



GARDEN STATE MUNICIPAL JOINT INSURANCE FUND MEETING AGENDA

January 24, 2024

APA Hotel Woodbridge Iselin NJ 08830 for MEMBERS

**and for Public and all other attendees Via – MS Teams
FOR PUBLIC ONLY 609-246-5765; Passcode 664 964 909#**

MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER

OPEN PUBLIC MEETING ACT STATEMENT

In accordance with the Open Public Meetings Act, notice of this meeting was provided by:

1. Sending sufficient notice to the Fund's designated newspapers, the Newark Star Ledger and The Times of Trenton
2. Filing advanced written notice of this meeting with each member municipality; and
3. Posting notice of this meeting on the Public Bulletin Board of all member municipalities.

PLEDGE OF ALLEGIANCE

SWEARING IN OF NEW FUND COMMISSIONERS

- James McManimon – (Commissioner) – Ewing Township
- Hiram Gonzalez – (Alternate Commissioner) – Town of Guttenberg

ROLL CALL OF FUND COMMISSIONERS

ADJOURN SINE DIE MEETING

- Chairs vacated – Chairman asks Executive Director to Chair Meeting

ELECTION OF CHAIRPERSON AND SECRETARY

- Request for Nominations
- Election of Chairperson and Secretary
- Swearing in by Fund Attorney

ELECTION OF EXECUTIVE COMMITTEE

- Request for Nominations
- Election of Executive Committee
- Swearing in by Fund Attorney

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APPROVAL OF 12/20/2023 MINUTES

ADJOURN TO EXECUTIVE SESSION TO DISCUSS CLAIMS COMMITTEE REPORT

In accordance with Section 8 of the Open Public Meetings Act, the public body is in Executive Session, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - Claims – Requests for Settlement Authority

ADOPTION OF RESOLUTIONS

- (* Indicates Consent Agenda, Unless Otherwise Determined)
 - Resolution 01-24 – Certifying the Election of Chairperson and Secretary*
 - Resolution 02-24 – Certifying the Election of Executive Committee*
 - Resolution 03-24 – Establishing Meeting Procedures*
 - Resolution 04-24 – Establishing Fiscal Management Plan*
 - Resolution 05-24 – Establishing Fund Records Program*
 - Resolution 06-24 – Establishing 2024 Plan of Risk Management*
 - Resolution 07-24 – Approving 2024 Fund Service Providers*
 - Resolution 08-24 – Appointing 2024 Approved Counsel*
 - Resolution 09-24 – Approving Final 2024 Fund Budget
 - Resolution 10-24 – Approving Certain Disbursements \$1,004,544.63
 - Resolution 11-24 – Approving Claims Payments \$4,023,442
- Approving Claims Committee Report and Requests for Settlement Authorization

EXECUTIVE DIRECTOR, UNDERWRITING & CLAIMS REPORT

- **EXECUTIVE DIRECTOR’S REPORT (Jonathan Hall)**
 - 2023 Review & 2024 Goals
 - Year End Actuarial Report Status
 - Indemnity & Trust Agreements
 - Risk Manager & Service Provider Agreements
 - Notice of Executive Committee Meeting
- **UNDERWRITING REPORT (Robert Smith)**
 - 2024 Insurance Summaries
 - 2024 Renewal Highlights and Overview
 - EPL Subcommittee Announcement

- **RISK CONTROL REPORT (Anthony Ven Graitis)**
 - Safety Monthly Meeting Recap

- **CLAIMS MANAGEMENT REPORT (Peter Archangeli)**
 - Claims KPI report December 2023
 - Defense Counsel Billing and Litigation Reporting Guidelines

NEW BUSINESS

OPEN FORUM

ADJOURNMENT

❖ *Our next meeting will be on February 28, 2024 at APA Hotel Woodbridge 120 S. Wood Avenue Iselin NJ and MS Teams*