



**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND
MEETING MINUTES**

July 27, 2022

Via Microsoft Teams/Conference dial in 732-694-1222 Passcode 444999

**MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND CALLED
TO ORDER AT 11:02 am.**

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

PLEDGE OF ALLEGIANCE

SWEARING IN OF NEW FUND COMMISSIONER

- Catherine Finkler – Township of Bloomfield (Alternate Commissioner)
- Joy Kerlin – Township of Hamilton (Commissioner)
- Nerea Champion – Borough of Highland Park (Alternate Commissioner)
- Victor Sordillo – Township of Warren (Alternate Commissioner)

ROLL CALL OF FUND COMMISSIONERS:

B. Russell - Township of Aberdeen – Present
Berkeley Township – Absent
Berkeley Heights – Absent
Borough of Bound Brook – Absent
K. Duva - Township of Bloomfield – Present
B. Heun - Borough of Caldwell – Present
Cinnaminson Township – Absent
Township of Eastampton – Absent
D. Trumpet - City of Englewood – Absent
Ewing Township – Absent
R. Harris - Borough of Fanwood – Present
Freehold Borough – Absent
C. Cirillo - Town of Guttenberg – Present
J. Kerlin - Hamilton Township – Present
Town of Harrison – Absent
N. Champion - Borough of Highland Park – Present
City of Hoboken – Absent
B. Kovelsy - Holmdel Township – Present
L. Palazzo - Howell Township – Present
S. Marks - Town of Kearny – Present



Borough of Kenilworth – Absent
G. Whitehead - Township of Lawrence – Present
W. Hasko - City of Linden – Present
R. Jones - Township of Livingston – Present
Monroe Township – Absent
C. Davino - Montclair Township – Present
T. Quinn – Morris Township - Present
J. Barrick - Town of Morristown – Present
S. Oppegaard - Township of Neptune – Present
E. McManimon - Borough of New Providence – Present
S. Brown - Township of North Brunswick – Present
Township of North Bergen – Absent
W. Speck - Borough of North Plainfield – Present
Township of Parsippany-Troy Hills – Absent
F. Ruggiero - City of Rahway – Present
A. Casais - Borough of Roselle Park – Present
Township of Roxbury – Absent
J. Waryas - Borough of Totowa – Present
K. Caulfield - Union Township – Present
Township of Warren – Absent
West Orange Township – Absent

ELECTION OF EXECUTIVE COMMITTEE

APPROVAL OF MINUTES OF 6/22/2022 MEETING

MOTION: Commr. Palazzo

SECOND: Commr. Jones

ABSTAIN: Russell; Duva; Trumpet; Harris; Cirillo; Kerlin

MOTION TO ADOPT RESOLUTIONS

- **Resolution 26-22** – Approving Certain Disbursements \$9,080,391.82
- **Resolution 27-22** – Approving Claims Payments \$3,865,901
- **Resolution 28-22** – Amending Fiscal Management Plan
- **Approving Claims Committee Report and Requests for Settlement Authority**

MOTION: Commr. Quinn

SECOND: Commr. Casais

ABSTAIN: Kerlin; Marks; Napier



VOTE: ROLL CALL

B. Russell - Township of Aberdeen – Present
Berkeley Township – Absent
Berkeley Heights – Absent
Borough of Bound Brook – Absent
K. Duva - Township of Bloomfield – Present
B. Heun - Borough of Caldwell – Present
Cinnaminson Township – Absent
Township of Eastampton – Absent
D. Trumpet - City of Englewood – Absent
Ewing Township – Absent
R. Harris - Borough of Fanwood – Present
Freehold Borough – Absent
C. Cirillo - Town of Guttenberg – Present
J. Kerlin - Hamilton Township – Present
Town of Harrison – Absent
N. Champion - Borough of Highland Park – Present
City of Hoboken – Absent
B. Kovelsy - Holmdel Township – Present
L. Palazzo - Howell Township – Present
S. Marks - Town of Kearny – Present
Borough of Kenilworth – Absent
G. Whitehead - Township of Lawrence – Present
W. Hasko - City of Linden – Present
R. Jones - Township of Livingston – Present
Monroe Township – Absent
C. Davino - Montclair Township – Present
T. Quinn – Morris Township - Present
J. Barrick - Town of Morristown – Present
S. Oppegaard - Township of Neptune – Present
E. McManimon - Borough of New Providence – Present
S. Brown - Township of North Brunswick – Present
Township of North Bergen – Absent
W. Speck - Borough of North Plainfield – Present
Township of Parsippany-Troy Hills – Absent
F. Ruggiero - City of Rahway – Present
A. Casais - Borough of Roselle Park – Present
Township of Roxbury – Absent
J. Waryas - Borough of Totowa – Present
K. Caulfield - Union Township – Present
Township of Warren – Absent
West Orange Township – Absent



EXECUTIVE DIRECTOR – J. Hall (NIP Management)

- **EXECUTIVE DIRECTOR’S REPORT (Jonathan Hall)**
 - Year End Actuarial Report – Mr. Hall presented the results of the 2021 Year-End Actuarial Report as well as key observations. There were no questions.
 - Fast Track Report – Mr. Hall discussed the Financial Fast Track Report as of December 31, 2021 and the All-Years’ Surplus Net Position.
 - Treasury Report – Mr. Hall reported that all bills have been paid and our cash balance is secure. There were no questions.
 - Audit Presentation – Mercadien – Mr. Patel of presented the results of the Independent Financial Audit as of December 31, 2021. He noted that Cash and Investments increased and total assets increased compared to prior year. The Fund had an increase in Net Position from December 31, 2020 to 2021.

- **UNDERWRITING REPORT (Robert Smith)**
 - 2023 Renewal Kickoff - The 2023 renewal process has kicked off. We are asking all risk managers to initiate the review and update of current underwriting data with their client municipalities at this time.
 - New Member Portal - The new member portal is live and has been rolled out. There is nothing you need to do differently to access the portal currently. Just log in as you always would. We have tried to make it as easy to navigate as possible, but should you have any questions, need a walkthrough or additional user logins, or any issues, please do not hesitate to contact the underwriting department.
 - BGIA – Presentation – Messrs. Larkin and Erlandsen presented the results of the successful renewal of the Fund’s Excess Property and Excess Cyber Liability insurance.

- **RISK CONTROL REPORT (Anthony Ven Graitis)**
 - Risk Control Initiatives for Q3 and Q4 2022 – Mr. Ven Graitis discussed the key risk control initiatives for the membership, with special focus on Workers’ Compensation, Auto Liability, Law Enforcement Liability, and Employment Practices Liability.
 - Heat Stress - Heat played a role in 1,577 deaths that occurred in the United States in 2021. Working in heat and humidity can be extremely dangerous if proper precautions are not taken. The Fund will be hosting a webinar on Thursday, July 28 at 2:00pm.
 - Wellness - Launch your own Wellness initiative in the 3rd quarter. Risk control will reimburse up to \$1,000 for prizes, food, handouts and other costs related to the Wellness initiative. Submissions must be sent to risk control by 10/1/22

- **CLAIMS MANAGEMENT REPORT (Peter Archangeli)**
 - Claims KPI Report June 2022 – Mr. Archangeli presented the monthly claims KPI report. There were no questions.
 - Property Lunch and Learn – The Fund will be hosting a “Lunch and Learn” webinar on July 27, 2022, from 1:00-2:00pm. The guest speaker will be Michael Whelan of McLaren’s.



- Claims TPA Audits – The Fund is auditing all TPAs in 2022. The Qual-Lynx audit took place in April. Very positive results. CRC audit began this week, with remaining TPAs to be scheduled in the fall. We are working to develop and refine a “Vendor Balanced Scorecard,” which will create a level playing field for assessing TPA performance

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Commissioner Russell made a motion to adjourn the meeting at 12:03 pm and Commissioner Brown seconded the motion. Motion carried unanimously.

Prepared by M. Delgado

M. Delgado

J. Hall

ALSO, PRESENT – Confirmed by MS Teams attendance sheet

- A. Powers
- A Aquino
- A. Ven Gratis
- B. Kovelsky
- B. Erlandsen
- B. LaJoie
- C. Davino
- C. Finkler
- C. Cyriax
- D. Voda
- D. Balken
- D. Springer
- D. Patel
- E. Vath
- E. Walker
- K. Napier



J. Hanuscin
J. Hall
J. Brown
K. Waters
K. Skeba
K. Child
K. Larkin
L. Brannan
L. Travali
M. O'Connell
M. Avalone
P. Cassidy
P. DeBlasio
P. Mackin
P. Archangeli
R. Nelms
R. Duthie
R. Persico
R. Smith
S. Stanley
S. Daveggia
W. Robinson