



**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND
MEETING MINUTES
April 27th 2016
The Hotel Woodbridge Iselin, NJ Room – Room 203 at 11:00am**

MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND CALLED TO ORDER AT 11:04 AM.

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER

PLEDGE OF ALLEGIANCE

SWEARING IN OF FUND COMMISSIONERS:

- Township of Howell – Paul Bodine

ROLL CALL OF FUND COMMISSIONERS:

Jim Rodino
Mark Vannella
Barbara Russo
Matthew Watkins
Lisa O’Neill
Michael King - Absent
Eric Shubiger – Absent
Tim Dacey
Hilary Hyser - Absent
Teresa Casagrande
Fred Tompkins
Joseph Bellina
Gerald Drasheff - Absent
Jack Merryfield - Absent
Lou Guarino
Paul Zarbetski - Absent
Shayne SantaLucia
Quentin Wiest - Absent
Louis Palazzo
Michael Martello
Laura Reinertsen
Greg Whitehead
Nancy Koblis
Russ Jones
Tim Stafford
Tim Quinn



Frank Mason
Doug Marvin
Sonya Brown
Robert Pittfield - Absent
Ann Cucci - Absent
Frank Ruggiero - Absent
Barry Lewis
John Waryas
Karen Caulfield
Mark Krane
Jack Sayers - Absent

APPROVAL OF MINUTES UPDTE

MOTION TO APPROVE MINUTES OF 3/23/16 MEETING

MOTION: Commr. Jones

SECOND: Commr. Dacey

ABSTAIN: Commr's. O'Neill; Zarbetski; SantaLucia; Martello

MOTION TO ADOPT RESOLUTIONS

Resolution 14-16 – Approving Certain Disbursements \$430,608.02

Resolution 15-16 – Approving Claims Payments \$1,307,173

MOTION: Commr. Dacey

SECOND: Commr. Jones

VOTE: Roll Call

Jim Rodino
Mark Vannella
Barbara Russo
Matthew Watkins
Lisa O'Neill
Michael King - Absent
Eric Shubiger – Absent
Tim Dacey
Hilary Hyser - Absent
Teresa Casagrande
Fred Tompkins
Joseph Bellina
Gerald Drasheff - Absent
Jack Merryfield - Absent
Lou Guarino
Paul Zarbetski - Absent



Shayne SantaLucia
Quentin Wiest - Absent
Louis Palazzo
Michael Martello
Laura Reinertsen
Greg Whitehead
Nancy Koblis
Russ Jones
Tim Stafford
Tim Quinn
Frank Mason
Doug Marvin
Sonya Brown
Robert Pittfield - Absent
Ann Cucci - Absent
Frank Ruggiero - Absent
Barry Lewis
John Waryas
Karen Caulfield
Mark Krane
Jack Sayers - Absent

REPORTS

Executive Director – NIP Group – Jonathan Hall

- **Fast Track Report** – Mr. Hall discussed the March 2016 Fast Track report and reported no meaningful changes since the last report.
- **Financial Disclosures Statements** – Mr. Hall reminded Commissioners and Alternate Commissioners that the Financial Disclosure Statements are due no later than April 30, 2016.

Safety Director – Anthony Ven Graitis (NIP Group) and Ken Child (PMA Group)

- **Presentation – Cyber Security – Chris Bauman & Michael Markulee of Harbor Technology Group** - Chris Bauman & Michael Markulec were introduced and discussed cyber liability issues affecting municipalities, including recent viruses and malware, including Cryptolocker. Some defense strategies were discussed and a sample policy will be made available to member municipalities.
- **Distracted Driving Training** –April is Distracted Driving Awareness Month and the Garden State Joint Insurance Fund (GSMIF) is offering free on line Distracted Driver training to all member municipal employees. The training is offered through our insurance partner, Safety National, who has also supported the very successful SERVE (Safety: Emergency Responder Vehicle Education) driver training previously offered to emergency responders of the GSMJIF. The goal is to use all 3,000 seats available to GSMJIF members.



- **Police Committee and TACT Training** - The police committee meeting is set for 5/12 at the Rahway Public Library from 10:00 to 12:00. The member Police Departments and their leadership are invited to share Best Practices for managing the video and the actions and behaviors captured by Body Worn Cameras, and discuss the introduction of Tasers to NJ law enforcement. Dr. John More JD, Response Law/ Cardinal Point Strategies, Captain Jonathan Parham, Linden Police Department, and Sgt. Robert Sanchez, Linden Police Department will present.
- **Wellness** –The CPR challenge is ongoing and well received. Unlike other challenges, there is little information available on utilization but the wellness committee anticipates that over 15 municipalities will take part in this challenge.

CLAIMS REPORT – Conrad Cyriax, James Renner & Robert Persico (NIP Group)

- **Future Presentation Topics** – James Renner indicated that in the upcoming months there will be presentations on topics of interest for members.

TREASURER’S REPORT – Patrick DeBlasio

- Mr. DeBlasio reviewed the monthly treasurer’s report and cash management account and advised that the Fund has met all outstanding obligations and its financial position is secure.

MOTION TO ADJOURN TO EXECUTIVE SESSION, NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12(B), TO DISCUSS PENDING OR ANTICIPATED LITIGATION (CLAIMS)

MOTION TO ADJOURN TO EXECUTIVE SESSION TO DISCUSS CLAIMS

MOTION: Commr. Casagrande
SECOND: Commr. Dacey
VOTE: Unanimous

ADJOURN TO PUBLIC SESSION

MOTION: Commr. Marvin
SECOND: Commr. Dacey
VOTE: Unanimous

MOTION TO APPROVE CLAIMS

MOTION: Commr. Tompkins
SECOND: Commr. Brown
VOTE: Unanimous



Claims:

Englewood LEL Claim - Granted Settlement Authority
Township of Howell WC Claim– Granted Settlement Authority
Berkeley Township WC Claim – Granted Settlement Authority

VOTE: ROLL CALL:

Jim Rodino
Mark Vannella
Barbara Russo
Matthew Watkins
Lisa O'Neill
Michael King - Absent
Eric Shubiger – Absent
Tim Dacey
Hilary Hyser - Absent
Teresa Casagrande
Fred Tompkins
Joseph Bellina
Gerald Drasheff - Absent
Jack Merryfield - Absent
Lou Guarino
Paul Zarbetski - Absent
Shayne SantaLucia
Quentin Wiest - Absent
Louis Palazzo
Michael Martello
Laura Reinertsen
Greg Whitehead
Nancy Koblis
Russ Jones
Tim Stafford
Tim Quinn
Frank Mason
Doug Marvin
Sonya Brown
Robert Pittfield - Absent
Ann Cucci - Absent
Frank Ruggiero - Absent
Barry Lewis
John Waryas
Karen Caulfield
Mark Krane
Jack Sayers - Absent



NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Commissioner Rodino made a motion to adjourn the meeting at 11:44AM and Commissioner Dacey seconded the motion. Motion carried unanimously.

Prepared by J. Hall.

Jonathan Hall

James Rodino

ALSO PRESENT:

Jonathan Hall – NIP
David Springer – NIP
Steve Edwards – BGIA
Anthony Ven Graitis – NIP
Conrad Cyriax - NIP
James Renner - NIP
Robert Smith – NIP
Brian Erlandsen - BGIA
George Crosby – BGIA
Michael O’Connell – PQA
Patrick DeBlasio – Treasurer
Madeline Delgado – NIP
Francis Kelly - BGIA
Louis Beckerman – Beckerman & Co.
Adam Loehner – South Orange Village
Renee Nelms – Qual-Lynx
John Hanuscin – Fairways Insurance
Dominick Cinelli – Brown & Brown
Latonya Brennan – AJ Gallagher
Gunn Grimstad – Howell Township
Jon Cordell – Howell Township
Tom Fitzpatrick – Fairview Insurance
Luis Alamo – Alamo Insurance Group
Vicky Sjuinder – Balken Risk
Michael Sabbagh – Richard Knowles Agency



Ed Vath – PMA
Ken Child – PMA
Jeremy Solomon – Bob Smith & Associates
Ilene Laursen – Conner Strong
Michael Markulec – Harbor Technologies
Chris Baumann – Harbor Technology
Bert H. Steinman –Ewing Township
James McManimon – Ewing Township
BettyAnne Stinchcomb – New Providence
John Geaney – Capehart Scatchard