



**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND
MEETING MINUTES
December 16, 2020
ViaGoToWebinar/Conference dial in 732-694-1222 Passcode 444999**

MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND CALLED TO ORDER AT 11:02am.

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER

PLEDGE OF ALLEGIANCE

SWEARING IN OF NEW FUND COMMISSIONERS

- Frederick Carr – Township of Parsippany Troy-Hills (Commissioner)

○ **ROLL CALL OF FUND COMMISSIONERS:**

- B. Russell - Township of Aberdeen – Present
- J. Camera - Berkeley Township – Present
- Berkeley Heights – Absent
- M. Watkins - Township of Bloomfield – Present
- Brittany Heun - Borough of Caldwell – Present
- Cinnaminson Township – Absent
- Township of Eastampton – Absent
- D. Trumpet - City of Englewood – Present
- Ewing Township – Absent
- F. Tomkins - Borough of Fanwood – Present
- Freehold Borough – Absent
- Town of Guttenberg – Absent
- Borough of Haddon Heights – Absent
- M. Murranko - Hamilton Township – Present
- Town of Harrison – Absent
- T. Jover - Borough of Highland Park – Present
- City of Hoboken – Absent
- Denise Callery - Holmdel Township – Present
- L. Palazzo - Howell Township – Present
- Stephen Marks - Town of Kearny – Present
- L. Reinertsen - Borough of Kenilworth – Present
- Township of Lawrence – Absent
- Nancy Koblis - City of Linden – Present
- R. Jones - Township of Livingston – Present



Monroe Township – Absent
Montclair Township – Absent
T. Quinn - Township of Morris – Present
Town of Morristown – Absent
Township of Neptune – Absent
Borough of New Providence – Present (D. Marvin) – Chairman
J. Progebin - Township of North Brunswick – Present
Township of North Bergen – Absent
W. Speck - Borough of North Plainfield – Present
F. Carr - Township of Parsippany-Troy Hills – Absent
Karen Napier - City of Rahway – Present
A. Casais - Borough of Roselle Park – Present
Township of Roxbury – Absent
J. Waryas - Borough of Totowa – Present
K. Caulfield - Union Township – Present
Mark Krane – Township of Warren – Present
West Orange Township – Absent

APPROVAL OF MINUTES OF 11/23/2020 MEETING

MOTION: Commr. D. Marvin – Borough of New Providence
SECOND: Commr. J. Progebin – Twp. of North Brunswick
ABSTAIN: Commrs. F. Tomkins; T. Jover; W. Speck; F. Carr.

MOTION TO ADOPT RESOLUTIONS

- **Resolution 38-20 – Approving Certain Disbursements \$218,360.83**
- **Resolution 39-20 – Approving Claims Payments \$2,329,938**
- **Resolution 40-20 - Appointing Approved Counsel –**
 - **Law Offices of Iacofano & Perrone, Esq. – for Township of Morris**
 - **Law Offices of Malamut & Associates, LLC., Attny. – Glenn Paulsen – for Township of Howell**
 - **Law Offices of Sobel Han & Cannon – Attny. – Gregory J. Cannon Esq. – for Borough of Freehold**

MOTION: Commr. A. Casais – Roselle Park
SECOND: Commr. S. Marks – Kearny
ABSTAIN: Commrs. B. Russell – Aberdeen.

VOTE: ROLL CALL

B. Russell - Township of Aberdeen – Present
J. Camera - Berkeley Township – Present
Berkeley Heights – Absent



M. Watkins - Township of Bloomfield – Present
Brittany Heun - Borough of Caldwell – Present
Cinnaminson Township – Absent
Township of Eastampton – Absent
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Mark Krane – Township of Warren – Present
West Orange Township – Absent

EXECUTIVE DIRECTOR – Jonathan Hall (NIP Management)

- **Fast Track Report** - Mr. Hall presented the Fast Track Report as of October 31, 2020. There were no questions.
- **2021 Budget** - Mr. Hall shared the 2021 Draft Assessment Budget. The Fund has released per-member budget guidance to each member’s Risk Management Consultant.



- **DOBI Organizational Examination** – The New Jersey Department of Banking and Insurance has completed their Organizational Examination of the GSMJIF, with no comments or recommendations. The Fund thanks the Department for their dedication and efforts during the pandemic.
- **Treasury Report** - All Bills have been paid and our cash balance is secure. There were no questions.
- **Last Call for Member Renewal Applications** – Please submit all outstanding applications, including the Cyber and Crime supplemental questionnaires as soon as possible.
- **Snow-Plow Rodeo Results** – Final results from the 2020 Snowplow Rodeo were shared with the Commissioners. Awards will be mailed to each awarded municipality.
- **Safety Incentive Program & Wellness Incentive Program Awards** – Congratulations to the municipalities who have earned Safety Incentive and Wellness Incentive Program awards. Awards will be issued in upcoming days.
- **Employee Hotline** – An enhanced 24/7/365 employee hotline will be available to interested members effective January 1. If you are interested in this optional service, please contact your risk control representative.
- **Claims Monthly KPI Reports** – Mr. Hall shared the Claims Monthly KPI Reports as of November 30. There were no questions.

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Commissioner Carr made a motion to adjourn the meeting at 11:47am and Commissioner Brown seconded the motion. Motion carried unanimously.

Prepared by M. Delgado

M. Delgado

J. Hall

ALSO, PRESENT: Confirmed by GoToWebinar date & time of attendance

Madeline Delgado - NIP



Ilene Laursen – Conner Strong
Anthony Aquillino – PMA
Anthony VenGraitis – NIP
Ed Vath – PMA
Ken Child – PMA
Dom Cinelli – Brown & Brown
Patrick DeBlasio – Treasurer
Amy Pieroni – Reliance
Khalid Madin – Parsippany-Troy Hills
David Balken – Balken Risk
Lindsey Travali – Reliance
Peter Soriero – Allied Risk
Patrick Mackin – PMA
Kathleen Guze – D & H
David Hollod – North Plainfield
Joseph Brown – NIP
Michael Sabbagh – Richland Knowles
Allison McLeod – Holmdel
John Hanuscin – Fairways
Renee Nelms – Qual-Lynx
Sonia Brown – North Brunswick
Robert Persico – NIP
Danielle Colaiani – HIG
LaTonya Brennan- AJ Gallagher
Joan Hullings - Highland Park
Lisa Gallo – Qual-Lynx
Sheryl Stanley – Dittmar
Thomas Stenberg – Assurance
Brian Erlandsen – BGIA
Danielle Voda – Fairview
Michael O’Connell – PQA
Rob Smith – NIP
Stephen Marks – Kearny
Diana Pursell – Borden Perlman
Jeremy Solomon – Bob Smith & Assoc.
Keith Larkin – BGIA
Robin Racioppi – NAIMC
Karen Waters – IMAC