



**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND
MEETING MINUTES
February 24th, 2021
ViaGoToWebinar/Conference dial in 732-694-1222 Passcode 444999**

**MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND CALLED
TO ORDER AT 11:03am.**

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

PLEDGE OF ALLEGIANCE

ROLL CALL OF FUND COMMISSIONERS:

B. Russell - Township of Aberdeen – Present
J. Camera - Berkeley Township – Present
B. Russo - Berkeley Heights – Present
Township of Bloomfield – Absent
Borough of Caldwell – Absent
Cinnaminson Township – Absent
Township of Eastampton – Absent
D. Trumpet - City of Englewood – Present
Ewing Township – Absent
R. Harris - Borough of Fanwood – Present
Freehold Borough – Absent
Town of Guttenberg – Absent
M. Murranko - Hamilton Township – Present
Town of Harrison – Absent
Borough of Highland Park – Absent
M. Kraus - City of Hoboken
A. McLeod - Holmdel Township – Present
L. Palazzo - Howell Township – Present
S. Marks - Town of Kearny – Present
Borough of Kenilworth – Absent
G. Whitehead - Township of Lawrence – Present
City of Linden – Absent
R. Jones - Township of Livingston – Present
Monroe Township – Absent
M. Reed - Montclair Township – Present
T. Quinn - Township of Morris – Present
Town of Morristown – Absent
M. Bascom - Township of Neptune – Present



B. Cuccaro - Borough of New Providence – Present
S. Brown - Township of North Brunswick – Present
Township of North Bergen – Absent
W. Speck Borough of North Plainfield – Present
F. Carr - Township of Parsippany-Troy Hills – Present
F. Ruggiero - City of Rahway – Present
A. Casais - Borough of Roselle Park – Present
V. Wyble - Township of Roxbury – Present
J. Waryas - Borough of Totowa – Present
K. Caulfield - Union Township – Present
M. Krane - Township of Warren – Present
West Orange Township – Absent

APPROVAL OF MINUTES OF 1/27/2021 MEETING

MOTION: Commr. K. Caulfield – Union Township
SECOND: Commr. J. Camera – Berkeley Township
ABSTAIN: Commrs. J. Progebin; A. Casais

MOTION TO ADOPT RESOLUTIONS

- **Resolution 12-21 – Approving Certain Disbursements \$1,941,616.56**
- **Resolution 13-21 – Approving Claims Payments \$3,935,763**

MOTION: Commr. B. Russell – Aberdeen
SECOND: Commr. F. Ruggiero – City of Rahway
ABSTAIN: Commrs. NONE

VOTE: ROLL CALL

B. Russell - Township of Aberdeen – Present
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Cinnaminson Township – Absent
Township of Eastampton – Absent
D. Trumpet - City of Englewood – Present
Ewing Township – Absent
R. Harris - Borough of Fanwood – Present
Freehold Borough – Absent
Town of Guttenberg – Absent
M. Murranko - Hamilton Township – Present



Town of Harrison – Absent
Borough of Highland Park – Absent
M. Kraus - City of Hoboken
A. McLeod - Holmdel Township – Present
L. Palazzo - Howell Township – Present
S. Marks - Town of Kearny – Present
Borough of Kenilworth – Absent
G. Whitehead - Township of Lawrence – Present
City of Linden – Absent
R. Jones - Township of Livingston – Present
Monroe Township – Absent
M. Reed - Montclair Township – Montclair
T. Quinn - Township of Morris – Present
Town of Morristown – Absent
M. Bascom - Township of Neptune – Present
B. Cuccaro - Borough of New Providence – Present
S. Brown - Township of North Brunswick – Present
Township of North Bergen – Absent
W. Speck Borough of North Plainfield – Present
F. Carr - Township of Parsippany-Troy Hills – Present
F. Ruggiero - City of Rahway – Present
A. Casais - Borough of Roselle Park – Present
V. Wyble - Township of Roxbury – Present
J. Waryas - Borough of Totowa – Present
K. Caulfield - Union Township – Present
M. Krane - Township of Warren – Present
West Orange Township – Absent

EXECUTIVE DIRECTOR – J. Hall (NIP Management)

- **EXECUTIVE DIRECTOR’S REPORT (Jonathan Hall)**
 - Actuarial Report - The Actuarial Analysis as of December 31, 2020 has been finalized. Mr. Hall shared key findings from the Actuarial Analysis and the resultant improvement in the Fund’s Net Position. The Fund Administrator’s office is updating the Fund’s Year-End Financial Fast Track Reports for December, January, and February for distribution to the Members in upcoming weeks.
 - 2021 Risk Manager Agreements - Please return any outstanding Risk Management Consultant Agreements to the Fund Administrator’s office. Risk Managers cannot be paid until Agreements have been received.
 - Contact Lists - The Fund Administrator’s office is requesting each Member provide updated contacts. Contact Forms will be sent out via e-mail to all Commissioners and Risk Managers.
 - Treasurer Report - All Bills have been paid and our cash balance is secure.



○ **UNDERWRITING REPORT (Robert Smith)**

- BGIA – 2021 Excess Insurance Renewal Presentation
- Property Renewal - The excess property program will be renewing on July 1. Our excess carrier has requested we provide complete COPE data information to ensure we can receive the most cost-effective indications. Please consult with your Risk Manager to ensure COPE data is filled in and complete.
- Cyber Renewal - The GSMJIF Cyber Liability Policy will be renewing on 7/1. All Risk Managers have been delivered an excel workbook with 3 separate applications and questionnaires. We are asking that these be completed and returned to our office no later than March 8th.

○ **RISK CONTROL REPORT (Anthony Ven Graitis)**

- EANJ COVID Vaccine Seminar 2/25/2021 @ 10am-11am - Complimentary webinar sponsored by Employers Association of New Jersey (EANJ), “The COVID Vaccine: Considerations for Municipal Employers.” The speaker will be John J. Sarno, Employers Association of New Jersey.
- Cyber Water Treatment Security Settings - Water Treatment Plant computers and other vulnerabilities and discussion of recent Florida Water Plant Hack. Risk Control Recommendation: Review Cyber Security plans and assign mandatory Cyber Training to all staff members.
- Upcoming OPRA and Police Supervisory training
 - OPRA for Practitioners: 9:00am-4:00pm. This course is designed as a practical, knowledge-centered curriculum for Police Officials, Records Clerks, and other Government Officials designated as Record Custodians. Relevant materials gathered over decades of experience will provide each student with a practical, commonsense approach so they can navigate the OPRA minefield.
 - Regular Cost: \$119 per student. GSMJIF discounted rate of \$50 per student.
 - 2021 OPRA CC125 Location: Butler Police Department, 10 High Street, NJ 07405. One day seminar scheduled for May 4th, 2021.
 - 2021 OPRA CC127 Location: : Ocean County Police Academy, 659 Ocean Ave, Lakewood NJ 08701. One day seminar scheduled for May 18th , 2021.
 - Proactive Police Supervision: 9:00am-4:00pm. This course is recommended for recently promoted first line supervisors, for veteran supervisors in search of substantive procedural review and for those police officers anticipating promotion from existing promotional lists.
 - Regular Cost: \$319 per student. GSMJIF discounted rate of \$199 per student.
 - 2021 PPS CC126A Location: Butler Police Department, 10 High Street, NJ 07405. Three-day seminar scheduled for May 5th , May 6th , and May 7th , 2021.



- Police Professional Online Training - The Risk Control Department received notice that the New Jersey attorney general is investigating claims that police officers in a large New Jersey City repeatedly punched a teen without provocation, with allegations of racial and religious animus. As a member of the GSMJIF, police departments have access to specialized, professional online training on critical topics. Risk Control Recommendation: Online training can be used to educate officers to prevent incidents from occurring and can also be used in the defense of officers' and command staffs' actions.
 - Upcoming Health & Wellness - A great event to get everyone in the mood for the better weather coming soon. Employees will receive points (for prizes) when completing online training. Look for an announcement in March.
- **CLAIMS MANAGEMENT REPORT (Conrad Cyriax)**
- Claims KPI Report January 2021 - Mr. Cyriax shared the Claims Monthly KPI Reports as of January 31. There were no questions.
 - Accidental Disability Pension/Medical Monitoring Orders - DWC Chief Judge Wojtenko issued a memorandum eliminating Medical Monitoring Orders as means of settling WC claims. Workers' Compensation claims will no longer enjoy the offset against an Accidental Disability Pension. A review conducted by the State of NJ Comptroller concluded MMO's undermined NJ Pension Funds. Moving forward petitioners receiving an ADP will have their WC claims resolved on the actual case value with offsets to the NJ Division of Pensions & Benefits. This new directive will have an adverse financial impact on WC case resolution when an ADP is active.

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Commissioner Ruggiero made a motion to adjourn the meeting at 12:17pm and Commissioner Casais seconded the motion. Motion carried unanimously.

Prepared by M. Delgado

M. Delgado

J. Hall



ALSO, PRESENT – Confirmed by GoToWebinar date & time of attendance

- Madeline Delgado - NIP
- Rob Smith – NIP
- C. Cyrax – NIP
- D. Cinelli – B & B Metro
- L. Travalli – Reliance
- E. Vath – PMA
- M. O’Connell – PQA
- A. Ven Graitis – NIP
- P. Soriero – Allied
- A. Hrubash – 1st MCO
- P. Mackin – PMA
- K. Child – PMA
- K. Guze – D & H
- R. Persico – NIP
- J, Brown – NIP
- A. Aquillino – PMA
- K. Napier – Rahway
- P. DeBlasio – Treasurer
- A. Pieroni – Acrisure
- D. Voda – Fairview
- D. Balken – Balken Risk
- D Weightman – PMA
- G. Crosby – BGIA
 - I. Laursen – Conner Strong
 - S. Marks – Kearny
 - V. Murphy – Morris
 - J. Solomon – Bob Smith & Assoc.
 - L. Brennan – AJ Gallagher
 - R. Nelms – QL
 - D. Pursell – Borden
 - R. Racioppi – NAIMC
 - D. Kranz - Fanwood