



**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND MEETING AGENDA**

**January 25<sup>th</sup> 2017**

**Hotel Woodbridge (APA) – 120 Wood Avenue South in Iselin NJ – The Ballroom**

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- **MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER**
- **OPEN PUBLIC MEETING ACT STATEMENT**
  - In accordance with the Open Public Meetings Act, notice of this meeting was provided by:
    1. Sending sufficient notice to the Fund’s designated newspapers, the Newark Star Ledger and The Times of Trenton
    2. Filing advanced written notice of this meeting with each member municipality; and
    3. Posting notice of this meeting on the Public Bulletin Board of all member municipalities.
- **PLEDGE OF ALLEGIANCE**
- **SWEARING IN OF NEW FUND COMMISSIONERS**
  - Neptune Township – Vito Gadaleta
  - Neptune Township – Michael Bascom
  - Borough of Kenilworth - Kathleen Moschitta
  - Township of Parsippany-Troy Hills – Jackie Ortiz
- **ROLL CALL OF FUND COMMISSIONERS**
- **ADJOURN SINE DIE MEETING**
  - Chairs vacated – Chairman asks Executive Director to Chair Meeting
- **ELECTION OF CHAIRPERSON AND SECRETARY**
  - Request for Nominations
  - Election of Chairperson and Secretary
  - Swearing in by Fund Attorney
- **ELECTION OF EXECUTIVE COMMITTEE**
  - Request for Nominations
  - Election of Executive Committee
  - Swearing in by Fund Attorney
- **MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER**
- **ROLL CALL OF FUND COMMISSIONERS**
- **APPROVAL OF MINUTES OF 12/21/16 MEETING**

- **ADOPTION OF RESOLUTIONS**

- Resolution 01-17 – Certifying the Election of Chairperson and Secretary
- Resolution 02-17 – Certifying the Election of Executive Committee
- Resolution 03-17 – Establishing Meeting Procedures
- Resolution 04-17 – Establishing Fiscal Management Plan
- Resolution 05-17 – Establishing Fund Records Program
- Resolution 06-17 – Establishing 2017 Plan of Risk Management
- Resolution 07-17 – Approving 2017 Fund Service Providers
- Resolution 08-17 – Appointing 2017 Approved Counsel
- Resolution 09-17 – Approving New Members
- Resolution 10-17 – Approving Final 2017 Fund Budget
- Resolution 11-17 – In Recognition of Distinguished Service by James Rodino
- Resolution 12-17 – Approving Certain Disbursements \$3,200,018.16
- Resolution 13-17 – Approving Claims Payments \$1,794,941

### **REPORTS**

- **EXECUTIVE DIRECTOR – Jonathan Hall (NIP Group)**
  - 2016 Review and 2017 Goals
  - Financial Fast Track Report Status – YE 2016
  - Special Commissioners
- **TREASURER’S REPORT – Patrick DeBlasio**
- **UNDERWRITING REPORT – Robert Smith (NIP Group)**
  - Renewal Summaries
  - Coverage Enhancements
  - Quasi Municipal Entities
- **SAFETY DIRECTOR – Anthony Ven Graitis (NIP Group) and Ken Child (PMA Group)**
  - 2016 GSMJIF Risk Control Services Recap
  - Fund Safety Meeting Recap
- **CLAIMS REPORT – Conrad Cyriax, James Renner & Robert Persico (NIP Group)**
  - Key Performance Indicators
  - Accelerated Disposition Program
- **ADJOURN TO EXECUTIVE SESSION TO DISCUSS CLAIMS COMMITTEE REPORT**

In accordance with Section 8 of the Open Public Meetings Act, the public body is in Executive Session, as follows:

  1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
  2. The general nature of the subject matter to be discussed is as follows:
    - Claims – Requests for Settlement Authority

- **NEW BUSINESS**
- **OPEN FORUM**
- **ADJOURNMENT**

❖ *Our Next meeting will be – February 22<sup>nd</sup> 2017 at the Hotel Woodbridge (APA) 120 Wood Avenue South in Iselin NJ.*