



**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND  
MEETING MINUTES  
June 24<sup>th</sup>, 2020  
ViaGoToWebinar/Conference dial in 732-694-1222 Passcode 980762**

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**MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND CALLED TO ORDER AT 11:03AM.**

**OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD**

**MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF FUND COMMISSIONERS:**

B. Russell - Township of Aberdeen – Present  
Berkeley Township – Absent  
Berkeley Heights – Absent  
M. Watkins - Township of Bloomfield – Present  
Brittany Heun - Borough of Caldwell – Present  
Cinnaminson Township – Absent  
K. White - Township of Eastampton – Present  
D. Trumpet - City of Englewood – Present  
Ewing Township – Absent  
Borough of Fanwood – Absent  
J. Bellina - Freehold Borough – Absent  
C. Cirillo - Town of Guttenberg – Present  
Borough of Haddon Heights – Absent  
M. Murranko - Hamilton Township – Present  
Town of Harrison – Absent  
Teri Jover - Borough of Highland Park – Present  
M. Kraus - City of Hoboken – Present  
Holmdel Township – Absent  
L. Palazzo - Howell Township – Present  
Town of Kearny – Absent  
Borough of Kenilworth – Absent  
G. Whitehead - Township of Lawrence – Present  
Nancy Koblis - City of Linden – Present  
R. Jones - Township of Livingston – Present



D. Racioppi - Monroe Township – Present  
T. Stafford - Montclair Township – Present  
T. Quinn - Township of Morris – Present  
J. Barrick - Town of Morristown – Present  
Township of Neptune – Absent  
Borough of New Providence – Present (D. Marvin) – Chairman  
S. Brown - Township of North Brunswick – Present  
Township of North Bergen – Absent  
William Speck - Borough of North Plainfield – Present  
K. Kazmark - Township of Parsippany-Troy Hills – Present  
F. Ruggiero - City of Rahway – Present  
A. Casais - Borough of Roselle Park – Present  
Township of Roxbury – Absent  
Borough of Totowa – Absent  
Union Township – Present (K. Caulfield) – Secretary  
Township of Warren – Absent  
West Orange Township – Absent

## **APPROVAL OF MINUTES OF 5/20/2020 MEETING**

**MOTION:** Commr. F. Ruggiero, City of Rahway

**SECOND:** Commr. T. Quinn Marvin, Township of Morris

**ABSTAIN:** Commrs. Hullings; Cirillo; Allen; Barrick; Jover; Stafford; Heun

## **MOTION TO ADOPT RESOLUTIONS**

- **Resolution 24-20 – Approving Certain Disbursements \$382,718.59**
- **Resolution 25-20 – Approving Claims Payments \$2,223,630**
- **Resolution 26-20 – Appointing Approved Counsel - Douglas A. Stevinson, Esq. Windels Marx Lane & Mittendorf, LLP – for Hoboken**

### **VOTE: ROLL CALL**

B. Russell - Township of Aberdeen – Present  
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A. Casais - Borough of Roselle Park – Present  
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Borough of Totowa – Absent  
Union Township – Present (K. Caulfield) – Secretary  
Township of Warren – Absent  
West Orange Township – Absent

- **EXECUTIVE DIRECTOR – Jonathan Hall (NIP Management)**
  - **2020 Year-End Financial Audit Presentation (Mercadien, P.C.)** – Digesh Patel and Matthew Daly of Mercadien PC presented the results of the GSMJIF 2019 Financial Audit. They noted there were no findings or recommendations.
  - **Fast Track Report** – Mr. Hall presented the Fast Track Report as of May 31. There were no questions.
  - **Treasury Report** – All bills have been paid and the Fund’s cash balance is secure.
  - **2021 Member Renewals** – Mr. Hall reminded the members that the renewal cycle for 2021 has begun. All Loss Runs must be received no later than July 17. Exposure schedules and applications must be submitted online no later than August 7.
  - **Police Professional Training** – Mr. Hall presented a list of courses available on-line and in-person.



- **COVID-19 Reopening Guidance** – Mr. Hall discussed the Governor’s June 1 announcement of Stage Two reopening.
- **Summer Camps and Pools** – Mr. Hall reminded members of the e-mail guidance regarding Summer Camps and Pools provided on June 12.
- **Outdoor Sports Facilities** - Mr. Hall reminded members of the e-mail guidance regarding the resumption of sporting activities provided on June 17.
- **Driving Alert** – Mr. Hall discussed recent careless driving trends in the general public during the lockdown and reminded members to be diligent and careful when driving. Mr. Hall also reminded members of the driver training that is available.
- **Claims Report** – Mr. Hall presented the claims report and key performance indicators as of May 31. There were no questions.
- **OPRA Requests** – Mr. Hall reminded members to provide responses to requestors in a timely manner. Please forward insurance and claims-related requests to NIP Management Services.
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## **NEW BUSINESS**

## **OPEN FORUM**

## **MOTION TO ADJOURN**

Commissioner Quinn made a motion to adjourn the meeting at 12:04pm and Chairman Marvin seconded the motion. Motion carried unanimously.

Prepared by M. Delgado

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M. Delgado

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J. Hall

## **ALSO, PRESENT: Confirmed by GoToWebinar date & time of attendance**

Madeline Delgado - NIP  
Thomas Stenberg – Assurance  
Lindsay Travali – Reliance  
Conrad Cyriax – NIP Management  
Kevin Larkin – BGIA  
Virginia Murphy – Morris Twp.  
Amy Pieroni – Acrisure  
Kathleen Guze – D & H  
Lisa Gallo – Qual-Lynx



Robin Racioppi – NAIMC  
Renee Nelms - Qual-Lynx  
Patrick DBlasio – Treasurer  
Ed Vath – PMA  
John Hanuscin – Fairways  
Anthony VenGraitis – NIP  
Michael Sabbagh – Richland Knowles  
Sheryl Stanley – Dittmar  
Joseph Brown – NIP  
Peter Soriero – Allied  
Rob Smith – NIP  
Ken Child – PMA  
Danielle Colaianni – Hardenberg  
Robert Persico – NIP  
Diana Pursell – Borden Perlman  
Frank Kelly – BGIA  
Danielle Voda- Fairview  
Dom Cinelli – Brown & Brown  
Doug Borden – Borden  
Jeremy Solomon – Bob Smith  
Michael O’Connell – PQA  
Digesh Patel – Mercadien  
David Balken – Balken Risk  
Brian Erlandsen- BGIA  
Jim Renner – NIP  
Anthony Aquino – PMA  
Mary Foulks – NIP  
Ilene Lauresen – Conner Strong  
Kathleen Guze – Risk Solutions  
Emma Missey – Highland Park  
Keith Skeba – NIP  
Jonathan Hall – NIP Group  
Suzanne Rajsteter – First MCO