



**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND
MEETING MINUTES
June 25th, 2014
Crowne Plaza Monroe Township NJ at 11:00am**

MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND CALLED TO ORDER AT 11:06 AM.

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

PLEDGE OF ALLEGIANCE

ROLL CALL OF FUND COMMISSIONERS

Jim Rodino – Absent
Mark Vannella - Absent
Barbara Russo - Absent
Ted Ehrenburg - Absent
Lisa O’Neill - Absent
Tom Czerniecki - Absent
Tim Dacey
Hilary Hyser - Absent
Allyson Cinquegrana
Eleanor McGovern
Peter Valesi
John DiStefano
Edward Forte - Absent
John Barrett
Paul Zarbetski - Absent
Joan Hullings
Quentin Wiest
Jeff Filiatreault
Michael Martello - Absent
Laura Reinertsen
Richard Krawczun - Absent
Nancy Koblis
Russ Jones
Cesar Correa
Marc Dashield - Absent
Tim Quinn - Absent
Ann Cucci - Absent
Doug Marvin
Robert Lombard
Paula Cozzarelli
Pat Mizerek
Joseph Wassel - Absent
Kathleen Green
Mark Krane



Mike Matheis

APPROVAL OF MINUTES

MOTION TO APPROVE MINUTES OF 4/23/14 MEETING

MOTION: Commr. Dacey

SECOND: Commr. Jones

ABSTAIN: Commr. Valesi, McGovern, Koblis and Krane

- **MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER**
- **ADOPTION OF RESOLUTIONS**

MOTION TO ADOPT RESOLUTIONS

- **Resolution 23-14 – Approving Certain Disbursements totaling \$772,361.33 and;**
- **Resolution 24-14 – Approving Claims Payments totaling \$1,885,932**

MOTION: Commr. Lombard

SECOND: Commr. Jones

VOTE: ROLL CALL

Jim Rodino – Absent
Mark Vannella - Absent
Barbara Russo - Absent
Ted Ehrenburg - Absent
Lisa O’Neill - Absent
Tom Czerniecki - Absent
Tim Dacey
Hilary Hyser - Absent
Allyson Cinquegrana
Eleanor McGovern
Peter Valesi
John DiStefano
Edward Forte - Absent
John Barrett
Paul Zarbetski - Absent
Joan Hullings
Quentin Wiest
Jeff Filiatreault
Michael Martello - Absent
Laura Reinertsen
Richard Krawczun - Absent
Nancy Koblis
Russ Jones
Cesar Correa
Marc Dashield - Absent



Tim Quinn - Absent
Ann Cucci - Absent
Doug Marvin
Robert Lombard
Paula Cozzarelli
Pat Mizerek
Joseph Wassel - Absent
Kathleen Green
Mark Krane
Mike Matheis

Executive Director – NIP Group - E. Miller

- **Fast Track** - The Fund continues to maintain an overall surplus position, with a slight increase for May vs. April. The re-opening of some workers' compensation claims in 2006 has led to an increase in the 2006 deficit since 12/31/13, however, years 2009-2013 show slight improvements to their overall surpluses.
- **Bylaws Review**- After careful review of our current Bylaws, it appears that no substantive changes are necessary. Unless members have any comments or suggestions it is recommended that the bylaws not be amended at this time.
- **Fund Counsel Opinion on APD Direct Pay Program** - It was agreed that those members with local ordinances requiring a bidding process for this service should opt out of the program. The Fund Administrator will identify shops in proximity to those members who will participate and obtain service and pricing commitments.
- **NJDOBI Audit** –The audit report is still in draft format, but we expect finalization shortly. We will be teleconferencing with the Department's actuary to discuss loss reserves at 12/31/12.
- **Risk Manager Webinar (J. Hall)** – Jonathan indicated that the 2015 renewal process is underway. Please contact him if you have any questions regarding such.

Wellness, Safety and EPL Training – A. Ven Graitis, VP of Risk Control – Wellness, EPL and Safety & Wendy Wiebalk Litigation Manager

- **Safety Initiative Updates** - A. Ven Graitis – SERVE is continuing strong with several hundred seats assigned.
- **In2vate** - A. Ven Graitis -Will receive more focus in the upcoming months to promote auto, police, fire and EMT professional, employment practices, and other training modules.
- **The Biggest Loser Challenge** - A. Ven Graitis -Continues with the 35 teams competing with approximately two weeks to go. Team Ham Head is from Union and has a total of 6.55% body weight loss. Feather Weights and SouperFatPats are both from Parsippany with 6.43% and 5.78% body weight loss respectively. Teams from Maplewood and Lawrence are not far behind the leaders.
- **Safety First “Decal” Program** - A. Ven Graitis -Is proceeding smoothly. West Orange and Parsippany both have the decals deployed on vehicles. We are still waiting for vehicle lists from several members that Risk Control will be following up with over the next week or two.
- **Stewardship Reports** – A. Ven Graitis – Stewardship reports will be distributed electronically this week. Claim trends continue to be positive, especially in Workers' Compensation frequency and also lost



time claim rates. Additional focus will be placed on addressing automobile and liability hazards where claims rates are down from 2012 but slightly up from 2011.

- **The Legal Risks of Using Social Media and/or the Internet in Your Hiring Process** – W. *Wiebalk* - Wendy spoke about employees' rights in the workplace in regard to various Internet and employer/employee communication issues.

Claims Update – Robert Persico Vice President Claims

- **Workers Compensation Voluntary Tenders** – R. **Persico** – The WC Claim Team will increase the use of voluntary tenders which will compensate those employees quicker with severe injuries and produce saving for the GSMJIF by paying a lesser fee to the employees attorney.

Presentation – Certificate of Insurance Management – Martin Mick, CEP, Risk Toolbox – Mr. Mick introduced the Risk Toolbox software which updates and tracks Certificate of Insurance requests.

Treasurer's Report – Patrick DeBlasio

Mr. DeBlasio reviewed the monthly treasurer's report and cash management account and advised that the Fund has met all outstanding obligations and its financial position is secure.

MOTION TO ADJOURN TO EXECUTIVE SESSION, NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12(B), TO DISCUSS PENDING OR ANTICIPATED LITIGATION (CLAIMS)

MOTION TO ADJOURN TO EXECUTIVE SESSION TO DISCUSS CLAIMS

MOTION: Commr. Filiatreault
SECOND: Commr. Dacey
VOTE: Unanimous

ADJOURN TO PUBLIC SESSION

MOTION TO APPROVE CLAIMS

MOTION: Commr. Marvin
SECOND: Commr. Krane
VOTE: Unanimous

Claims:

Borough of Highland Park WC Claim- Granted Settlement Authority
Berkeley Township – WC Claim – Granted Settlement
Township of North Brunswick – WC Claim – Granted Settlement



Ewing Township – Lit. Claim – Granted Settlement
West Orange Township – GL Claim – Granted Settlement

MOTION: Commr. Correa
SECOND: Commr. Filiatreault

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Commissioner Valesi made a motion to adjourn the meeting at 12:21PM and Commissioner Correa seconded the motion. Motion carried unanimously.

Prepared by E. Miller.

Earl Miller

James Rodino

ALSO PRESENT:

Earl Miller – NIP
Madeline Delgado – NIP
Steve Edwards – BGIA
Robert Persico – NIP
James Renner – NIP
Jonathan Hall – NIP
Anthony Ven Graitis – NIP
Robert Smith – NIP
Wendy Wiebalk – NIP
Brian Erlandsen – BGIA
George Crosby - BGIA
Francis Kelly – NIP
Russell Flynn- North Plainfield
Cindy Lisa – Danskin
Sonia Brown – North Brunswick
Ken Child – PMAMC
Michael O’Connell – PQA
Patrick DeBlasio - Treasurer
Mike Lovett – Warren Township
George Littler – AGA
Sanders Reynoso – SIP
Walter Reibrich – PMA
Daniel Alloca- Advent
Doug Broden – Borden Perlman



Ilene Laursen – Conner Strong
Lou Beckerman – Beckerman & Co
Judith Cannon – Qual-Lynx
John Geaney – Capehart Scatchard