



**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND  
MEETING MINUTES  
September 30<sup>th</sup> 2015  
The Hotel Woodbridge Iselin, NJ Room 203 – at 11:00am**

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**MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND CALLED TO ORDER AT 11:09 AM.**

**OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD**

- **MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF FUND COMMISSIONERS:**

Jim Rodino  
Chris Reid  
Barbara Russo  
Ted Ehrenburg – Absent  
Lisa O’Neill  
Michael King - Absent  
Eric Shubiger - Absent  
Arielle Greenbaum-Saposh  
Joanna Mustafa  
Theresa Casagrande  
Fred Tompkins  
Peter Valesi - Absent  
Joseph B. Bellina - Absent  
Mayor Gerald Drasheff - Absent  
Edward Forte - Absent  
Lou Guarino - Absent  
Paul Zarbetski  
Kathleen Kovach – Absent  
Quentin Wiest - Absent  
Louis Palazzo  
Michael Martello  
Laura Reinertsen  
Greg Whitehead  
Nancy Koblis  
Russ Jones  
Tim Stafford  
Tim Quinn  
Frank Mason  
BettyAnn Stinchcomb  
Robert Lombard



Paula Cozzarelli  
Frank Ruggiero  
John Waryas – Absent  
Karen Caulfield  
Mark Krane  
Mike Matheis – Absent

- **APPROVAL OF MINUTES**

MOTION TO APPROVE MINUTES OF 7/29/15 MEETING

**MOTION:** Commr. Stinchcomb  
**SECOND:** Commr. Jones  
**ABSTAIN:** Commr. Reid; Pallazzo

- **ADOPTION OF RESOLUTIONS**

- **MOTION TO ADOPT RESOLUTIONS**

- **Resolution 24-15 – Approving Certain Disbursements totaling \$1,000,183.62**
- **Resolution 22-15 – Approving Claims Payments totaling \$2,094,155**

**MOTION:** Commr. Stinchcomb  
**SECOND:** Commr. O’Neill

**VOTE: ROLL CALL**

Jim Rodino  
Chris Reid  
Barbara Russo  
Ted Ehrenburg – Absent  
Lisa O’Neill  
Michael King - Absent  
Eric Shubiger - Absent  
Arielle Greenbaum-Saposh  
Joanna Mustafa  
Theresa Casagrande  
Fred Tompkins  
Peter Valesi - Absent  
Joseph B. Bellina - Absent  
Mayor Gerald Drasheff - Absent  
Edward Forte - Absent  
Lou Guarino - Absent  
Paul Zarbetski  
Kathleen Kovach – Absent  
Quentin Wiest - Absent  
Louis Palazzo  
Michael Martello



Laura Reinertsen  
Greg Whitehead  
Nancy Koblis  
Russ Jones  
Tim Stafford  
Tim Quinn  
Frank Mason  
BettyAnn Stinchcomb  
Robert Lombard  
Paula Cozzarelli  
Frank Ruggiero  
John Waryas – Absent  
Karen Caulfield  
Mark Krane  
Mike Matheis – Absent

## REPORTS

### Executive Director – NIP Group – J. Hall

- **Mid-Year Actuarial & Fast Track** - Mr. Hall indicated that years show as a surplus since last actuarial report. Most years have been positive. 2006-2007 show as a big change however, that was due to error in a claim. 1.1 million Deficit IBNR 3.4 million due to bad winter with auto claims, slip & falls, etc., 2008, 2009, 2010 and 2013 show as a positive surplus.
- **Report on Supplemental Assessment/Dividend Policy and 2002-2006 Plan** – Mr. Hall discussed two documents: one setting the Policy for Supplemental Assessment/Dividends going forward, and the specific plan pertaining to Fund Years 2002 to 2006. The calculation for years 2002-2006 will be conducted in conjunction with the 12/31/16 Reserve Study, with results distributed to the membership by 3/31/17. Payments will begin 7/1/17, and proceed semi-annually for a period of five years.
- **Survey Members** – Mr. Hall reported that 60% of the membership responded to the survey. The Administrator's office is compiling results for presentation at the next Commissioner Meeting.

### Underwriting – Anthony Amadeo

- **Renewal Update** – Mr. Amadeo reported that 12 Members are up for renewal and we have received 70% of member renewal applications. Mr. Hall reported that we have received Resolutions to Renew from two members. Mr. Hall thanked the members for their confidence in the GSMJIF.

### Wellness, Safety and EPL Training – A. Ven Graitis – Wellness

- **Police Professional Training** - TACT training was very successful with over half of all the GSMJIF municipalities attending at least one session. Additional training is being planned for late 2015 into 2016.
- **Brit Police Professional Seminar** - Registration is currently underway for the Brit seminar- "Liability Prevention and Risk Management in Law Enforcement: Tips for Improvement in Ten



Areas that Make a Real Difference," on Thursday, October 15, 2015, 9:00 a.m. to 2:00 p.m. at the Senior Citizens Center located at 968 Bonnel Ct., Union, NJ.

- **Snow Plow/Fire Truck Rodeo** – Fire Truck Rodeos will only be held locally due to demands of emergency responders. A snow plow rodeo, as held in previous years, will be scheduled and information will be provided.
- **Wellness Update** – The wellness committee cancelled our last scheduled meeting due to vacation conflicts. A meeting will be scheduled in the near term. Fair Haven inquired about a bulletin regarding health and nutrition for snow plow drivers. A bulletin will be issued to all members. In addition, New Providence shared information from Enright Melanoma Foundation, ApplyCoverEnjoy.org.
- **EPL Audit** - A committee meeting will be scheduled to discuss EPL audits and their rollout.
- **Treasurer's Report** – *Patrick DeBlasio* - Mr. DeBlasio reviewed the monthly treasurer's report and cash management account and advised that the Fund has met all outstanding obligations and its financial position is secure.

**MOTION TO ADJOURN TO EXECUTIVE SESSION, NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12(B), TO DISCUSS PENDING OR ANTICIPATED LITIGATION (CLAIMS)**

**MOTION TO ADJOURN TO EXECUTIVE SESSION TO DISCUSS CLAIMS**

**MOTION:** Commr. Stinchcomb  
**SECOND:** Commr. Palazzo  
**VOTE:** Unanimous

**ADJOURN TO PUBLIC SESSION**

**MOTION:** Commr. Russo  
**SECOND:** Commr. Valesi  
**VOTE:** Unanimous

**MOTION TO APPROVE CLAIMS**

**MOTION:** Commr. Martello  
**SECOND:** Commr. Caulfield

**Claims: July & August**

**Berkeley Township WC. Claim - Granted Settlement Authority**  
**Township of Montclair LEL Claim– Granted Settlement Authority**  
**Hamilton Township WC Claim - Granted Settlement Authority**  
**Township of Montclair EPL - Granted Settlement Authority**  
**Berkeley Township WC Claim - Granted Settlement Authority**  
**Township of Parsippany EPL Claim - Granted Settlement Authority**  
**Howell Township LEL Claim - Granted Settlement Authority**  
**Township of West Orange LEL Claim- Granted Settlement Authority**  
**Borough of Highland Park LEL Claim - Granted Settlement Authority**



## **Ewing Township WC Claim - Granted Settlement Authority**

### **VOTE: ROLL CALL**

Jim Rodino  
Chris Reid  
Barbara Russo  
Ted Ehrenburg – Absent  
Lisa O’Neill  
Michael King - Absent  
Eric Shubiger - Absent  
Arielle Greenbaum-Saposh  
Joanna Mustafa  
Theresa Casagrande  
Fred Tompkins  
Peter Valesi - Absent  
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Nancy Koblis  
Russ Jones  
Tim Stafford  
Tim Quinn  
Frank Mason  
BettyAnn Stinchcomb  
Robert Lombard  
Paula Cozzarelli  
Frank Ruggiero  
John Waryas – Absent  
Karen Caulfield  
Mark Krane  
Mike Matheis – Absent

### **NEW BUSINESS**

### **OPEN FORUM**

### **MOTION TO ADJOURN**



Commissioner Rodino made a motion to adjourn the meeting at 11:45AM and Commissioner Marvin seconded the motion. Motion carried unanimously.

Prepared by J. Hall.

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Jonathan Hall

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James Rodino

**ALSO PRESENT:**

Earl Miller  
Madeline Delgado – NIP  
David Springer – NIP  
Robert Persico – NIP  
Jonathan Hall – NIP  
Anthony Ven Graitis – NIP  
Conrad Cyriax - NIP  
Robert Smith – NIP  
Wendy Wiebalk – NIP  
Steve Edwards – BGIA  
George Crosby – BGIA  
Brian Erlandsen – BGIA  
Anthony Amadeo – NIP  
John Geaney – Capehart Scachard  
Ilene Laursen – Conner Strong  
Francis Kelly – BGIA  
Arielle Greenbaum-Saposh  
David Balken – Balken Risk  
Marc Strauss – PMAMC  
Ed Vath – PMA  
David Weightman – PMAMC  
Ken Child – PMAMC  
Frank Mason – Morristown  
Tom Fitzpatrick – Fairview Insurance  
Matthew Struck – Brown & Brown  
Lou Beckerman – Beckerman & Co.  
Lindsay L. Burbage – Hamilton Township (Mercer Co.)  
Doug Borden – Borden Perlman  
Ray Vaughn – Amalgamated  
Stephanie Brown – Gallagher  
LaTonya Brennan – AJ Gallagher  
Greg Whitehead – Lawrence  
Robert Smith – NIP  
Greg DerAsaurian – BGIA  
John Bussiculo – Berkeley  
Michael O’Connell – Pringle