



**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND
MEETING MINUTES**

March 19, 2014

Crowne Plaza Monroe Township, Jamesburg/Monroe NJ at 11:00am

MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND CALLED TO ORDER AT 11:04 AM.

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

PLEDGE OF ALLEGIANCE

ROLL CALL OF FUND COMMISSIONERS

Jim Rodino – Chairman
Christopher Reid - Absent
Barbara Russo
Ted Ehrenberg - Absent
Brad Palatucci – Absent
Tom Czerniecki - Absent
Tim Dacey - Absent
Joanna Brewster
Theresa Casagrande
Fred Tompkins
Peter Valesi
John DiStefano
Edward Forte - Absent
Lou Guarino
Paul Zarbetski - Absent
Joan Hullings
Quentin Wiest
Jeff Filiatreault
Kim Bennett
Laura Reinertsen
Greg Whitehead
Nancy Koblis
Russ Jones
Cesar Correa
Marc Dashield
Karen Carman
Ann Cucci - Absent
BettyAnne Stinchcomb
Robert Lombard
Paula Cozzarelli
Frank Ruggiero - Absent
Joseph Wassel - Absent
Kathleen Green



Mark Krane
Mike Matheis - Absent

APPROVAL OF MINUTES

MOTION TO APPROVE MINUTES OF 2/26/14 MEETING

MOTION: Commr. Correa
SECOND: Commr. Jones
ABSTAIN: Commr.'s Stinchcomb & Carman

- **MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER**
- **ADOPTION OF RESOLUTIONS**

MOTION TO ADOPT RESOLUTIONS

- Resolution 12-14 – Approving Certain Disbursements totaling \$2,580,084.40
 - **Voted from February 26th meeting – Check #1084 -Payment to Brown & Brown Metro for the amount of \$82,502.50 for risk manager fees. Pending correction of payment amount. Since Hoboken pays their risk manger fees directly and should not be included in payment.**
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MOTION: Commr. Correa
SECOND: Commr. Jones
VOTE: ROLL CALL

- Resolution 15-14 - Approving Certain disbursement Payments totaling \$ 466,549.85

MOTION: Commr. Filiatreault
SECOND: Commr. Correa

VOTE: ROLL CALL

Jim Rodino – Chairman
Christopher Reid - Absent
Barbara Russo
Ted Ehrenberg - Absent
Brad Palatucci – Absent
Tom Czerniecki - Absent
Tim Dacey - Absent
Joanna Brewster
Theresa Casagrande
Fred Tompkins
Peter Valesi
John DiStefano
Edward Forte - Absent



Lou Guarino
Paul Zarbetski - Absent
Joan Hullings
Quentin Wiest
Jeff Filiatreault
Kim Bennett
Laura Reinertsen
Greg Whitehead
Nancy Koblis
Russ Jones
Cesar Correa
Marc Dashield
Karen Carman
Ann Cucci - Absent
BettyAnne Stinchcomb
Robert Lombard
Paula Cozzarelli
Frank Ruggiero - Absent
Joseph Wassel - Absent
Kathleen Green
Mark Krane
Mike Matheis - Absent

- Resolution 16-14 – Approving Claims Payments totaling \$2,427,912
MOTION: Commr. Rodino
SECOND: Commr. Casagrande

VOTE: ROLL CALL

Jim Rodino – Chairman
Christopher Reid - Absent
Barbara Russo
Ted Ehrenberg - Absent
Brad Palatucci – Absent
Tom Czerniecki - Absent
Tim Dacey - Absent
Joanna Brewster
Theresa Casagrande
Fred Tompkins
Peter Valesi
John DiStefano
Edward Forte - Absent
Lou Guarino
Paul Zarbetski - Absent
Joan Hullings
Quentin Wiest
Jeff Filiatreault
Kim Bennett



Laura Reinertsen
Greg Whitehead
Nancy Koblis
Russ Jones
Cesar Correa
Marc Dashfield
Karen Carman
Ann Cucci - Absent
BettyAnne Stinchcomb
Robert Lombard
Paula Cozzarelli
Frank Ruggiero - Absent
Joseph Wassel - Absent
Kathleen Green
Mark Krane
Mike Matheis - Absent

Executive Director – NIP Group - E. Miller

- **Fast Track** – Mr. Miller reviewed the February Fast Track report and reported that overall surplus was down vs. year end 2013 due to reserve strengthening in the liability lines and conservative loss picks by management, primarily in the 2009, 2011 and 2012 years. Earlier Fund years have stabilized, with little additional development.
- **Risk Management Consultants** – Mr. Miller reviewed the draft resolution establishing the Fund's position that every current and prospective member must retain the services of a NJ-licensed risk management professional. Commissioner Krane asked that the term "NJ-licensed Risk Management Professional" be included in the last paragraph of the resolution. Commissioner Casagrande asked if the Fund could retain one risk management professional to represent all members. Mr. Miller advised that this was not considered a "best practice" because each member's individual interests need to be represented. There were no further comments and the resolution will be placed on the April meeting agenda for a vote.
- **Special Assessment-** The special assessment options were presented and discussed. It was agreed that a report will be prepared by the Fund Administrator detailing the options and the effect on each member and the overall Fund balance sheet for presentation at the April Fund meeting.

Wellness, Safety and EPL Training – A. Ven Graitis – Wellness, EPL and Safety

- **Biggest Looser Challenge update – A. Ven Graitis** – Information has been sent to all members. Registration info is due by March 26. The Challenge starts on April 1st. Awards will be based on the largest average decrease in body weight percentage. The goal is to have 20 members participate in the Challenge.
- **Safety First Pilot Program Update - A. Ven Graitis** – All member meetings have been held or are scheduled. Vehicle lists are being provided and updated. Stickers will be distributed and placed on vehicles in the upcoming weeks. Updates will be provided at future meetings.
- **In2vate Initiative- A. Ven Graitis** – All member administrators have been provided access information to assign training courses. In addition, PMA and NIP staff will be able to assign training. Courses include employment practices training, including anti harassment/discrimination, PEOSH



required courses, police and fire/EMS professional training and driving courses. List of available courses have been distributed. The goal is to have every member assign 25 or more training courses to staff.

- **What would a Jury Think? - W. Wiebalk** -Wendy presented three fact patterns from active GSMJIF EPL lawsuits and discussed the ramifications of personnel decisions on lawsuits and the importance of carefully considering actions before taking them

Claims Update – Robert Persico

Bob provided an update on the increased claim volume for both liability and workers compensation for the first two months of 2014. The spike in volume was generated from the inclement weather. The volume was up from the end of 2013 by approximately 56 % for liability and 40% for workers compensation.

In addition he advised the group that Sandy claims were closed out, however for non flood zone A claims four members will share in a pro-rata 25,000 deductible. We expect the four members will be billed in the next 30 days.

Treasurer’s Report – Patrick DeBlasio-

Mr. DeBlasio reviewed the monthly treasurer’s report and cash management account and advised that the Fund has met all outstanding obligations and its financial position is secure.

MOTION TO ADJOURN TO EXECUTIVE SESSION, NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12(B), TO DISCUSS PENDING OR ANTICIPATED LITIGATION (CLAIMS)

MOTION TO ADJOURN TO EXECUTIVE SESSION TO DISCUSS CLAIMS

MOTION: Commr. Valesi
SECOND: Commr. Correa
VOTE: Unanimous

ADJOURN TO PUBLIC SESSION

MOTION TO APPROVE CLAIMS

MOTION: Commr. Valesi
SECOND: Commr. Stinchcomb
VOTE: Unanimous



Claims:

Montclair Township GL Claim - Granted Settlement Authority

MOTION: Commr. Filiatreault

SECOND: Commr. Correa

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Commissioner Valesi made a motion to adjourn the meeting at 11:52AM and Commissioner Filiatreault seconded the motion. Motion carried unanimously.

Prepared by E. Miller.

Earl Miller

James Rodino

ALSO PRESENT:

Earl Miller – NIP
Madeline Delgado – NIP
Steve Edwards – BGIA
David Springer - NIP
Robert Persico – NIP
James Renner – NIP
Jonathan Hall – NIP
Anthony Ven Graitis – NIP
Robert Smith – NIP
Wendy Wiebalk – NIP
Brian Erlandsen - BGIA
Francis Kelly – NIP
Dominick Cinelli – Brown & Brown
Sanders Reynoso – Strategic Insurance Partners
Cynthia Lisa – Danskin
Mike O’Connell- Pringle, Quinn, Anzano
Ilene Laursen – Conner Strong
Virginia Murphy – Morris Township
Ken Child – PMAMC
Walter Reibrich – PMA
Mark Boyles – PMAMC



Sonia Brown – North Brunswick
Glenn Jacobs – Fairview Insurance
Dustin Jacobs – Fairview Insurance
Judith Cannon – Qual-Lynx
Patrick DeBlasio – Treasurer
Larry Graham – Fairview Insurance
Lou Beckerman – Beckerman & Co.