



**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND
MEETING MINUTES
May 21st, 2014 - Room 203
Woodbridge Hilton Iselin NJ at 11:00am**

MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND CALLED TO ORDER AT 11:08 AM.

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

PLEDGE OF ALLEGIANCE

ROLL CALL OF FUND COMMISSIONERS

Jim Rodino – Chairman
Mark Vannella
Barbara Russo - Absent
Ted Ehrenburg - Absent
Lisa O’Neill
Tom Czerniecki - Absent
Tim Dacey
Hilary Hyser - Absent
Allyson Cinquegrana
Fred Tomkins
Peter Valesi - Absent
Mayor Gerald Drasheff
Edward Forte - Absent
Lou Guarino
Paul Zarbetski - Absent
Joan Hullings
Quentin Wiest
Jeff Filiatreault
Michael Martello - Absent
Capt. William Hannon
Greg Whitehead
Nancy Koblis - Absent
Russ Jones
Cesar Correa
Marc Dashfield
Tim Quinn
Ann Cucci
Doug Marvin
Robert Lombard
Paula Cozzarelli
Frank Ruggiero - Absent
Joseph Wassel - Absent
Kathleen Green



Mike Lovett
Mike Matheis

APPROVAL OF MINUTES

MOTION TO APPROVE MINUTES OF 4/23/14 MEETING

MOTION: Commr. Dacey
SECOND: Commr. Jones
ABSTAIN: Commr. Drasheff, Guarino

- **MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER**
- **ADOPTION OF RESOLUTIONS**

MOTION TO ADOPT RESOLUTIONS

- **Resolution 20-14 – Approving Certain Disbursements totaling \$464,464.43 and;**
- **Resolution 21-14 – Approving Claims Payments totaling \$1,884,611**

MOTION: Commr. Matheis
SECOND: Commr. Hullings

VOTE: ROLL CALL

Jim Rodino – Chairman
Mark Vannella
Barbara Russo - Absent
Ted Ehrenburg - Absent
Lisa O’Neill
Tom Czerniecki - Absent
Tim Dacey
Hilary Hyser - Absent
Allyson Cinquegrana
Fred Tomkins
Peter Valesi - Absent
Mayor Gerald Drasheff
Edward Forte - Absent
Lou Guarino
Paul Zarbetski - Absent
Joan Hullings
Quentin Wiest
Jeff Filiatreault
Michael Martello - Absent
Capt. William Hannon
Greg Whitehead
Nancy Koblis - Absent
Russ Jones



Cesar Correa
Marc Dashield
Tim Quinn
Ann Cucci
Doug Marvin
Robert Lombard
Paula Cozzarelli
Frank Ruggiero - Absent
Joseph Wassel - Absent
Kathleen Green
Mike Lovett
Mike Matheis

- **Resolution 22-14 - Approving Appointing Approved Counsel**

MOTION: Commr. Filiatreault

SECOND: Commr. Matheis

VOTE: ROLL CALL

Jim Rodino – Chairman
Mark Vannella
Barbara Russo - Absent
Ted Ehrenburg - Absent
Lisa O’Neill
Tom Czerniecki - Absent
Tim Dacey
Hilary Hyser - Absent
Allyson Cinquegrana
Fred Tomkins
Peter Valesi - Absent
Mayor Gerald Drasheff
Edward Forte - Absent
Lou Guarino
Paul Zarbetski - Absent
Joan Hullings
Quentin Wiest
Jeff Filiatreault
Michael Martello - Absent
Capt. William Hannon
Greg Whitehead
Nancy Koblis - Absent
Russ Jones
Cesar Correa
Marc Dashield
Tim Quinn
Ann Cucci
Doug Marvin
Robert Lombard



Paula Cozzarelli
Frank Ruggiero - Absent
Joseph Wassel - Absent
Kathleen Green
Mike Lovett
Mike Matheis

Executive Director – NIP Group - E. Miller

- **Fast Track** Mr. Miller advised that the overall surplus position of the Fund continues at roughly \$2 million, with expected development on prior years.
- **NJDOBI Audit** – Mr. Miller indicated that the NJDOBI Audit is complete and we have received a rough draft with no significant findings. However, we are still waiting to hear from the Department’s actuary on the final results.
- **Internal Audit**- Internal Audit for the 2013 year is ongoing and we will have the completed audit shortly. Once we receive the auditor’s report the results will be distributed to the Fund Commissioners.
- **Bylaws Review** – Further to the request by the Commissioners for a review of the Fund Bylaws, Mr. Miller advised that the initial review and comparison to other JIF Bylaws did not produce any meaningful differences. In fact, JIF bylaws haven’t really changed very much in the past 15 to 20 years. However, the review is ongoing a final report will be made at the June meeting.
- **Risk Manager Webinar (J. Hall)** – Mr. Hall indicated that the Risk Manager webinar is in place for June 3rd @ 2:00pm and that it will be very helpful to all Risk Managers on the 2015 renewal process and some frequently asked questions about coverage and other risk management issues. If anyone has any questions please contact Jonathan directly.

Wellness, Safety and EPL Training – A. Ven Graitis, VP of Risk Control – Wellness, EPL and Safety & Wendy Wiebalk Litigation Manager

- **In2vate Training – Update - A. Ven Graitis** – All members have received information and registration is ongoing.
- **SERVE Training – Update – A. Ven Graitis** – All members have received information and registration is ongoing with over 500 seats assigned.
- **Wellness-Biggest Loser Challenge – Update – A. Ven Graitis** - Results for top teams are: 1) 4.22%, Ham Head, Union , 2) 3.97% , The Lost Cause, Maplewood, 3) 3.45%, PD-1, Lawrence. Individual weight loss is as high as 10%.
- **EPL Training – A. Ven Graitis** - Training is available live through PMA and EANJ and can be provided online from In2vate. Speak with your safety consultant to schedule training.
- **Emergency Preparation/Response – A. Ven Graitis** – Our first summit is scheduled for 6/16. All emergency responders from the GSMJIF members and local municipalities are invited to attend. Ken Child will provide additional information.
- **The Legal Risks of Using Social Media and/or the Internet in Your Hiring Process – W. Wiebalk** - Wendy addressed the benefits, and potential downside, of using the Internet to research prospective job hires.



Claims Update – Robert Persico Vice President Claims

- **Submission of Wage Statements – R. Persico** - Bob advised the members of the importance to submit timely and accurate wage statements. Timely submissions will allow for a timely temporary total disability payment and allow for accurate case reserving.
- **Update AVIA Medication Program – R. Persico** - Bob presented an update as to the benefit of the injured employee providing the pharmacy card or at least the needed information contained on the card to the pharmacy to allow for a no out of pocket cost to the employee and also ensure billing is sent to Qual-Lynx as opposed to directly to the employee. The information can also be used when treatment is provided at the local emergency room.
- **Direct Payment Program – R. Persico** – Bob introduced the Direct Pay Program where members can submit one or two recommend body shops in exchange for preferred pricing and rapid vehicle repair.

Treasurer’s Report – Patrick DeBlasio

Mr. DeBlasio reviewed the monthly treasurer’s report and cash management account and advised that the Fund has met all outstanding obligations and its financial position is secure.

MOTION TO ADJOURN TO EXECUTIVE SESSION, NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12(B), TO DISCUSS PENDING OR ANTICIPATED LITIGATION (CLAIMS)

MOTION TO ADJOURN TO EXECUTIVE SESSION TO DISCUSS CLAIMS

MOTION: Commr. Rodino
SECOND: Commr. Correa
VOTE: Unanimous

ADJOURN TO PUBLIC SESSION

MOTION TO APPROVE CLAIMS

MOTION: Commr. Rodino
SECOND: Commr. Lombard
VOTE: Unanimous

Claims:

Union Township WC Claim- Granted Settlement Authority



Livingston Township – WC Claim – Granted Settlement
City of Rahway – WC Claim – Granted Settlement
Hamilton Township – Lit. Claim – Granted Settlement
Township of Howell – WC Claim – Granted Settlement
Township of Maplewood – WC Claim – Settlement Granted

MOTION: Commr. Matheis
SECOND: Commr. Lombard

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Commissioner Rodino made a motion to adjourn the meeting at 11:59AM and Commissioner Matheis seconded the motion. Motion carried unanimously.

Prepared by E. Miller.

Earl Miller

James Rodino

ALSO PRESENT:

Earl Miller – NIP
Madeline Delgado – NIP
Steve Edwards – BGIA
Robert Persico – NIP
James Renner – NIP
Jonathan Hall – NIP
Anthony Ven Graitis – NIP
Robert Smith – NIP
Wendy Wiebalk – NIP
Brian Erlandsen – BGIA
George Crosby - BGIA
Francis Kelly – NIP
Charles Casagrande – Danskin Insurance
Cynthia Lisa – Danskin
Patrick DeBlasio
Michael O’Connell – PQA
Jorge Casacuberta – Berkeley Heights Township
Ken child – PMAMC
Dominick Cinelli – Brown & Brown



David Balken – Balken Risk
Sanders Reynoso – Strategic Insurance Partners
Lisa O’Neil – Caldwell
Mario BiFalco – Caldwell
Fred Arnold – Caldwell
Sonia Brown – North Brunswick
Patrick DeBlasio - Treasurer
BettyAnne Stinchcomb – New Providence
Mike Lovett – Warren Township
Thea Isabella – First MCO
John Geaney – Capehart
Ken Child – PMAMC
George Littler – AGA
Michael Sabbagh – GR Murray
Zach Edelman – Beckerman & Co.
Lou Beckerman – Beckerman & Co.
Ken Pincus – Town of Kearny
Fred Arnold – Caldwell
Sanders Reynoso – SIP
Judith Cannon – Qual-Lynx
John DeStefano – Guttenberg
Walter Reibrich – PMA