



**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND
MEETING MINUTES**

June 22nd 2016

**Holiday Inn/National Conference Center – 399 Monmouth Street East Windsor NJ
08520 Windsor I & II at 11:00am**

MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND CALLED TO ORDER AT 11:07 AM.

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER

PLEDGE OF ALLEGIANCE

SWEARING IN OF NEW FUND COMMISSIONER

- Kathryn Monzo – Commissioner for North Brunswick

ROLL CALL OF FUND COMMISSIONERS:

John Camera
Barbara Russo - Absent
Matthew Watkins
Lisa O'Neill - Absent
Michael King - Absent
Eric Shubiger – Absent
Tim Dacey
Hilary Hyser
Teresa Casagrande
Eleanor McGovern - Absent
Joseph Bellina
Michael Calaguero
Jack Merryfield - Absent
Lou Guarino
Paul Zarbetski - Absent
Joan Hullings
Quentin Wiest
Louis Palazzo
Michael Martello
Laura Reinertsen
Greg Whitehead
Nancy Koblis
Russ Jones



Tim Stafford
Tim Quinn
Frank Mason
Doug Marvin
Kathryn Monzo
Robert Pittfield
David Hollod
Ann Cucci - Absent
Pat Mizerek
Barry Lewis - Absent
John Waryas - Absent
Karen Caulfield
Mark Krane
John Gross

APPROVAL OF MINUTES UPDTE

MOTION TO APPROVE MINUTES OF 5/18/16 MEETING

MOTION: Commr. Watkins
SECOND: Commr. Brown
ABSTAIN: Commr's. Casagrande; Mason; Gross

MOTION TO ADOPT RESOLUTIONS

Resolution 19-16 – Approving Certain Disbursements \$4,880,451.72
Resolution 20-16 – Approving Claims Payments \$1,863,488

MOTION: Commr. Watkins
SECOND: Commr. Dacey
VOTE: Roll Call

John Camera
Barbara Russo - Absent
Matthew Watkins
Lisa O'Neill - Absent
Michael King - Absent
Eric Shubiger – Absent
Tim Dacey
Hilary Hyser
Teresa Casagrande
Eleanor McGovern - Absent
Joseph Bellina
Michael Calaguiro
Jack Merryfield - Absent



Lou Guarino
Paul Zarbetski - Absent
Joan Hullings
Quentin Wiest
Louis Palazzo
Michael Martello
Laura Reinertsen
Greg Whitehead
Nancy Koblis
Russ Jones
Tim Stafford
Tim Quinn
Frank Mason
Doug Marvin
Kathryn Monzo
Robert Pittfield
David Hollod
Ann Cucci - Absent
Pat Mizerek
Barry Lewis - Absent
John Waryas - Absent
Karen Caulfield
Mark Krane
John Gross

REPORTS

Executive Director – Jonathan Hall – (NIP Group)

- **Fast Track Report** – Mr. Hall shared the FastTrack report as of 5/31. Mr. Hall also indicated that the 6/30 Fast Track report would be distributed once the Mid-Year Reserve Study was completed.
- **Status of 2015 GSMJIF Audit** – Mr. Hall indicated that the 2015 Financial Audit was nearing completion and would be filed with the NJ DOBI and DCA before the 6/30 deadline. Early indications show no comments or recommendations by the Fund’s Auditor.

Underwriting – Robert Smith (NIP Group)

- **2017 Renewal Update** – Mr Smith reminded all that website is now open for the 2017 renewal submissions and due date is 8/1/16. If anyone is interested in refresher training, please contact him.

Safety Director – Anthony Ven Graitis (NIP Group) and Ken Child (PMA Group)

- **Presentation by Monica Lynch of Kinematics on Functional Capacity Examinations & Fit for Duty Examinations** - Monica Lynch gave a presentation to the members on Functional



Capacity Examinations & Fit for Duty Examinations. John Geaney then provided some insights on how and when to use these exams to reduce claim costs in relation to workers' compensation claims.

- **Police Training –TACT –Talk Down to Take Down**-training was held on 6/10 at North Bergen, 6/17 at Rahway, and 6/24 at Howell for all interested police officers. In addition, the GSMJIF Risk Control is supporting the Union County Police Chief Association's presentation titled "An Officer Involved Shooting-The Gary Spath Story". Risk Control personnel believe that officer's will appreciate and learn from the important perspective of an officer who has been involved in a shooting. GSMJIF Risk Control will pay for half of the normal fee of \$50 per attendee, so instead the cost is only \$25 per attendee, hopefully allowing your police department to send additional representatives to this important presentation.
- **Distracted Driving Training Initiative** –The Garden State Joint Insurance Fund (GSMJIF) is continue to offer free on line Distracted Driver training to all member municipal employees. The training is offered through our insurance partner, Safety National, who has also supported the very successful SERVE (Safety: Emergency Responder Vehicle Education) driver training previously offered to emergency responders of the GSMJIF. The goal is to use all 3,000 seats available to GSMJIF members. 12 municipalities participated with 339 employees becoming trained in CPR/AED due to this initiative. 10 random awards were provided from employees from Borough of New Providence, Union Township, Howell Township, Township of Morris, Borough of Caldwell, Livingston Township, and Parsippany-Troy Hills Township. Awards to municipalities with the highest percent of employees trained were given to the, Borough of Highland Park (3rd place with 19.18%), Township of Morris (2nd place with 29.63%), and Borough of Fair Haven (1st place with 35.71%).
- **Safety Meeting Recap/Other Initiatives**- Initiatives NIP Report, Hurricane Preparedness, Indoor Air Quality Concerns and Member reports were summarized to Fund Commissioners.

TREASURER'S REPORT – Patrick DeBlasio

- Mr. DeBlasio reviewed the monthly treasurer's report and cash management account and advised that the Fund has met all outstanding obligations and its financial position is secure.

MOTION TO ADJOURN TO EXECUTIVE SESSION, NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12(B), TO DISCUSS PENDING OR ANTICIPATED LITIGATION (CLAIMS)

MOTION TO ADJOURN TO EXECUTIVE SESSION TO DISCUSS CLAIMS

MOTION: Commr. Marvin
SECOND: Commr. Watkins
VOTE: Unanimous

ADJOURN TO PUBLIC SESSION



MOTION: Commr. Watkins
SECOND: Commr. Jones
VOTE: Unanimous

MOTION TO APPROVE CLAIMS

MOTION: Commr. Jones
SECOND: Commr. Dacey
VOTE: Unanimous

Claims:

Township of Union WC - Granted Settlement Authority
Hamilton Township WC – Granted Settlement Authority
Township of Union WC - Granted Settlement Authority
Livingston Township WC – Granted Settlement Authority
Township of Freehold WC – Granted Settlement Authority
Hamilton Township WC – Granted Settlement Authority

VOTE: ROLL CALL:

John Camera
Barbara Russo - Absent
Matthew Watkins
Lisa O’Neill - Absent
Michael King - Absent
Eric Shubiger – Absent
Tim Dacey
Hilary Hyser
Teresa Casagrande
Eleanor McGovern - Absent
Joseph Bellina
Michael Calaguiri
Jack Merryfield - Absent
Lou Guarino
Paul Zarbetski - Absent
Joan Hullings
Quentin Wiest
Louis Palazzo
Michael Martello
Laura Reinertsen
Greg Whitehead
Nancy Koblis
Russ Jones
Tim Stafford
Tim Quinn



Frank Mason
Doug Marvin
Kathryn Monzo
Robert Pittfield
David Hollod
Ann Cucci - Absent
Pat Mizerek
Barry Lewis - Absent
John Waryas - Absent
Karen Caulfield
Mark Krane
John Gross

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Commissioner Marvin made a motion to adjourn the meeting at 12:08PM and Commissioner Brown seconded the motion. Motion carried unanimously.

Prepared by J. Hall.

Jonathan Hall

James Rodino

ALSO PRESENT:

Jonathan Hall – NIP
David Springer – NIP
Steve Edwards – BGIA
Anthony Ven Graitis – NIP
Conrad Cyriax - NIP
James Renner - NIP
Robert Smith – NIP
Brian Erlandsen - BGIA
George Crosby – BGIA
Robert Persico – NIP
Earl Miller- Advisor
Donna Gartland – NIP



Steve Daveggia – NIP
Patrick Wherry – City of Hoboken
Francis J. Kelly – BGIA
Michael Martello - Town of Kearny
Ken Child – PMA
Luis Alamo – Alamo Insurance Group
Doug Borden – Borden Perlman
Glenn Jacobs- Fairview Associates
Mike Lovett – Warren Township
Peter Perla – Jasinski, PC
LaTonya Brennan – AJG
David Balken – Balken Risk
Renee Nelms – Qual-Lynx
Dom Cinelli – Brown & Brown
BettyAnne Stinchcomb – New Providence
John Geaney – Capehart
Ed Vath – PMA
Frank Marrero – Fanwood
Virginia Murphy – Morris
Michael O’Connell- PQA
Patrick DeBlasio – Treasurer
Madeline Delgado – NIP