

**PUBLIC ENTITY JOINT INSURANCE FUND
MEETING MINUTES**

April 21st, 2020

ViaGoToWebinar/Conference dial in 732-694-1222 Passcode 980762NIP

MEETING OF THE PUBLIC ENTITY JOINT INSURANCE FUND CALLED TO ORDER AT 10:07AM.

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

PLEDGE OF ALLEGIANCE

ROLL CALL OF FUND COMMISSIONERS

City of East Orange – Absent
City of Orange – Absent
City of Passaic – Ricardo Fernandez
City of Perth Amboy – Frederick Carr
City of Plainfield – Wayne Clarke
Borough of Roselle – Jack Layne
Township of Teaneck – Dean Kazinci
Town of West New York – Absent

APPROVAL OF MINUTES OF February 25th, 2020 Meeting

City of East Orange – Absent
City of Orange – Absent
City of Passaic – Ricardo Fernandez
City of Perth Amboy – Frederick Carr
City of Plainfield – Wayne Clarke
Borough of Roselle – Jack Layne
Township of Teaneck – Dean Kazinci
Town of West New York – Absent

MOTION: Commr. Fernandez
SECOND: Commr. Kazinci
ABSTAIN: Commrs. Layne; Carr

ADOPTION OF RESOLUTIONS

- **Resolution 15-20 – Approving Certain Disbursements – \$224,369.39**
- **Resolution 16-20 – Approving Claims Payments - \$989,110.89**

MOTION: Commr. Kazinci

SECOND: Commr. Fernandez

ABSTAIN: Commr. Layne

City of East Orange – Absent

City of Orange – Absent

City of Passaic – Ricardo Fernandez

City of Perth Amboy – Frederick Carr

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Township of Teaneck – Dean Kazinci

Town of West New York – Absent

EXECUTIVE DIRECTOR’S REPORT (Jonathan Hall)

- **Year-End Actuarial Analysis and FastTrack Reports - Status Update** - The Administrator’s office has received the final draft of the Actuarial Reserve Analysis as of December 31, 2019. We are currently updating the Fast Track Reports for December 2019, January 2020, February 2020, and March 2020. We will distribute the updated Fast Track Reports in advance of next month’s Fund Commissioners’ Meeting.
- **Treasurer’s Report** - Mr. Hall reported that monthly financial report and cash management account has been reviewed. He advised that the Fund has met all outstanding obligations and its financial position is secure. There were no questions.
- **COVID-19 – Claims Reporting** - Mr. Hall provided a summary of COVID-19 claims reported to the Members’ Claims TPAs. All Members were reminded to report any COVID-19 claims to their TPAs immediately.
- **COVID-19 – EAP Resources** - The PEJIF has partnered with United Behavioral Health Care (UBHC) to offer professional counseling services to member municipal employees. Mr. Hall also provided information on the State’s T.A.P.E.R. program for Emergency Responders.
- **COVID-19 – Resources Available** – Mr. Hall provided a brief overview of the many Risk Control resources provided to Members during the COVID-19 crisis. Additionally, a listing of PPE providers was provided to all Members.
- **Cyber Threats** – Mr. Hall discussed the increasing cyber threats to municipalities, specifically targeting remote workers.

MEMBER UPDATES – in Alphabetical Order

- City of East Orange
- City of Orange Township
- City of Passaic
- City of Perth Amboy
- City of Plainfield
- Borough of Roselle

- Township of Teaneck
- Town of West New York

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Fernandez made a motion to adjourn the meeting at 10:43am and West seconded the motion. Motion carried unanimously.

Prepared by M. Delgado

Madeline Delgado

Ricardo Fernandez

ALSO, PRESENT:

Madeline Delgado – NIP
Anthony Ven Graitis – NIP
Patrick DeBlasio – Treasurer
Wayne Dietz – D&H
Keith Skeba- NIP
Jack Zisa – RMC
David Springer – NIP
Michael Griffith – NIP
Patty Fahy – Reliance
Abby Levenson – City of Plainfield
Nancy Foulks – Inservco
Shanell Booker – Inservco
George Crosby – BGIA
Alyssa Hurbash – First MCO
Suzanne Rajsteter – First MCO
Judith Sanchez – City of Passaic
Robert Persico – NIP
Frank Kelly – BGIA
Marty Mayes – City of Orange
Jonathan Hall – NIP
John Shadanian – Township of Teaneck
Brian Erlandsen – BGIA
Conrad Cyriax – NIP
Rob Smith – NIP
Kathleen Guze – D & H
Frank Kelly – BGIA