



**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND
MEETING MINUTES**

September 28th 2016

**Holiday Inn/National Conference Center 399 Monmouth Street East Windsor
Ballroom at 11:00am**

MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND CALLED TO ORDER AT 11:17 AM.

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF FUND COMMISSIONERS:

John Camera
Barbara Russo - Absent
Matthew Watkins - Absent
Lisa O'Neill - Absent
Michael King - Absent
Eric Shubiger – Absent
Tim Dacey
Hilary Hyser
Teresa Casagrande
Eleanor McGovern
Joseph Bellina
Gerald Drasheff- Absent
Jack Merryfield - Absent
Lou Guarino
Paul Zarbetski - Absent
Joan Hullings
Quentin Wiest - Absent
Paul Bodine
Michael Martello
Laura Reinertsen
Greg Whitehead
Nancy Koblis
Russ Jones
Tim Stafford
Virginia Murphy
Frank Mason
Doug Marvin
Sonia Brown



Robert Pittfield - Absent
Jim Rodino
Ann Cucci
Pat Mizerek
Barry Lewis - Absent
John Waryas
Karen Caulfield
Mark Krane
John Gross

APPROVAL OF MINUTES UPDATE

MOTION TO APPROVE MINUTES OF 7/27/16 MEETING

MOTION: Commr. Marvin

SECOND: Commr. Casagrande

ABSTAIN: Commr's. Bellina; Camera; Hyser; Guarino; Kovach; Hullings;
Reinersten; Whitehead; Cucci

MOTION TO ADOPT RESOLUTIONS

Resolution 24-16 – Approving Certain Disbursements \$1,234,559.69

Resolution 25-16 – Approving Claims Payments \$2,893,715

Resolution 26-16 – Approved Counsel for Howell

MOTION: Commr. Krane

SECOND: Commr. Jones

VOTE: Roll Call

John Camera
Barbara Russo - Absent
Matthew Watkins - Absent
Lisa O'Neill - Absent
Michael King - Absent
Eric Shubiger – Absent
Tim Dacey
Hilary Hyser
Teresa Casagrande
Eleanor McGovern
Joseph Bellina
Gerald Drasheff- Absent
Jack Merryfield - Absent
Lou Guarino
Paul Zarbetski - Absent
Joan Hullings



Quentin Wiest - Absent
Paul Bodine
Michael Martello
Laura Reinertsen
Greg Whitehead
Nancy Koblis
Russ Jones
Tim Stafford
Virginia Murphy
Frank Mason
Doug Marvin
Sonia Brown
Robert Pittfield - Absent
Jim Rodino
Ann Cucci
Pat Mizerek
Barry Lewis - Absent
John Waryas
Karen Caulfield
Mark Krane
John Gross

REPORTS

Executive Director – Jonathan Hall – (NIP Group)

- **Request for Proposals 2017** – Mr. Hall announced that the 2017 Requests for Proposals have been posted on the PEJIF website, in The Newark Star Ledger and in The Times of Trenton. Respondents are asked to submit their proposals to Madeline Delgado no later than 2:00pm on October 21, 2016.
- **Fast Track Report** – Mr. Hall reported that the updated Fast Track Reports will be distributed to all Commissioners once the Mid-Year Actuarial Report has been finalized.
- **Mid-Year Actuarial Report Status** – Mr. Hall reported that the Administrator’s office is in receipt of the first draft of the Actuarial Report. The report should be finalized within the next month, for discussion at the September meeting.
- **Presentation – Legislative Update – David Smith (PPAG)** – Mr. Smith reported on the efforts that PPAG undertakes on behalf of the GSMJIF and its Members. Mr. Smith also reported on the status of certain pieces of legislation in the current session.

TREASURER’S REPORT – Patrick DeBlasio

- Mr. DeBlasio reviewed the monthly treasurer’s report and cash management account and advised that the Fund has met all outstanding obligations and its financial position is secure.



Underwriting – Robert Smith (NIP Group)

- **2017 Renewal Update** – Submissions are now past due. We will be following up with all risk manager sin coming days for any missing items. It is imperative; every effort is made to get us all items requested as soon as possible. Please ensure accuracy and quality of data. Updated apps and quality data ensure the best possible rates and assessments. If there are any website issues, please contact me immediately.

Safety Director – Anthony Ven Graitis (NIP Group) and Ken Child (PMA Group)

- **Presentation – FLSA Changes** – Robin Ross of EAJNJ: Robin Ross and Amy Vasquez discussed the USDOL published final regulations re-defining the criteria necessary to qualify as an exempt employee under the Fair Labor Standards Act. The salary threshold will be increasing from \$23,660 to \$47,476 per year (or from \$455 to \$913 per week). **Additionally, this salary level is set to increase every 3 years.** The DOL estimates that in the first year of implementation, over 4.2 million workers will gain access to overtime nationwide, 130,000 in NJ alone. The new rules are effective December 1, 2016. A free webinar has also been offered for October 20, 2016, from 10:00 to 11:00. A handout with additional information was provided.
- **DPW Roundtable** - Scheduled for September 29, 2016, at the Vermeule Community Center in North Plainfield. This Roundtable is for Public Works, Parks and Utilities representatives to discuss current issues impacting departments including;
 - Indoor Air Quality – what does the New Jersey PEOSHA standard require to ensure our facilities are in compliance?
 - Playgrounds – What does the New Jersey Standard require, and how can your town comply with the standards.
 - Trees – Are we doing enough to ensure that the trees in our parks and on public property are safe?
 - Other issues of concern will also be discussed.
- **Wellness** - The Walk to Win 2 challenge is ongoing with approximately 50 teams and 200 employees signed up and participating. Week 1 results were announced and weekly updates will be provided. Teams are still being formed and any employee can participate and enter the challenge at any time.
- **Stewardship Reports** - Stewardship reports will be issued in the next week to two weeks, with electronic copies of the reports being sent to the administration of each member with copies going to the appropriate risk managers. In addition, the reports will be discussed at the next held safety committee meetings for each member. A presentation on JIF wide data will be presented at next month's Fund Safety Meeting.
- **Recap of Safety Meeting** - A special thanks to Chief Parham from the Linden Police Department for his presentation and discussion on the impact to the City of Linden caused by the recent capture of the suspected NYC terrorist. Although details of the incident could not be provided, Chief Parham discussed the policies, procedures and best practices which allowed the



Linden Police force to be ready to respond to this incident and potentially other emergency situations.

CLAIMS REPORT – Conrad Cyriax, James Renner & Robert Persico (NIP Group)

- **Statistical Reports** - Bob provided an update on the current structure of the Qual-lynx Workers Compensation Team. The update introduced the new claim representative and broke down the current staff in the Team and reduced caseload numbers.

MOTION TO ADJOURN TO EXECUTIVE SESSION, NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12(B), TO DISCUSS PENDING OR ANTICIPATED LITIGATION (CLAIMS)

MOTION TO ADJOURN TO EXECUTIVE SESSION TO DISCUSS CLAIMS

MOTION: Commr. Casagrande
SECOND: Commr. Reinertsen
VOTE: Unanimous

ADJOURN TO PUBLIC SESSION

MOTION: Commr. Bellina
SECOND: Commr. Guarino
VOTE: Unanimous

MOTION TO APPROVE CLAIMS

MOTION: Commr. Bellina
SECOND: Commr. Cucci
ABSTAIN: Commr. Marvin

Claims:

Town of Kearny WC - Granted Settlement Authority
Berkeley Township IND. – Granted Settlement Authority
Township of Berkeley Heights WC - Granted Settlement Authority
Township of Union WC - Granted Settlement Authority
Township of Montclair EPL - Granted Settlement Authority
Borough of Kenilworth WC - Granted Settlement Authority
Berkeley Township WC - Granted Settlement Authority
Township of Hamilton WC - Granted Settlement Authority
Township of Montclair GL - Granted Settlement Authority



VOTE: ROLL CALL:

John Camera
Barbara Russo - Absent
Matthew Watkins - Absent
Lisa O'Neill - Absent
Michael King - Absent
Eric Shubiger – Absent
Tim Dacey
Hilary Hyser
Teresa Casagrande
Eleanor McGovern
Joseph Bellina
Gerald Drasheff- Absent
Jack Merryfield - Absent
Lou Guarino
Paul Zarbetski - Absent
Joan Hullings
Quentin Wiest - Absent
Paul Bodine
Michael Martello
Laura Reinertsen
Greg Whitehead
Nancy Koblis
Russ Jones
Tim Stafford
Virginia Murphy
Frank Mason
Doug Marvin
Sonia Brown
Robert Pittfield - Absent
Jim Rodino
Ann Cucci
Pat Mizerek
Barry Lewis - Absent
John Waryas
Karen Caulfield
Mark Krane
John Gross

NEW BUSINESS

OPEN FORUM



MOTION TO ADJOURN

Commissioner Rodino made a motion to adjourn the meeting at 12:25PM and Commissioner Guarino seconded the motion. Motion carried unanimously.

Prepared by J. Hall.

Jonathan Hall

James Rodino

ALSO PRESENT:

Doug Borden – BPS
Latonya Brennan – AJG
Ilene Laursen – Conner Strong
Ed Vath – PMA
Wendy Wiebalk – Englewood
Peter Perla – Jasinski, PC
Betty Ann Stinchcomb – New Providence
Mike Lovett – Warren
Lindsay Burbage – Hamilton
Francis J. Kelly – BGIA
Joe Razzano – Fairview Insurance
Larry Graham – Fairview Insurance
Dom Cinelli – Brown & Brown
Jeremy Solomon – Bob Smith & Associates
Gary Borman – The Richard Knowles Agency
Thea Isabella – Twinboro Physical Therapy
Renee Nelms – Qual-Lynx
Louis Beckerman – Beckerman & Co.
Marc Strauss – PMA
David Weightman – PMA
Ken Child – PMA
David Balken – Balken Risk
Jonathan Hall – NIP
David Springer – NIP
Steve Edwards – BGIA
Madeline Delgado - NIP
Anthony Ven Graitis – NIP
Conrad Cyriax - NIP
James Renner - NIP
Robert Smith – NIP
Brian Erlandsen - BGIA



George Crosby – BGIA
Robert Persico – NIP
Earl Miller – Advisor
Donna Gartland – NIP
Elizabeth Sheeran – NIP
Steve Daveggia – NIP