



**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND  
MEETING MINUTES  
May 18<sup>th</sup> 2016  
The Hotel Woodbridge Iselin, NJ Room – Room 203 at 11:00am**

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**MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND CALLED TO ORDER AT 11:07 AM.**

**OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD**

**MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF FUND COMMISSIONERS:**

Jim Rodino  
Mark Vannella  
Barbara Russo  
Matthew Watkins  
Lisa O'Neill  
Michael King - Absent  
Eric Shubiger – Absent  
Tim Dacey  
Hilary Hyser  
Allyson Cinquegrana  
Eleanor McGovern  
Joseph Bellina  
Gerald Drasheff - Absent  
Jack Merryfield - Absent  
Lou Guarino  
Paul Zarbetski - Absent  
Joan Hullings  
Quentin Wiest  
Louis Palazzo  
Michael Martello  
Laura Reinertsen  
Greg Whitehead  
Nancy Koblis  
Russ Jones  
Tim Stafford  
Tim Quinn  
Jillian Barrick - Absent  
Doug Marvin



Robert Lombard  
Robert Pittfield  
Ann Cucci - Absent  
Frank Ruggiero  
Barry Lewis - Absent  
John Waryas - Absent  
Karen Caulfield  
Mark Krane  
Jack Sayers - Absent

## **APPROVAL OF MINUTES UPDTE**

### **MOTION TO APPROVE MINUTES OF 4/27/16 MEETING**

**MOTION:** Commr. Watkins

**SECOND:** Commr. Quinn

**ABSTAIN:** Commr's. Cinquegrana; Bellina; Hullings; Pittfield;  
Ruggiero; Wiest

## **MOTION TO ADOPT RESOLUTIONS**

**Resolution 16-16 – Approving Certain Disbursements \$ 287,754.30**

**Resolution 17-16 – Approving Claims Payments \$1,886.921**

**MOTION:** Commr. Ruggiero

**SECOND:** Commr. Dacey

**VOTE:** Roll Call

Jim Rodino  
Mark Vannella  
Barbara Russo  
Matthew Watkins  
Lisa O'Neill  
Michael King - Absent  
Eric Shubiger – Absent  
Tim Dacey  
Hilary Hyser  
Allyson Cinquegrana  
Eleanor McGovern  
Joseph Bellina  
Gerald Drasheff - Absent  
Jack Merryfield - Absent  
Lou Guarino  
Paul Zarbetski - Absent  
Joan Hullings



Quentin Wiest  
Louis Palazzo  
Michael Martello  
Laura Reinertsen  
Greg Whitehead  
Nancy Koblis  
Russ Jones  
Tim Stafford  
Tim Quinn  
Jillian Barrick - Absent  
Doug Marvin  
Robert Lombard  
Robert Pittfield  
Ann Cucci - Absent  
Frank Ruggiero  
Barry Lewis - Absent  
John Waryas - Absent  
Karen Caulfield  
Mark Krane  
Jack Sayers – Absent

**Resolution 18-16 – Approved Counsel**

**MOTION:** Commr. Krane  
**SECOND:** Commr. Watkins  
**VOTE:** Roll Call  
Jim Rodino  
Mark Vannella  
Barbara Russo  
Matthew Watkins  
Lisa O’Neill  
Michael King - Absent  
Eric Shubiger – Absent  
Tim Dacey  
Hilary Hyser  
Allyson Cinquegrana  
Eleanor McGovern  
Joseph Bellina  
Gerald Drasheff - Absent  
Jack Merryfield - Absent  
Lou Guarino  
Paul Zarbetski - Absent  
Joan Hullings  
Quentin Wiest  
Louis Palazzo  
Michael Martello  
Laura Reinertsen



Greg Whitehead  
Nancy Koblis  
Russ Jones  
Tim Stafford  
Tim Quinn  
Jillian Barrick - Absent  
Doug Marvin  
Robert Lombard  
Robert Pittfield  
Ann Cucci - Absent  
Frank Ruggiero  
Barry Lewis - Absent  
John Waryas - Absent  
Karen Caulfield  
Mark Krane  
Jack Sayers - Absent

## REPORTS

### Executive Director – Jonathan Hall – (NIP Group)

- **Fast Track Report** – Mr. Hall discussed the March 2016 Fast Track report and reported no meaningful changes since the last report. The April and May 2016 Fast Track reports will be distributed at the next monthly meeting.

### Underwriting – Robert Smith (NIP Group)

- **2017 Renewals** – Rob indicated the website will be open starting June 1<sup>st</sup> for 2017 renewal submissions. The due date is 8/1/16. We will be contacting all Risk Managers with the renewal requirements and checklists prior to June 1<sup>st</sup>. Enhancements and improvements have been made to the site, mostly aesthetic, to create a more streamlined and user-friendly interface. We are happy to offer refresher courses and training on how to utilize site to all interested.

### Safety Director – Anthony Ven Graitis (NIP Group) and Ken Child (PMA Group)

- **Distracted Driving Training Initiative** – April is Distracted Driving Awareness Month and the Garden State Joint Insurance Fund (GSMIF) is offering free on line Distracted Driver training to all member municipal employees throughout the year. Nine member municipalities are currently taking advantage of the training including Montclair, Morris, Kenilworth, Berkeley Heights, Warren, New Providence, Highland Park, Fair Haven and Caldwell. Over 250 seats have been assigned and more are being added every day.
- **Wellness** – The CPR challenge is ongoing and finishing up. Unlike other challenges, there is little information available on utilization but the wellness committee anticipates that over 15 municipalities will take part in this challenge. Members can pay invoices and then submit for reimbursement as agreed upon. Challenge results and winners will be announced at the June Fund Meeting.



Also, there is an Aetna Challenge available to all municipalities to participate in. Municipalities must have 65,000 residents, or two or more municipalities can combine efforts with resident counts equaling or exceeding 65,000. The deadline for the challenge submissions is 5/31/16. \$1,500,000 of funds is available through this initiative. Please contact Anthony Ven Graitis if you would like any information regarding this challenge.

- **Police Training** – The police committee was held on 5/12/16 where Body Worn Cameras were discussed. A representative from Taser was also on hand. Over 30 officers attended and the interaction was excellent. TACT –Talk Down to Take Down-training will be scheduled in June and into July. Three sessions are planned at this time and dates and locations will be announced in the next week or two.

#### **CLAIMS REPORT – Conrad Cyriax, James Renner & Robert Persico (NIP Group)**

- **Presentation – Insurance Coverage by Victoria Peckerman of Shapiro Croland** –Victoria Pekerman provided an overview of her duties and role as coverage counsel for the GSMJIF. Victoria discussed the broad Liability coverage provided to our members under the program.

#### **TREASURER’S REPORT – Patrick DeBlasio**

- Mr. DeBlasio reviewed the monthly treasurer’s report and cash management account and advised that the Fund has met all outstanding obligations and its financial position is secure.

#### **MOTION TO ADJOURN TO EXECUTIVE SESSION, NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12(B), TO DISCUSS PENDING OR ANTICIPATED LITIGATION (CLAIMS)**

#### **MOTION TO ADJOURN TO EXECUTIVE SESSION TO DISCUSS CLAIMS**

**MOTION:** Commr. Dacey  
**SECOND:** Commr. Quinn  
**VOTE:** Unanimous

#### **ADJOURN TO PUBLIC SESSION**

**MOTION:** Commr. Watkins  
**SECOND:** Commr. Dacey  
**VOTE:** Unanimous

#### **MOTION TO APPROVE CLAIMS**

**MOTION:** Commr. Watkins  
**SECOND:** Commr. Marvin



**VOTE:** Unanimous

**Claims:**

**Englewood LEL Claim - Granted Settlement Authority**  
**Montclair Township – Granted Settlement Authority**  
**Township of Morris - Granted Settlement Authority**  
**Borough of North Plainfield – Granted Settlement Authority**  
**Township of Freehold – Granted Settlement Authority**

**VOTE: ROLL CALL:**

Jim Rodino  
Mark Vannella  
Barbara Russo  
Matthew Watkins  
Lisa O’Neill  
Michael King - Absent  
Eric Shubiger – Absent  
Tim Dacey  
Hilary Hyser - Absent  
Teresa Casagrande  
Fred Tompkins  
Joseph Bellina  
Gerald Drasheff - Absent  
Jack Merryfield - Absent  
Lou Guarino  
Paul Zarbetski - Absent  
Shayne SantaLucia  
Quentin Wiest - Absent  
Louis Palazzo  
Michael Martello  
Laura Reinertsen  
Greg Whitehead  
Nancy Koblis  
Russ Jones  
Tim Stafford  
Tim Quinn  
Frank Mason  
Doug Marvin  
Sonya Brown  
Robert Pittfield - Absent  
Ann Cucci - Absent  
Frank Ruggiero - Absent  
Barry Lewis  
John Waryas



Karen Caulfield  
Mark Krane  
Jack Sayers - Absent

## **NEW BUSINESS**

## **OPEN FORUM**

## **MOTION TO ADJOURN**

Commissioner Rodino made a motion to adjourn the meeting at 12:10PM and Commissioner Watkins seconded the motion. Motion carried unanimously.

Prepared by J. Hall.

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Jonathan Hall

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James Rodino

### **ALSO PRESENT:**

Jonathan Hall – NIP  
David Springer – NIP  
Steve Edwards – BGIA  
Anthony Ven Graitis – NIP  
Conrad Cyriax - NIP  
James Renner - NIP  
Robert Smith – NIP  
Brian Erlandsen - BGIA  
George Crosby – BGIA  
Michael O’Connell – PQA  
Patrick DeBlasio – Treasurer  
Madeline Delgado – NIP  
Francis Kelly - BGIA  
Louis Beckerman – Beckerman & Co.  
Adam Loehner – South Orange Village  
Renee Nelms – Qual-Lynx  
John Hanuscin – Fairways Insurance  
Dominick Cinelli – Brown & Brown  
Latonya Brennan – AJ Gallagher  
Gunn Grimstad – Howell Township  
Jon Cordell – Howell Township



Tom Fitzpatrick – Fairview Insurance  
Luis Alamo – Alamo Insurance Group  
Vicky Sjuinder – Balken Risk  
Michael Sabbagh – Richard Knowles Agency  
Ed Vath – PMA  
Ken Child – PMA  
Jeremy Solomon – Bob Smith & Associates  
Ilene Laursen – Conner Strong  
Michael Markulec – Harbor Technologies  
Chris Baumann – Harbor Technology  
Bert H. Steinman – Ewing Township  
James McManimon – Ewing Township  
BettyAnne Stinchcomb – New Providence  
John Geaney – Capehart Scatchard