



GARDEN STATE MUNICIPAL JOINT INSURANCE FUND MEETING AGENDA

January 24th, 2018

Hotel Woodbridge (APA) – 120 Wood Avenue South in Iselin NJ – Room 203

- **MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER**
- **OPEN PUBLIC MEETING ACT STATEMENT**
 - In accordance with the Open Public Meetings Act, notice of this meeting was provided by:
 1. Sending sufficient notice to the Fund’s designated newspapers, the Newark Star Ledger and The Times of Trenton
 2. Filing advanced written notice of this meeting with each member municipality; and
 3. Posting notice of this meeting on the Public Bulletin Board of all member municipalities.
- **PLEDGE OF ALLEGIANCE**
- **SWEARING IN OF NEW FUND COMMISSIONERS**
 - Andrew Casais – Borough of Roselle Park (Commissioner)
 - Kenneth P. Blum - Borough of Roselle Park (Alternate Commissioner)
 - John Shepard – Township of Roxbury (Commissioner)
 - Valarie Wyble – Township of Roxbury (Alternate Commissioner)
- **ROLL CALL OF FUND COMMISSIONERS**
- **ADJOURN SINE DIE MEETING**
 - Chairs vacated – Chairman asks Executive Director to Chair Meeting
- **ELECTION OF CHAIRPERSON AND SECRETARY**
 - Request for Nominations
 - Election of Chairperson and Secretary
 - Swearing in by Fund Attorney
- **ELECTION OF EXECUTIVE COMMITTEE**
 - Request for Nominations
 - Election of Executive Committee
 - Swearing in by Fund Attorney
- **MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER**
- **ROLL CALL OF FUND COMMISSIONERS**
- **APPROVAL OF MINUTES OF 12/20/17 MEETING**

- **ADJOURN TO EXECUTIVE SESSION TO DISCUSS CLAIMS COMMITTEE REPORT**

In accordance with Section 8 of the Open Public Meetings Act, the public body is in Executive Session, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - Claims – Requests for Settlement Authority

- **ADOPTION OF RESOLUTIONS**

- Resolution 01-18 – Certifying the Election of Chairperson and Secretary
- Resolution 02-18 – Certifying the Election of Executive Committee
- Resolution 03-18 – Establishing Meeting Procedures
- Resolution 04-18 – Establishing Fiscal Management Plan
- Resolution 05-18 – Establishing Fund Records Program
- Resolution 06-18 – Establishing 2018 Plan of Risk Management
- Resolution 07-18 – Approving 2018 Fund Service Providers
- Resolution 08-18 – Appointing 2018 Approved Counsel
- Resolution 09-18 – Approving New Members
- Resolution 10-18 – Approving Final 2018 Fund Budget
- Resolution 11-18 – Approving Certain Disbursements \$310,747.49
- Resolution 12-18 – Approving Claims Payments \$2,027,446
- Approval of Claims Committee Report and Requests for Settlement Authority

REPORTS

- **EXECUTIVE DIRECTOR – Jonathan Hall (NIP Group)**
 - 2017 Review and 2018 Goals
 - Financial Fast Track Report Status – YE 2017
 - Special Commissioners
- **TREASURER’S REPORT – Patrick DeBlasio**
- **UNDERWRITING REPORT – Robert Smith (NIP Group)**
 - Renewal Summaries
 - Coverage Enhancements
 - Quasi Municipal Entities
- **SAFETY DIRECTOR – Anthony Ven Graitis (NIP Group) and Ken Child (PMA Group)**
 - Recap of Fund Safety Meeting
- **CLAIMS REPORT – Conrad Cyriax, James Renner & Robert Persico (NIP Group)**
 - Key Performance Indicators
 - Recap of Town/Member Claims Seminar

- **NEW BUSINESS**
- **OPEN FORUM**
- **ADJOURNMENT**

❖ *Our Next meeting will be – February 28th, 2018 at the Hotel Woodbridge (APA) 120 Wood Avenue South in Iselin NJ.*