



**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND MEETING AGENDA**  
**February 17<sup>th</sup>, 2016**  
**Hotel Woodbridge at Metro Park Iselin, NJ – at 11:00am – 203**  
**MEETING OF FUND COMMISSIONERS CALLED TO ORDER**

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• **OPEN PUBLIC MEETING ACT STATEMENT**

In accordance with the Open Public Meetings Act, notice of this meeting was provided by:

1. Sending sufficient notice to the Fund's designated newspapers, the Newark Star Ledger and The Times of Trenton
2. Filing advanced written notice of this meeting with each member municipality; and
3. Posting notice of this meeting on the Public Bulletin Board of all member municipalities.

• **PLEDGE OF ALLEGIANCE**

• **SWEARING IN OF NEW FUND COMMISSIONERS**

- Township Parsippany-Troy Hills – Ann Cucci
- Township of Parsippany-Troy Hills – Ellen M. Sandman
- Township of North Bergen –Robert Pittfield
- Township of North Bergen – Christopher Pianese
- Township of South Orange Village – Barry Lewis
- Township of South Orange Village – Adam Loehner

• **ROLL CALL OF FUND COMMISSIONERS**

• **APPROVAL OF MINUTES OF 12/16/15 MEETING**

• **ADJOURN SINE DIE MEETING**

- Chairs vacated – Chairman asks Executive Director to Chair Meeting

• **ELECTION OF CHAIRPERSON AND SECRETARY**

- Request for Nominations
- Election of Chairperson and Secretary
- Swearing in by Fund Attorney

• **ELECTION OF EXECUTIVE COMMITTEE**

- Request for Nominations
- Election of Executive Committee
- Swearing in by Fund Attorney

• **MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER**

• **ROLL CALL OF FUND COMMISSIONERS**

• **ADOPTION OF RESOLUTIONS**

- Resolution 01-16 – Certifying the Election of Chairperson and Secretary
- Resolution 02-16 - Establishing Meeting Procedures
- Resolution 03-16 – Establishing Fiscal Management Plan
- Resolution 04-16 – Establishing Fund Records Program
- Resolution 05-16 – Establishing 2016 Plan of Risk Management
- Resolution 06-16 – Approving Fund Service Providers
- Resolution 07-16 – Appointing 2016 Approved Counsel
- Resolution 08-16 – Approving New Members
- Resolution 09-16 – Approving Final 2016 Fund Budget
- Resolution 10-16 - Approving Certain Disbursements
- Resolution 11-16 – Approving Claims Payments

## REPORTS

- **EXECUTIVE DIRECTOR – NIP GROUP (Jonathan Hall)**
  - Financial Fast Track Report Status – YE 2015
  - Financial Disclosure Statements
  - Meeting Locations
- **UNDERWRITING REPORTS – Robert Smith**
  - 2016 Coverage Improvements
  - Renewal Summaries
  - Quasi Municipal Entities
  - Cyber Risk Update
  - Website Update
- **SAFETY DIRECTOR – PMA GROUP (Ken Child) NIP Group (Anthony Ven Graitis)**
  - Safety Incentive Program
  - Wellness
  - EPL Audits
- **CLAIMS REPORT – Conrad Cyriax, Wendy Wiebalk, James Renner & Robert Persico**
  - 2015 Claims Statistic Summary
- **TREASURER’S REPORT (Patrick DeBlasio)**
  - Financial Report
  - Investment Report
- **ADJOURN TO EXECUTIVE SESSION TO DISCUSS CLAIMS COMMITTEE REPORT**
- **NEW BUSINESS**
- **OPEN FORUM**
- **ADJOURNMENT**

*Our next meeting will be held on March 23<sup>rd</sup> at 11am<sup>i</sup> - The location will be at the Hotel Woodbridge at Metro Park in Iselin NJ.*