



**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND
MEETING MINUTES
November 23rd, 2020
ViaGoToWebinar/Conference dial in 732-694-1222 Passcode 444999**

MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND CALLED TO ORDER AT 11:03Aam.

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF FUND COMMISSIONERS:

B. Russell - Township of Aberdeen – Present
J. Camera - Berkeley Township – Present
B. Russo - Berkeley Heights – Present
M. Watkins - Township of Bloomfield – Present
Borough of Caldwell – Absent
Cinnaminson Township – Absent
Township of Eastampton – Absent
D. Trumpet - City of Englewood – Present
Ewing Township – Absent
Borough of Fanwood – Absent
S. Gallo Freehold Borough – Present
Town of Guttenberg – Absent
Borough of Haddon Heights – Absent
M. Murranko - Hamilton Township – Present
Town of Harrison – Absent
T. Jover - Borough of Highland Park – Present
Michael Kraus - City of Hoboken – Present
Denise Callery - Holmdel Township – Present
L. Palazzo - Howell Township – Present
Town of Kearny – Absent
L. Reinersten - Borough of Kenilworth – Present
G. Whitehead - Township of Lawrence – Present
Nancy Koblis - City of Linden – Present
R. Jones - Township of Livingston – Present
Monroe Township – Absent
M. Reed - Montclair Township – Present
T. Quinn - Township of Morris – Present



Town of Morristown – Absent
S. Oppegaard - Township of Neptune – Present
Borough of New Providence – Present (D. Marvin) – Chairman
S. Brown - Township of North Brunswick – Present
Township of North Bergen – Absent
Borough of North Plainfield – Absent
Township of Parsippany-Troy Hills – Absent
Karen Napier - City of Rahway – Present
A. Casais - Borough of Roselle Park – Present
Township of Roxbury – Absent
Borough of Totowa – Absent
Union Township – Absent
Mark Krane – Township of Warren – Present
West Orange Township – Absent

APPROVAL OF MINUTES OF 10/28/2020 MEETING

MOTION: Commr. S. Gallo – Freehold Borough
SECOND: Commr. D. Marvin – Borough of New Providence
ABSTAIN: Commrs. M. Reed; D. Callery; S. Gallo; J. Camera

MOTION TO ADOPT RESOLUTIONS

- **Resolution 36-20 – Approving Certain Disbursements \$96,971.37**
- **Resolution 37-20 – Approving Claims Payments \$3,902,105**

VOTE: ROLL CALL

B. Russell - Township of Aberdeen – Present
J. Camera - Berkeley Township – Present
B. Russo - Berkeley Heights – Present
M. Watkins - Township of Bloomfield – Present
Borough of Caldwell – Absent
Cinnaminson Township – Absent
Township of Eastampton – Absent
D. Trumpet - City of Englewood – Present
Ewing Township – Absent
Borough of Fanwood – Absent
S. Gallo Freehold Borough – Present
Town of Guttenberg – Absent
Borough of Haddon Heights – Absent
M. Murranko - Hamilton Township – Present
Town of Harrison – Absent
T. Jover - Borough of Highland Park – Present



Michael Kraus - City of Hoboken – Present
Denise Callery - Holmdel Township – Present
L. Palazzo - Howell Township – Present
Town of Kearny – Absent
L. Reinersten - Borough of Kenilworth – Present
G. Whitehead - Township of Lawrence – Present
Nancy Koblis - City of Linden – Present
R. Jones - Township of Livingston – Present
Monroe Township – Absent
M. Reed - Montclair Township – Present
T. Quinn - Township of Morris – Present
Town of Morristown – Absent
S. Oppegaard - Township of Neptune – Present
Borough of New Providence – Present (D. Marvin) – Chairman
S. Brown - Township of North Brunswick – Present
Township of North Bergen – Absent
Borough of North Plainfield – Absent
Township of Parsippany-Troy Hills – Absent
Karen Napier - City of Rahway – Present
A. Casais - Borough of Roselle Park – Present
Township of Roxbury – Absent
Borough of Totowa – Absent
Union Township – Absent
Mark Krane – Township of Warren – Present
West Orange Township – Absent

EXECUTIVE DIRECTOR – Jonathan Hall (NIP Management)

- **Fast Track** – Mr. Hall presented the Fast Track Report as of September 30, 2020. There were no questions.
- **2021 Draft Budget** – Mr. Hall shared the 2021 Draft Assessment Budget. The Fund released per-member budget guidance to each commissioner.
- **Treasurers Report** – All Bills have been paid and our cash balance is secure.
- **2021 Excess Renewals Update** - We are in receipt of all indications from our excess partners. Due to the unique nature of this underwriting season, we are still in negotiations on some of the lines but are confident we will be able to achieve the most thorough and cost-effective program for our members.
- **Cyber Questionnaire** – Recently the Underwriting Department sent out a supplemental cyber questionnaire. Please return this questionnaire as soon as possible.
- **Crime Questionnaire** – Recently the Underwriting Department sent out a supplemental crime questionnaire for coverage enhancements. Please return this questionnaire as soon as possible.
- **Snow-Plow Rodeo** – Thank you to the Borough of Freehold, Township of Union, and Lawrence Township for supporting the 2020 Snowplow Rodeo. 31 employees from 10 member municipalities participated. Final standings will be published in the upcoming weeks with prizes awarded at the December Fund meeting.



- **COVID-19 Reminder** – Risk Control reminds all members to ensure that employees have personal protective equipment (PPE).
- **Snow & Ice Removal & Winter Preparedness** – Risk Control will be releasing multiple safety bulletins with best practices for winter preparedness. Also discussed recent claims involving winter preparedness.
- **Remedial Safety Training** – Risk Control will be launching a remedial safety training initiative to improve communications and support a safety culture during COVID, reducing loss frequency and severity.
- **Claims Monthly KPI Reports** – Mr. Hall shared the Claims Monthly KPI Reports as of October 31. There were no questions.

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Commissioner Marks made a motion to adjourn the meeting at 11:58am and Commissioner Quinn seconded the motion. Motion carried unanimously.

Prepared by M. Delgado

M. Delgado

J. Hall

ALSO, PRESENT: Confirmed by GoToWebinar date & time of attendance

Madeline Delgado - NIP
Michael Sabbagh – Richland Knowles
Anthony Aquino – PMA
Robert Persico – NIP
Dom Cinelli – B & B
David Balken – Balken Risk
Lindsey Travali – Reliance
Joseph Brown – NIP
Patrick Mackin – PMA
Ed Vath – PMA



Ken Child – PMA
Kathleen Guze – D & H
Peter Soriero – Allied Risk
Crystal Robinson – Brown & Brown
Danielle Voda – Fairview
Robin Raccioppi – NAIMC
Michael O’Connell – PQA
Rob Smith – NIP
Brian Erlandsen – BGIA
John Hanuscin – Fairways
Kevin Larkin – BGIA
Renee Nelms – QL
Anthony Ven Graitis – NIP
Latonya Brennan – AJ Gallagher
Michael Bascom – Neptune Township
Shakirah Stanford – Brown & Brown
Amy Pieroni – Acrisure
Conrad Cyriax – NIP
Diana Pursell – Borden Perlman
Thomas Stenberg – Assurance
Doug Borden – Borden Perlman
Emma Missey – Highland Park
Lisa Gallo – QL
David Weightman – PMA
Jasmine Brascom – Alamo Insurance
Jeremy Solomon – Bob Smith Ins.
Virginia Murphy – Morris Twp.
Danielle Colaianni – HIG
Karen Waters – IMAC