



GARDEN STATE MUNICIPAL JOINT INSURANCE FUND MEETING AGENDA
January 29th, 2020
Hotel Woodbridge (APA) – 120 Wood Avenue South in Iselin NJ – Room 203

- **MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER**

- **OPEN PUBLIC MEETING ACT STATEMENT**

In accordance with the Open Public Meetings Act, notice of this meeting was provided by:

1. Sending sufficient notice to the Fund's designated newspapers, the Newark Star Ledger and The Times of Trenton
2. Filing advanced written notice of this meeting with each member municipality; and
3. Posting notice of this meeting on the Public Bulletin Board of all member municipalities.

- **PLEDGE OF ALLEGIANCE**

- **SWEARING IN OF NEW FUND COMMISSIONERS**

- Bryan Russell – Township of Aberdeen (Commissioner)
- Cherron Rountree - Holmdel Township (Commissioner)
- Khaled Madin – Township of Parsippany-Troy Hills (Alternate Commissioner)
- Keith Kazmark – Township of Parsippany-Troy Hills (Alternate Commissioner)
- Brittany Heun – Borough of Caldwell (Alternate Commissioner)

- **ROLL CALL OF FUND COMMISSIONERS**

- **ADJOURN SINE DIE MEETING**

- Chairs vacated – Chairman asks Executive Director to Chair Meeting

- **ELECTION OF CHAIRPERSON AND SECRETARY**

- Request for Nominations
- Election of Chairperson and Secretary
- Swearing in by Fund Attorney

- **ELECTION OF EXECUTIVE COMMITTEE**

- Request for Nominations
- Election of Executive Committee
- Swearing in by Fund Attorney

- **MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER**
- **APPROVAL OF MINUTES OF 12/18/19 MEETING**
- **ADJOURN TO EXECUTIVE SESSION TO DISCUSS CLAIMS COMMITTEE REPORT**

In accordance with Section 8 of the Open Public Meetings Act, the public body is in Executive Session, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
 2. The general nature of the subject matter to be discussed is as follows:
 - Claims – Requests for Settlement Authority
- **ADOPTION OF RESOLUTIONS** (* Indicates Consent Agenda, Unless Otherwise Determined)
 - **Resolution 01-20 – Certifying the Election of Chairperson and Secretary***
 - **Resolution 02-20 – Certifying the Election of Executive Committee***
 - **Resolution 03-20 – Establishing Meeting Procedures***
 - **Resolution 04-20 – Establishing Fiscal Management Plan***
 - **Resolution 05-20 – Establishing Fund Records Program***
 - **Resolution 06-20 – Establishing 2020 Plan of Risk Management***
 - **Resolution 07-20 – Approving 2020 Fund Service Providers***
 - **Resolution 08-20 – Appointing 2020 Approved Counsel***
 - **Resolution 09-20 – Approving New Member – Township of Aberdeen and Holmdel Township**
 - **Resolution 10-20 – Approving Final 2020 Fund Budget**
 - **Resolution 11-20 – Approving Certain Disbursements \$6,534,878.25**
 - **Resolution 12-20 – Approving Claims Payments \$5,346,208**
 - **Approval of Claims Committee Report and Requests for Settlement Authority**

REPORTS

- **EXECUTIVE DIRECTOR – Jonathan Hall (NIP Group)**
 - 2019 Review and 2020 Goals
 - Financial Fast Track Report Status – YE 2019
- **TREASURER’S REPORT – Patrick DeBlasio**

- **UNDERWRITING REPORT – Robert Smith (NIP Group)**
 - Renewal Summaries
 - Policy Updates

- **SAFETY REPORT – Anthony Ven Graitis (NIP Group)**
 - Safety Meeting Recap

- **CLAIMS REPORT – Conrad Cyriax, James Renner & Robert Persico (NIP Group)**
 - Monthly Claims Department Key Performance Indicators for December 2019
 - Managed Care New Pharma – (Speaker pending) Qual-Lynx
 - Update on Social Media Seminar & Upcoming WC Seminar

- **NEW BUSINESS**

- **OPEN FORUM**

- **ADJOURNMENT**

❖ *Our next meeting will be on – February 26th, 2020 at the Hotel Woodbridge (APA), 120 Wood Avenue South in Iselin NJ.*