



**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND
MEETING MINUTES**

March 24, 2021

ViaGoToWebinar/Conference dial in 732-694-1222 Passcode 444999

**MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND CALLED
TO ORDER AT 11:04am.**

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

PLEDGE OF ALLEGIANCE

ROLL CALL OF FUND COMMISSIONERS:

B. Russell - Township of Aberdeen – Present
J. Camera - Berkeley Township – Present
B. Russo - Berkeley Heights – Present
Township of Bloomfield – Absent
B. Heun - Borough of Caldwell – Present
Cinnaminson Township – Absent
K. White - Township of Eastampton – Present
D. Trumpet - City of Englewood – Present
Ewing Township – Absent
R. Harris - Borough of Fanwood – Present
Freehold Borough – Absent
C. Cirillo -Town of Guttenberg – Absent
M. Murranko - Hamilton Township – Present
Town of Harrison – Absent
E. Missey - Borough of Highland Park – Present
M. Kraus - City of Hoboken
A. McLeod - Holmdel Township – Present
L. Palazzo - Howell Township – Present
S. Marks - Town of Kearny – Present
L. Reinertsen - Borough of Kenilworth – Present
G. Whitehead - Township of Lawrence – Present
City of Linden – Absent
R. Jones - Township of Livingston – Present
Monroe Township – Absent
M. Reed - Montclair Township – Present
T. Quinn - Township of Morris – Present
J. Barrick - Town of Morristown – Present
M. Bascom - Township of Neptune – Present



B. Cuccaro - Borough of New Providence – Present
S. Brown - Township of North Brunswick – Present
Township of North Bergen – Absent
W. Speck Borough of North Plainfield – Present
F. Carr - Township of Parsippany-Troy Hills – Present
F. Ruggiero - City of Rahway – Present
A. Casais - Borough of Roselle Park – Present
V. Wyble - Township of Roxbury – Present
J. Waryas - Borough of Totowa – Present
K. Caulfield - Union Township – Present
M. Krane - Township of Warren – Present
West Orange Township – Absent

APPROVAL OF MINUTES OF 2/24/2021 MEETING

MOTION: Commr. Caulfield
SECOND: Commr. Murranko
ABSTAIN: Commrs. Cirillo; Oppegaard; Krane

MOTION TO ADOPT RESOLUTIONS

- **Resolution 14-21 – Approving Certain Disbursements \$587,392.07**
- **Resolution 15-21 – Approving Claims Payments \$3,793,219**

MOTION: Commr. Casais – Roselle Park, Borough of
SECOND: Commr. Carr – Twp. Of Parsippany-Troy Hills
ABSTAIN: Commrs.
NO VOTE RECORDED: Commrs: Waryas

VOTE: ROLL CALL

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EXECUTIVE DIRECTOR – J. Hall (NIP Management)

- **EXECUTIVE DIRECTOR’S REPORT (Jonathan Hall)**
 - **Fast Track** - The Fund Administrator’s office is updating the Fund’s Year-End Financial Fast Track Reports for December, January, and February for distribution to the Members in upcoming weeks.
 - **Demotech Rating** - For the fifth consecutive year, the GSMJIF has achieved a Financial Stability Rating® (FSR) of AA, Unsurpassed, from Demotech, Inc.
 - **Financial Audit Status** - The Fund Administrator’s office is working with Mercadien, PC to begin work on the Financial Audit as of December 30, 2020. We will update the Fund Commissioners as the work progresses.
 - **Treasurer’s Report** - All Bills have been paid and our cash balance is secure
- **UNDERWRITING REPORT (Robert Smith)**
 - **COPE Data** - The Property program will be renewing in July of this year as the program runs 7/1 to 7/1. Our excess partner, APIP, has requested we focus on filling in any gaps in



our COPE data information to ensure we can receive the most cost-effective thorough indications. Failure to supply this COPE data could result in raising of the individual SIRs or locations not being covered in the event of a loss.

- Cyber applications - As has been discussed in recent GSMJIF commissioners' meetings, the GSMJIF Cyber Liability Policy is coming up for renewal on 7/1. Being that this line of business is facing a hardening market and many carriers are pulling out of this coverage for municipalities, it is imperative that we have a complete submission to ensure continued coverage. All Risk Managers have been delivered an excel workbook with 3 separate applications and questionnaires. These are newly developed and differ from what members have filled out on the members portal in the past.
 - Member Portal Upgrade - We are beginning to work on updates to the members portal. We will be performing security and software upgrades, but we would like to open the discussion up to all commissioners and risk managers. Please contact the underwriting department with any suggestions, recommendations, or thoughts on ways we can make the members portal more beneficial.
- **RISK CONTROL REPORT (Anthony Ven Graitis)**
- Spring Cleanup - Warmer weather will result in increased outdoor activities. COVID resulted in limited upkeep of playgrounds, parks and fields in 2020. Equipment and fields will need to be closely examined for defects, damage, and wear and tear. Maintenance should be documented, and checklists used for regular inspections. DPW workers need to be careful to prevent injury.
 - Field & Playground Inspections - Contact your risk control consultant for playground inspections.
 - OSHA Updates - Increased enforcement by OSHA/PEOSH, concerning the General Duty Clause and the Anti-Retaliation Rule
 - Learn to Be Well 2 - A great event to get everyone prepared for the better weather. Employees will receive points (for gift cards) when completing online training on many topics. The challenge begins April 1st and ends May 13th.
- **CLAIMS MANAGEMENT REPORT (Conrad Cyriax)**
- Claims KPI Report February 2021 - Mr. Cyriax shared the Claims Monthly KPI Reports as of February 28. There were no questions.
 - Medical Monitoring Orders Updates – Mr. Persico provided an update to the recent memorandum eliminating Medical Monitoring Orders as means of settling WC claims.

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Commissioner Oppegaard made a motion to adjourn the meeting at 11:47pm and Commissioner Marks seconded the motion. Motion carried unanimously.



Prepared by M. Delgado

M. Delgado

J. Hall

ALSO, PRESENT – Confirmed by GoToWebinar date & time of attendance

Madeline Delgado – NIP
Rob Smith – NIP
C. Cyrax – NIP
Michael O’ Connell – PQA
J. Brown – NIP
K. Napier – Rahway
L. Travalli – Reliance
E. Vath – PMA
R. Persico – NIP
M. Gottlick – Fanwood
A. Aquillino – PMA
A. Hrubash – First MCO
J. Hall – NIP
K. Child – PMA
A. Ven Gratis – NIP
P. Mackin – PMA
K. Guze
P. Soreiro – Allied
A. Pieroni – Acrisure
G. Crosby – BGIA
D. Weightman – PMA
B. Erlandsen – BGIA
P. DeBlasio
L. Gallo – Qual-Lynx
R. Racioppi – NAIMC
K. Larkin – BGIA