

**RESOLUTION NO. 13-19**

**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND**  
(Hereinafter the “FUND”)

**APPROVING CERTAIN DISBURSEMENTS**

**WHEREAS**, the Bylaws of the GSMJIF require that the Fund Commissioners approve all disbursements by a majority vote, and

**WHEREAS**, the attached bill of items sets forth certain bills or demands for monies;

**NOW, THEREFORE BE IT RESOLVED**, by the FUND’s Board of Fund Commissioners that the attached bill of items totaling **\$6,913,361.41** for payment.

**Adopted: *this day by the Board of Fund Commissioners***

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
February 27<sup>th</sup>, 2019  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
February 27<sup>th</sup>, 2019  
Date

**RESOLUTION NO. 14-19**

**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND**

(Hereinafter referred to as the "FUND")

**APPROVING CLAIMS PAYMENTS**

BE IT RESOLVED by the Board of Fund Commissioners of the Garden State Municipal Joint Insurance Fund, that confirmation and authorization approval is made in issuance of the attached claims payments totaling **\$1,966,896** against the fund.

**ADOPTED:** *this day before the Board of Fund Commissioners:*

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

February 27th, 2019

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

February 27th, 2019

**RESOLUTION NO. 15-19**

**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND**  
(Hereinafter referred to as the "FUND")

**ESTABLISHING A FUND RECORDS PROGRAM**  
**Revision**

**WHEREAS:** The FUND must establish a formal record retention program for the 2019 Fund Year.

**NOW, THEREFORE BE IT RESOLVED,** by the FUND's Board of Fund Commissioners that:

**I.** \_\_\_\_\_, **Fund Secretary** is hereby designated as custodian of the FUND records, which shall be kept at the office of the Fund Administrator, located at:

NIP Group, Inc.  
900 Route 9 North, Suite 503  
PO Box 39  
Woodbridge, NJ 07095

**II.** Jonathan Hall, President for NIP Management Services, LLC is hereby designated as **Assistant Fund Secretary**.

**III.** **The firm of McManimon, Scotland & Bauman, LLC ("MSB") is hereby designated as Deputy Custodian of the FUND records.**

**IV.** The records of the FUND shall be retained in accordance with the municipal records retention schedule as promulgated by the New Jersey Division of Archives and Records Management, and/or otherwise specified by the New Jersey Department of Insurance and Community Affairs.

**V.** Each fund professional and service organization shall have the duty and obligation to maintain such records as are entrusted to him/her and to relinquish such records to the Fund Secretary upon termination of services or otherwise upon request.

**ADOPTED: *this day by the Board of Fund Commissioners***

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

February 27, 2019

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

February 27, 2019