNDERWRITING REPORTS – Robert Smith

- **Cyber Security** – Special Presentation by Harbor Technology Group at April meeting Robert advised on the discussion on utilizing IT to scan for viruses and discussion of recent Crypto-Lock attacks on municipalities.

SAFETY DIRECTOR – PMA GROUP (Ken Child) NIP Group (Anthony Ven Graitis)



- **Presentation – Body Worn Cameras/J. More (Response Law) & Captain J. Parham (Linden Police Department)** –Presentation by Captain John Parham regarding body worn cameras, the challenges of implementation and resulting benefits.
- **Distracted Driving Training via SNCC** – Safety National, the provider of on line SERVE training for emergency responders, has offered a distracted driving on line training module available for all drivers. The course is interactive and tests the operator during various scenarios, teaching the dangers of driving while distracted. The training will be rolled out to all member employees during the month of April.
- **Department of Park and Recreation - Playground Safety** – Playground safety inspections have been on going at many member locations. Please contact your safety representative to schedule inspections of your parks and playgrounds.
- **Wellness** – The Garden State Municipal Joint Insurance Fund CPR/AED Wellness Challenge is ongoing and is receiving a great amount of interest from member municipalities. Employees trained in basic CPR/AED from March 21 to May 27 will be eligible for prizes. Once the training is complete and the CPR cards are issued to the newly certified employees, each member must email the final list of certified employees including their names and their departments to a Wellness Committee member. This list will be used for issuing reimbursement amounts and determining employee and municipality winners of the challenge.
- **SIP Awards** - Safety incentive awards were provided to 21 member municipalities, where 7 members received additional awards for superior performance. In total, over \$25,000 of award money were provided to GSMJIF member municipalities following best practices as outlined in the GSMJIF Safety Incentive Program.

TREASURER’S REPORT – Patrick DeBlasio

- Mr. DeBlasio reviewed the monthly treasurer’s report and cash management account and advised that the Fund has met all outstanding obligations and its financial position is secure.

MOTION TO ADJOURN TO EXECUTIVE SESSION, NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12(B), TO DISCUSS PENDING OR ANTICIPATED LITIGATION (CLAIMS)

MOTION TO ADJOURN TO EXECUTIVE SESSION TO DISCUSS CLAIMS

MOTION: Commr. Dacey
SECOND: Commr. Reinertsen
VOTE: Unanimous

ADJOURN TO PUBLIC SESSION



MOTION: Commr. Lombard
SECOND: Commr. McGovern
VOTE: Unanimous

MOTION TO APPROVE CLAIMS

MOTION: Commr. Reinertsen
SECOND: Commr. Pallazo
ABSTAIN: Commr. Unanimous

Claims:

Ewing Township WC Claim - Granted Settlement Authority
Township of Kearny WC Claim– Granted Settlement Authority
Township of Maplewood Ind. Claim – Granted Settlement Authority
Township of Morris WC Claim - Granted Settlement Authority

VOTE: ROLL CALL:

Jim Rodino
Mark Vannella
Barbara Russo
Matthew Watkins
Paul Carelli - Absent
Michael King - Absent
Eric Shubiger - Absent
Tim Dacey
Hilary Hyser
Teresa Casagrande
Eleanor McGovern
Joseph Bellina
Gerald Drasheff - Absent
Jack Merryfield - Absent
Lou Guarino
Paul Zarbetski - Absent
Shayne SantaLucia
Quentin Wiest - Absent
Louis Palazzo
Michael Martello - Absent
Laura Reinertsen - Absent
Greg Whitehead
Nancy Koblis
Russ Jones
Tim Stafford
Tim Quinn



Jillian Barrick - Absent
Doug Marvin
Robert Lombard
Ann Cucci
Frank Ruggiero
Barry Lewis
John Waryas
Karen Caulfield
Mark Krane – Absent
John Gross

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Commissioner Rodino made a motion to adjourn the meeting at 11:44AM and Commissioner Dacey seconded the motion. Motion carried unanimously.

Prepared by J. Hall.

Jonathan Hall

James Rodino

ALSO PRESENT:

Jonathan Hall – NIP
David Springer – NIP
Steve Edwards – BGIA
Robert Persico – NIP
Anthony Ven Graitis – NIP
Conrad Cyriax - NIP
James Renner - NIP
Robert Smith – NIP
Wendy Wiebalk – NIP
Brian Erlandsen - BGIA
Michael O’Connell – PQA
Patrick DeBlasio – Treasurer
Madeline Delgado – NIP
George Crosby – BGIA



Michael Sabbagh – Richard Knowles Agency
Latonya Brennan – AJ Gallagher
Sanders Reynoso – SIP
Ilene Laursen – Conner Strong
Renee Nelms – Qual-Lynx
Pat Mizerek – Rahway
Adam Loehner - South Orange Village
Jeremy Solomon – Bob Smith & Associates
Francis Kelly – BGIA

Glenn Jacobs – Faiview
Thea Isabella – First MCO
Andrew Scibilia – First MCO
Lou Beckerman – Beckerman & Co.
Capt. Jonathan Parham – Linden Police Department
Ken Child – PMA
Dominick Cinelli – Brown & Brown
Doug Borden – Borden Perlman
Marc Strauss – PMA
Ed Vath – PMA
David Weightman – PMA
Brut Gicko – PMA
Tammeisha Smith – Alamo Insurance
Luis Alamo – Alamo Insurance
John Geaney – Capehart Scatchard
Virginia Murphy – Township of Morris
Mike Lovett – Warren Township
Michael O’Connell – PQA
BettyAnne Stinchcomb – New Providence