



**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND
MEETING MINUTES
September 23rd, 2020
ViaGoToWebinar/Conference dial in 732-694-1222 Passcode 980762**

MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND CALLED TO ORDER AT 11:03AM.

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF FUND COMMISSIONERS:

B. Russell - Township of Aberdeen – Present
Berkeley Township – Absent
B. Russo - Berkeley Heights – Present
M. Watkins - Township of Bloomfield – Present
Borough of Caldwell – Absent
Cinnaminson Township – Absent
Township of Eastampton – Absent
D. Trumpet - City of Englewood – Present
Ewing Township – Absent
Borough of Fanwood – Absent
Freehold Borough – Absent
C. Cirillo - Town of Guttenberg – Present
Borough of Haddon Heights – Absent
M. Murranko - Hamilton Township – Present
Town of Harrison – Absent
Emma Missey - Borough of Highland Park – Present
Michael Kraus - City of Hoboken – Present
Denise Callery - Holmdel Township – Present
L. Palazzo - Howell Township – Present
Stephen Marks - Town of Kearny – Present
L. Reinersten - Borough of Kenilworth – Present
G. Whitehead - Township of Lawrence – Present
Nancy Koblis - City of Linden – Present
R. Jones - Township of Livingston – Present



D. Racioppi - Monroe Township – Present
Montclair Township – Absent
T. Quinn - Township of Morris – Present
J. Barrick - Town of Morristown – Present
S. Oppegaard - Township of Neptune – Present
Borough of New Providence – Present (D. Marvin) – Chairman
J. Progebin - Township of North Brunswick – Present
Township of North Bergen – Absent
William Speck - Borough of North Plainfield – Present
F. Carr - Township of Parsippany-Troy Hills – Present
Karin Napier- City of Rahway – Present
A. Casais - Borough of Roselle Park – Present
Township of Roxbury – Absent
J. Waryas - Borough of Totowa – Present
Union Township – Present (K. Caulfield) – Secretary
M. Krane - Township of Warren – Present
West Orange Township – Absent

APPROVAL OF MINUTES OF 7/22/2020 MEETING

MOTION: Commr. D. Trumpet - City of Englewood

SECOND: Commr. M. Bascom, Neptune Township

ABSTAIN: Commrs. Missey; Kraus; Palazzo; Racioppi; Carr; Krane

MOTION TO ADOPT RESOLUTIONS

- **Resolution 30-20 – Approving Certain Disbursements \$1,411,438.45**
- **Resolution 31-20 – Approving Claims Payments \$5,242,511 (July & August)**
- **Resolution 32-20 - Appointing Approved Counsel –**
 - **Law offices of Casha & Casha, LLC** – for Borough of New Providence
 - **Law offices of Hatfield Schwartz LLC** – for Township of Morris
 - **Law Offices of Netchert Dineen & Hillman** – for Township of North Bergen

VOTE: ROLL CALL

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- **EXECUTIVE DIRECTOR – Jonathan Hall (NIP Management)**
 - **Mid-Year Actuarial Report and Fast Track Status Update** - The Administrator’s office has received the second draft of the mid-year actuarial reserve analysis. We anticipate finalizing the analysis before the next meeting. We will update the Fast Track Reports for June 2020 and following once the Reserve Study has been finalized.
 - **Treasurer’s Report** - All Bills have been paid and our cash balance is secure.
 - **2021 Requests for Proposals / Qualifications** – The Funds has requested proposals and qualifications for the 2021 Fund Year. All proposals must be submitted by 10:00 AM October 13th, 2020.



- **COVID-19 Relief – Data Request** - Underwriting Bulletin sent out on August 12, 2020 to all Fund Commissioners and Risk Managers. The revised deadline for receipt of this information is September 30, 2020.
- **Member Renewal Applications Needed** – The Fund is requesting all Members to submit renewal applications as soon as practicable. Coverage for Cyber Liability, Unmanned Aerial Systems and Pollution cannot be bound without updated applications.
- **2021 Excess Insurance Renewal Update** - We have successfully submitted our renewal data to our excess partners. We are expecting initial indications on or around September 30
- **Cyber Training** – The Fund sent out a Risk Control Bulletin on September 21 outlining the risks of cyber-attacks. Online training is available through the GSMJIF Vault.
- **Hurricane Preparedness and Emergency Response** – The Fund shared tips and preparedness steps for Hurricane and Emergency planning. A Risk Control Bulletin will be sent out to all members.
- **EANJ Municipal HR Law Upcoming Seminars** – The Municipal HR Law Webinar will be held on October 21, October 28 and November 4. The cost to attend is \$400 per attendee and HRCI credits will be offered.
- **Legislative Update** – Mr. Geaney presented an overview of the COVID-19 Essential Workers Law (P.L. 2020 c.84).
- **Claims Monthly KPI Reports** – The Fund shared the monthly KPI reports for August 2020.

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Chairman Marks made a motion to adjourn the meeting at 11:56am and Chairman Quinn seconded the motion. Motion carried unanimously.

Prepared by M. Delgado

M. Delgado

J. Hall

ALSO, PRESENT: Confirmed by GoToWebinar date & time of attendance

Madeline Delgado - NIP
Patrick Makin – PMA
David Balken – Balken Risk
Anthony Aquino – PMA



Michael Sabbagh – Richland Knowles
Ed Vath – PMA
Amy Pieroni – Acrisure
Ilene Laursen – Conner Strong
Anthony Ven Graitis – NIP
Brittany Heun – Caldwell
Ron Smith – NIP
Sonia Brown – North Brunswick
Connor Coyle – Risk Solutions
Sheryl Stanley – Dittmar
John Hanuscin – Faairways
Renee Nelms – QualLynx
Brian Erlandsen – BGIA
Michael O’Connell – PQA
Patrick DeBlasio – Treasurer
Danielle Colaianni
Robert Persico – NIP

Conrad Cyriax – NIP
Lindsay Travali – reliance
David Springer – NIP
Kevin Larkin – NIP
Diana Pursell – Borden Perlman
Karen Waters – IMAC
LaTonya Brennan - AJ Gallagher
Joseph Brown – NIP
Thomas Stenberg – Assured
David Weigtman – PMA
Tom Narolweski – Assured
Danielle Voda – Fairview
Jeremy Solomon – Bob Smith & Assoc.
Virginia Muphy – Morris Twp.
Robin Racioppi - NAIMC