



**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND  
MEETING MINUTES  
October 28, 2020  
ViaGoToWebinar/Conference dial in 732-694-1222 Passcode 980762**

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**MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND CALLED TO ORDER AT 11:04Aam.**

**OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD**

**MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF FUND COMMISSIONERS:**

B. Russell - Township of Aberdeen – Present  
Berkeley Township – Absent  
B. Russo - Berkeley Heights – Present  
M. Watkins - Township of Bloomfield – Present  
Borough of Caldwell – Absent  
Cinnaminson Township – Absent  
K.White - Township of Eastampton – Present  
D. Trumpet - City of Englewood – Present  
Ewing Township – Absent  
Borough of Fanwood – Absent  
Freehold Borough – Absent  
C. Cirillo - Town of Guttenberg – Present  
Borough of Haddon Heights – Absent  
M. Murranko - Hamilton Township – Present  
P. Zarbetski - Town of Harrison – Present  
T. Jover - Borough of Highland Park – Present  
Michael Kraus - City of Hoboken – Present  
Holmdel Township – Absent  
L. Palazzo - Howell Township – Present  
Stephen Marks - Town of Kearny – Present  
L. Reinersten - Borough of Kenilworth – Present  
G. Whitehead - Township of Lawrence – Present  
Nancy Koblis - City of Linden – Present  
R. Jones - Township of Livingston – Present

Monroe Township – Absent  
T. Stafford - Montclair Township – Present



T. Quinn - Township of Morris – Present  
J. Barrick - Town of Morristown – Present  
S. Oppegaard - Township of Neptune – Present  
Borough of New Providence – Present (D. Marvin) – Chairman  
S. Brown - Township of North Brunswick – Present  
Township of North Bergen – Absent  
William Speck - Borough of North Plainfield – Present  
F. Carr - Township of Parsippany-Troy Hills – Present  
Karen Napier - City of Rahway – Present  
A. Casais - Borough of Roselle Park – Present  
J. Shepherd - Township of Roxbury – Present  
J. Waryas - Borough of Totowa – Present  
K. Caulfield – Secretary - Union Township – Present  
M. Krane - Township of Warren – Present  
West Orange Township – Absent

## **APPROVAL OF MINUTES OF 9/23/2020 MEETING**

**MOTION:** Commr. S. Brown – Twp. North Brunswick  
**SECOND:** Commr. K. White – Township Eastampton  
**ABSTAIN:** Commrs. Zarbetski; Stafford; Carr; Shepherd

## **MOTION TO ADOPT RESOLUTIONS**

- **Resolution 33-20 – Approving Certain Disbursements \$71,398.16**
- **Resolution 34-20 – Approving Claims Payments \$2,502,403**
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- **Resolution 35-20 - Appointing Approved Counsel –**
  - **Law Offices of Gene J. Anthony, Esq. Attorney–for Neptune Township**
  - **Law Offices of Tesser & Cohen –for City of Hoboken**

## **VOTE: ROLL CALL**

B. Russell - Township of Aberdeen – Present  
Berkeley Township – Absent  
B. Russo - Berkeley Heights – Present  
M. Watkins - Township of Bloomfield – Present  
Borough of Caldwell – Absent  
Cinnaminson Township – Absent  
K.White - Township of Eastampton – Present  
D. Trumpet - City of Englewood – Present  
Ewing Township – Absent  
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Freehold Borough – Absent  
C. Cirillo - Town of Guttenberg – Present  
Borough of Haddon Heights – Absent  
M. Murranko - Hamilton Township – Present  
P. Zarbetski - Town of Harrison – Present  
T. Jover - Borough of Highland Park – Present  
Michael Kraus - City of Hoboken – Present  
Holmdel Township – Absent  
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J. Shepherd - Township of Roxbury – Present  
J. Waryas - Borough of Totowa – Present  
K. Caulfield – Secretary - Union Township – Present  
M. Krane - Township of Warren – Present  
West Orange Township – Absent

- **EXECUTIVE DIRECTOR – Jonathan Hall (NIP Management)**

- **Fast Track Report** – Mr. Hall shared the FastTrack report as of August 31. There were no questions.
- **Treasurer’s Report** - All Bills have been paid and our cash balance is secure.
- **2021 ProForma Budget** – Mr. Hall shared the 2021 ProForma Budget. The Administrator will be releasing per-member budget guidance over upcoming weeks.
- **Indemnity & Trust Agreements for 2021** - The Administrator’s office requests that renewing members please return the Resolutions to Rejoin as soon as they are passed by your governing bodies and executed accordingly.
- **Requests for Proposals / Qualifications Update** The due date for the 2021 Requests for Proposals/Qualifications was October 13th, 2020. A summary of all proposals received will be distributed for the November 24th Fund Meeting.



- **2021 Excess Renewal Update** - Our excess partners are in receipt of our complete underwriting submission. They have issued the first round of indications and we are currently in negotiations. As always, our goal continues to be achieving the most thorough and cost-effective program for our members.
- **2021 Prospects** - The Underwriting Department has received 8 submissions for the 2021 program year.
- **2021 Member Applications** – Members are reminded to submit completed, signed applications for the 2021 renewal. Certain lines cannot be bound without applications.
- **Member Portal** – The GSMJIF member portal remains the easiest way to update all exposures, complete and generate applications.
- **Snow-Plow Rodeo** – The 2020 Snow Plow Rodeo will be held on November 5, November 9, and November 16. Social distancing guidelines will be enforced.
- **National Cyber Security Awareness Month** – October is Cyber Security Awareness Month. Members are asked to assign Cyber Awareness Training to all employees via the GSMJIF Vault.
- **Driver Training & Deer Season** – Members are encouraged to assign Defensive Driving- Reducing Deer-Related Accidents training to all municipal drivers via the GSMJIF Vault.
- **New Driver Training Courses** – We have added more than 25 new Driver Training courses to the GSMJIF Vault covering topics on EVOC and Defensive Driving.
- **EANJ Municipal HR Law Seminar** - Municipal HR Law scheduled for October 20th, October 27th , and November 5<sup>th</sup> via Webinar.
- **Claims Monthly KPI Reports** – Mr. Hall shared the Claims Monthly KPI Reports as of September 30. There were no questions.

## NEW BUSINESS

## OPEN FORUM

## MOTION TO ADJOURN

Commissioner Marks made a motion to adjourn the meeting at 11:49am and Commissioner Quinn seconded the motion. Motion carried unanimously.

Prepared by M. Delgado

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M. Delgado

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J. Hall



**ALSO, PRESENT: Confirmed by GoToWebinar date & time of attendance**

Madeline Delgado - NIP  
Anthony Aquino – PMA  
Kathleen Guze – D & H  
Anthony Aquino – PMA  
Valerie Wyble – Roxbury  
Peter Soriero – Allied Risk  
Robert Smith – NIP  
Keith Skeba- NIP  
Ken Child – PMA  
Lindsay Travali – Reliance  
David Balken – Balken Risk  
Michael Reed – Montclair  
Jasmine Brascom – Alamo Insurance  
Robin Racioppi – NAIMC  
Khaled Madin – Parsippany-Troy Hills  
Anthony Ven Graitis – NIP  
Robert Persico – NIP  
John Hanuscin – Fairways Insurance  
Ed Vath – PMA  
Patrick DeBlasio – Treasurer  
Renee Nelms – QL  
Michael O’Connell – PQA  
Amy Pieroni – Acrisure  
Danielle Colaianni  
Brian Erlandsen – BGIA  
David Springer – NIP  
Michael Bascom – Neptune  
Conrad Cyriax – NIP  
David Weightman – PMA  
Suzanne Rajsteter – First MCO  
LaTonya Brennan- AJ Gallagher  
Jeremy Solomon – Bob Smith & Assoc.  
Kevin Larkin – BGIA  
Virginia Murphy – Morris Twp.  
Michael Sabbagh – Richland Knowles  
Sheryl Stanley – Dittmar  
Patrick Mackin – PMA  
Thomas Stenberg – Assurance  
Ilene Laursen – Conner Strong  
Danielle Voda \_ Fairview  
Lisa Gallo – QL