



**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND
MEETING MINUTES
December 16th 2015
The Hotel Woodbridge Iselin, NJ Room – 203 at 11:00am**

MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND CALLED TO ORDER AT 11:06 AM.

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

- **MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER**

PLEDGE OF ALLEGIANCE

SWEARING IN OF FUND COMMISSIONERS:

- Borough of Totowa – John Waryas

ROLL CALL OF FUND COMMISSIONERS:

Jim Rodino
Mark Vanella - Absent
Barbara Russo
Matthew Watkins
Lisa O'Neil
Michael King - Absent
Eric Shubiger - Absent
Tim Dacey
Hilary Hyser
Teresa Casagrande
Eleanor McGovern
Peter Valesi - Absent
Joseph Bellina - Absent
John DiStefano
Edward Forte - Absent
Lou Guarino
Paul Zarbetski - Absent
Joan Hullings
Quentin Wiest
Louis Palazzo
Michael Martello
Laura Reinertsen
Greg Whitehead
Nancy Koblis
Russ Jones



Ed Cho
Tim Quinn
Jillian Barrick - Absent
Doug Marvin
Sonia Brown
Ann Cucci - Absent
Frank Ruggiero - Absent
John Waryas
Karen Caulfield
Mark Krane
Mike Matheis – Absent

- **APPROVAL OF MINUTES**

MOTION TO APPROVE MINUTES OF 11/11/15 MEETING

MOTION: Commr. Brown
SECOND: Commr. Jones
ABSTAIN: Commr. Wiest; Russo; Waryas

- **ADOPTION OF RESOLUTIONS**

- **MOTION TO ADOPT RESOLUTIONS**

- **Resolution 30-15 – Approving Certain Disbursements totaling \$297,415.13**
- **Resolution 27-15 – Approving Claims Payments totaling \$2,525,378**

MOTION: Commr. Watkins
SECOND: Commr. Russo
ABSTAIN: Waryas

VOTE: ROLL CALL:

Jim Rodino
Mark Vannella – Absent
Barbara Russo
Matthew Watkins
Lisa O’Neil
Michael King - Absent
Eric Shubiger - Absent
Tim Dacey
Hilary Hyser
Teresa Casagrande
Eleanor McGovern
Peter Valesi - Absent
Joseph Bellina - Absent
John DiStefano



Edward Forte - Absent
Lou Guarino
Paul Zarbetski - Absent
Joan Hullings
Quentin Wiest
Louis Palazzo
Michael Martello
Laura Reinertsen
Greg Whitehead
Nancy Koblis
Russ Jones
Ed Cho
Tim Quinn
Jillian Barrick - Absent
Doug Marvin
Robert Lombard
Parsippany-Troy Hills - Absent
Frank Ruggiero - Absent
John Waryas - Abstain
Karen Caulfield
Mark Krane
Mike Matheis – Absent

REPORTS

Executive Director – NIP Group – J. Hall

- **Fast Track** - Mr. Hall discussed the November Fast Track Report. He noted that there have been no meaningful changes from the October Fast Track report.
- **Final 2016 Assessment Budget** – There have not been any significant changes in the budget for renewal members from the draft budget presented at the November meeting. The final budget will be presented at the January 2016 meeting.
- **2016 Service Provider RFP's** – The Executive Committee has chosen the new 2016 service providers. We have decided to maintain the same incumbents from 2015 to 2016.
- **2016 Indemnity & Trust Agreements** – There are some I & T's still outstanding due to resolutions waiting to be passed. Freehold Township has decided to not renew with GSMJIF and move on to another JIF.
- **2016 Meeting Dates** – We are currently looking for hotels. We're looking for options in place of the Crowne Plaza, since other hotels are significantly more expensive. We are also in negotiations with Hotel Woodbridge and discussing rooms' availability. Once locations are finalized all will receive a notice.



Wellness, Safety and EPL Training – A. Ven Graitis – Wellness

- Wellness Update – The next wellness challenge was concluded. It is “What is our next Wellness Challenge”. The wellness committee voted for their top three choices and a random participation prize was awarded. Below are the results:
 - 1st Place: Winter Workout Mix Up Borough of Fair Haven
 - 2nd Place: Mix it Change it Township Parsippany Troy Hills
 - 3rd Place: The BE WELL Challenge Township of North Brunswick
 - Participation Award: A Healthy Recipe Contest Township of Livingston
- **EPL Committee Update** – The EPL committee met to discuss a proposed EPL audit of member files by the EANJ. The Committee determined that audits will be performed randomly from the pool of large, medium and small members (determined by assessment) on an annual basis where all members will eventually be audited. Tim Dacey of Englewood volunteered for the first audit.
- **LEL Risk Control Update** - Pursuant to Commissioner Crane’s recommendation, Risk Control obtained Commissioner Quinn’s and Commissioner Marvin’s opinion on Denis Connell’s qualifications. Both approved his selection. Claims and Risk Control personnel then met with Denis Connell of Connell Consulting to discuss his role with assisting claims and risk control personnel on complex and high potential law enforcement liability claims. Chief Connell expressed interest and we will provide several high profile cases for review.
- **TACT training** - seminars are scheduled for 11/20, 12/4, and 12/18 at Howell, Berkeley, and North Plainfield respectively.
- **Treasurer’s Report** – *Patrick DeBlasio* - Mr. DeBlasio reviewed the monthly treasurer’s report and cash management account and advised that the Fund has met all outstanding obligations and its financial position is secure.

MOTION TO ADJOURN TO EXECUTIVE SESSION, NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12(B), TO DISCUSS PENDING OR ANTICIPATED LITIGATION (CLAIMS)

MOTION TO ADJOURN TO EXECUTIVE SESSION TO DISCUSS CLAIMS

MOTION: Commr. Watkins
SECOND: Commr. Dacey
VOTE: Unanimous

ADJOURN TO PUBLIC SESSION

MOTION: Commr. Watkins
SECOND: Commr. Jones
VOTE: Unanimous

MOTION TO APPROVE CLAIMS



MOTION: Commr. Casagrande

SECOND: Commr. Pallazo

ABSTAIN: Wayras

Claims:

Township of Morris WC Claim - Granted Settlement Authority

Borough of North Plainfield WC Claim– Granted Settlement Authority

VOTE: ROLL CALL

Jim Rodino

Berkeley Township – Absent

Barbara Russo

Matthew Watkins

Lisa O’Neil

Michael King - Absent

Eric Sgubiger - Absent

Tim Dacey

Hilary Hyser

Teresa Casagrande

Eleanor McGovern

Peter Valesi - Absent

Joseph Bellina - Absent

John DiStefano

Edward Forte - Absent

Lou Guarino

Paul Zarbetski - Absent

Joan Hullings

Quentin Wiest

Louis Palazzo

Michael Martello

Laura Reinertsen

Greg Whitehead

Nancy Koblis

Russ Jones

Ed Cho

Tim Quinn

Frank Ruggiero

Doug Marvin

Robert Lombard

Parsippany-Troy Hills - Absent

Frank Ruggiero

John Waryas

Karen Caulfield

Mark Krane

Mike Matheis - Absent



NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Commissioner Rodino made a motion to adjourn the meeting at 11:28AM and Commissioner Jones seconded the motion. Motion carried unanimously.

Prepared by J. Hall.

Jonathan Hall

James Rodino

ALSO PRESENT:

Earl Miller
Jonathan Hall – NIP
David Springer – NIP
Steve Edwards – BGIA
Anthony Ven Graitis – NIP
Conrad Cyriax - NIP
James Renner - NIP
Robert Smith – NIP
Wendy Wiebalk – NIP
Donna Gartland – NIP
Brian Erlandsen - BGIA
Michael O’Connell – PQA
Patrick DeBlasio – Treasurer
Madeline Delgado – NIP
George Crosby – BGIA
Latonya Brennan – AJ Gallagher
Louis Beckerman – Beckerman & co.
Glenn Jacobs – Fairview Associates
Sanders Reynoso – SIP
Renee Nelms – Qual-Lynx
Ilene Laursen – Conner Strong
Jeremy Solomon – Bob Smith & Associates
Dom Cinelli – Brown & Brown Metro
Ken Child – PMA
Ed Vath – PMA
Dave Balken – Balken Risk
BettyAnne Stinchcomb - New Providence
John Geaney – Capehart Scatchard