



GARDEN STATE MUNICIPAL JOINT INSURANCE FUND MEETING AGENDA

January 25, 2023

APA Hotel Woodbridge Iselin NJ 08830 for MEMBERS

**and for Public and all other attendees Via – MS Teams
FOR PUBLIC ONLY 609-246-5765; Passcode 798 297 387#**

MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER

OPEN PUBLIC MEETING ACT STATEMENT

In accordance with the Open Public Meetings Act, notice of this meeting was provided by:

1. Sending sufficient notice to the Fund's designated newspapers, the Newark Star Ledger and The Times of Trenton
2. Filing advanced written notice of this meeting with each member municipality; and
3. Posting notice of this meeting on the Public Bulletin Board of all member municipalities.

PLEDGE OF ALLEGIANCE

SWEARING IN OF NEW FUND COMMISSIONERS

- Michael Capabianco– Borough of Jamesburg – (Commissioner)
- James Cryan – Township of Parsippany-Troy Hills – (Commissioner)
- Tara Buss – Holmdel Township – (Alternate Commissioner)
- Diana Aviles – City of Hoboken – (Alternate Commissioner)

ROLL CALL OF FUND COMMISSIONERS

ADJOURN SINE DIE MEETING

- Chairs vacated – Chairman asks Executive Director to Chair Meeting

ELECTION OF CHAIRPERSON AND SECRETARY

- Request for Nominations
- Election of Chairperson and Secretary
- Swearing in by Fund Attorney

ELECTION OF EXECUTIVE COMMITTEE

- Request for Nominations

- Election of Executive Committee
- Swearing in by Fund Attorney

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APPROVAL OF 12/14/2022 MINUTES

ADJOURN TO EXECUTIVE SESSION TO DISCUSS CLAIMS COMMITTEE REPORT

In accordance with Section 8 of the Open Public Meetings Act, the public body is in Executive Session, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - Claims – Requests for Settlement Authority

ADOPTION OF RESOLUTIONS

- (* Indicates Consent Agenda, Unless Otherwise Determined)
 - **Resolution 01-23** – Certifying the Election of Chairperson and Secretary*
 - **Resolution 02-23** – Certifying the Election of Executive Committee*
 - **Resolution 03-23** – Establishing Meeting Procedures*
 - **Resolution 04-23** – Establishing Fiscal Management Plan*
 - **Resolution 05-23** – Establishing Fund Records Program*
 - **Resolution 06-23** – Establishing 2023 Plan of Risk Management*
 - **Resolution 07-23** – Approving 2023 Fund Service Providers*
 - **Resolution 08-23** – Appointing 2023 Approved Counsel*
 - **Resolution 09-23** – Approving New Members for 2023
 - **Resolution 10-23** – Approving Final 2023 Fund Budget
 - **Resolution 11-23** – Approving Certain Disbursements \$7,768,827.30
 - **Resolution 12-23** – Approving Claims Payments \$3,458,928
 - **Resolution 13-23** – Approving Property Emergency Cleanup, Remediation & Restoration Service Organizations
- Approving Claims Committee Report and Requests for Settlement Authorization

EXECUTIVE DIRECTOR, UNDERWRITING & CLAIMS REPORT

- **EXECUTIVE DIRECTOR'S REPORT (Jonathan Hall)**
 - 2022 Review & 2023 Goals
 - Treasury Report
 - Year End Actuarial Report Status
 - Indemnity & Trust Agreements
 - Risk Manager & Claims TPA Agreements

- **UNDERWRITING REPORT (Robert Smith)**
 - 2023 Insurance Summaries
 - 2023 Renewal Highlights and Overview
 - 2023 Property & Cyber Renewal

- **RISK CONTROL REPORT (Anthony Ven Graitis)**
 - Fund Safety Committee Meetings
 - Mandatory Training
 - Cyber Ethical Phishing and at-Risk Assessments
 - Property Inspections

- **CLAIMS MANAGEMENT REPORT (Peter Archangeli)**
 - Claims KPI report December 2022
 - Defense Counsel Billing and Litigation Reporting Guidelines

NEW BUSINESS

OPEN FORUM

ADJOURNMENT

❖ *Our next meeting will be on – February 22, 2023 – APA Hotel Woodbridge & via MS teams*