



**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND
MEETING MINUTES
July 22nd, 2020
ViaGoToWebinar/Conference dial in 732-694-1222 Passcode 980762**

MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND CALLED TO ORDER AT 11:02AM.

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF FUND COMMISSIONERS:

B. Russell - Township of Aberdeen – Present
Berkeley Township – Absent
B. Russo - Berkeley Heights – Present
M. Watkins - Township of Bloomfield – Present
Brittany Heun - Borough of Caldwell – Present
Cinnaminson Township – Absent
K. White - Township of Eastampton – Absent
D. Trumpet - City of Englewood – Present
Ewing Township – Absent
Borough of Fanwood – Absent
J. Bellina - Freehold Borough – Absent
C. Cirillo - Town of Guttenberg – Present
Borough of Haddon Heights – Absent
M. Murranko - Hamilton Township – Present
Town of Harrison – Absent
Teri Jover - Borough of Highland Park – Present
City of Hoboken – Absent
Denise Callery - Holmdel Township – Present
Howell Township – Absent
Stephen Marks - Town of Kearny – Present
L. Reinersten - Borough of Kenilworth – Present
G. Whitehead - Township of Lawrence – Present
Nancy Koblis - City of Linden – Present
R. Jones - Township of Livingston – Present



Monroe Township – Absent
T. Stafford - Montclair Township – Present
T. Quinn - Township of Morris – Present
F. Mason - Town of Morristown – Present
S. Oppegaard - Township of Neptune – Present
Borough of New Providence – Present (D. Marvin) – Chairman
J. Progebin - Township of North Brunswick – Present
Township of North Bergen – Absent
William Speck - Borough of North Plainfield – Present
K. Madin - Township of Parsippany-Troy Hills – Present
F. Ruggiero - City of Rahway – Present
A. Casais - Borough of Roselle Park – Present
V. Wyble - Township of Roxbury – Present
J. Waryas - Borough of Totowa – Present
Union Township – Present (K. Caulfield) – Secretary
Township of Warren – Absent
West Orange Township – Absent

APPROVAL OF MINUTES OF 6/24/2020 MEETING

MOTION: Commr. D. Marvin, Borough of New Providence

SECOND: Commr. F. Ruggiero, City of Rahway

ABSTAIN: Commrs. Callery; S. Marks; L. Reinersten; V. Wyble; J. Waryas

MOTION TO ADOPT RESOLUTIONS

- **Resolution 27-20** – Approving Certain Disbursements \$6,972,678.20
- **Resolution 28-20** – Approving Claims Payments \$1,696,346
- **Resolution 29-20** – Appointing Approved Counsel - Law Offices of Michael S. Doran, LLC – for City of Linden

VOTE: ROLL CALL

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West Orange Township – Absent

- **EXECUTIVE DIRECTOR – Jonathan Hall (NIP Management)**
 - **Mid-Year Actuarial Analysis and Fast Track Status** - The Administrator's office has submitted updated loss data as of June 30, 2020 to the Fund Actuaries. Once the Actuaries have reconciled the data, we anticipate receipt of the first draft of the Reserve Study in four weeks. We will update the Fast Track Reports for June 2020 and following once the Reserve Study has been finalized.
 - **DCA Financial Disclosures** - DCA has extended the deadline for filing the annual Financial Disclosure to July 31
 - **Treasurer's Report** - All Bills have been paid and our cash balance is secure.
 - **Renewal Cycle for 2021** - All of the applications and forms for 2021 are on-line at <https://members.gsmjif.com>. Loss Runs were due in Excel format no later than July 17, 2020.



Exposure Schedules and Applications must be submitted online no later than August 7, 2020. Members are asked to work closely with their risk managers to meet these deadlines

- **Reopening Outdoor Playgrounds** – The Fund’s Risk Control Team sent out a bulletin on July 6, 2020 to all Commissioners, Public Works Department Heads, and Risk and Safety Managers. Executive Order # 157 permits public playgrounds, outdoor amusement parks, and outdoor water parks to reopen beginning on Thursday, July 2, 2020.
- **Heat Related Illnesses** – The Fund’s Risk Control Team sent out a bulletin on July 10, 2020 to all Commissioners and Department Heads. Governor Phil Murphy signed Executive Order No. 163 on Wednesday, July 10th, which requires individuals to wear face coverings in outdoor public spaces when it is not practicable to socially distance and keep a six-foot distance from others, excluding immediate family members, caretakers, household members, or romantic partners. Face coverings and PPE significantly increase risk the risk of heat related illnesses.
- **Know your Risk During COVID-19** – The Fund’s Risk Control Team shared an infographic from the Texas Medical Association.
- **Modified & Transitional Duty: What Police & Fire Officials Need to Know** – The Fund ’s Risk Control Team sent out a bulletin on July 10, 2020 to all Commissioners and Department Heads with a reminder on the value of Modified Duty.
- **Midterm Training Review** – The Fund’s Risk Control Team presented Training Utilization by Member statistics for 2019 through June 30, 2020.
- **Webinar** – “Risk Reduction Practices for Protests & Civil Unrest.” The webinar was held on July 21st, from 2:00PM-3:00PM (EDT)
- **Claims Report** – The Fund Administrator presented the claims report for June 2020.
- **Update on OPRA Requests** – The Administrator reminded the Members to provide any OPRA requests involving Law Enforcement Liability claims to the Administrator’s office as soon as possible so the Fund can adequately respond to such requests.

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Chairman Marvin made a motion to adjourn the meeting at 11:48am and Chairman Watkins seconded the motion. Motion carried unanimously.

Prepared by M. Delgado

M. Delgado

J. Hall



ALSO, PRESENT: Confirmed by GoToWebinar date & time of attendance

Madeline Delgado - NIP
Anthony Aquino – PMA
Michael O’Connell – PQA
Patrick Makin – PMA
Sheryl Stanley – Dittmar
Joseph Brown – NIP
Ed Vath – PMA
Anthony Ven Graitis – NIP
Kathleen Guze – Risk Solutions
Luis Alamo – Alamo Insurance
Patrick DeBlasio – Treasurer
Ilene Laursen – Conner Strong
Rob Smith – NIP
Sonia Brown – North Brunswick
Lisa Gallo – Qual-Lynx
Peter Soriero – Allied risk
Brian Erlandsen – BGIA
Ken Child – PMA
Renee Nelms – Qual-Lynx
Amy Pieroni – Acrisure
Conrad Cyiax – NIP
John Hanuscin – Fairways
Michael Sabbagh – Richland Knowles
Jeremy Solomon – Bob Smith & assoc.
David Weightman – PMA
Danielle Colaianni
Thomas Stenberg – Assured Partners
Diana Pursell – Borden Perlman
Danielle Voda – Fairview
Kevin Larkin – BGIA
Robert Persico – NIP
Robin – Racioppi – NAIMC
Latonya Brennan – AJ Gallagher
Jim Renner – NIP
Virginia Murphy – Morris
Doug Borden – Borden Perlman