



**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND
MEETING MINUTES
May 21st, 2025
Via – MS Teams
FOR PUBLIC ONLY 609-246-5765; Passcode 758 818 01#**

**THE MEETING OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND
CALLED TO ORDER AT 11:04 AM.**

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

PLEDGE OF ALLEGIANCE

SWEARING IN OF FUND COMMISSIONERS

- Daisy Amado – (Commissioner) – City of Hoboken (late, not sworn in)
- Deanna Nunes – (Alternate Commissioner) – Township of Union (sworn in)
- Barbara Kovelesky – (Alternate Commissioner) – Township of Holmdel – (non-attendance)
- Donna Hands – (Alternate Commissioner) – Township of Warren (sworn in)
- George King – (Commissioner) – Town of Kearny – (sworn in)
- Kevin McGowan – (Commissioner) – Monroe Township- (sworn in)

ROLL CALL OF FUND COMMISSIONERS

Aberdeen, Township of – B. Russell
Berkeley Township – Absent
Berkeley Heights, Township of – B. Russo
Bound Brook, Borough of – J. McCoy
Bloomfield, Township of – Absent
Caldwell, Borough of – T. Camilleri
Cinnaminson Township – E. Schubiger
Eastampton, Township of – K. White (late)
Englewood, City of – J. Birkner
Ewing Township – Absent
Fanwood, Borough of – J. Moehlman
Freehold Borough – Absent
Guttenberg, Town of – Absent
Hamilton Township – Absent
Harrison, Town of – Absent
Hoboken, City of – D. Amado (late)
Holmdel Township – C. Cherbini



Howell Township – L. Palazzo
Jamesburg, Borough of – M. Capabianco
Kearny, Town of – G. King
Lawrence, Township of – G. Whitehead
Linden, City of – W. Hasko
Monroe Township – K. McGowan
Montclair Township – S. Marks
Morristown, Town of – Absent
Neptune, Township of – Absent
New Providence, Borough of – Absent
North Bergen, Township of – Absent
North Plainfield, Borough of – A. Domizi
Union Township – Absent
Warren, Township of – M. Krane
West Orange Township – P. Smeraldo

APPROVAL OF 4/23/2025 MINUTES

MOTION: Commr. Hasko
SECOND: Commr. Moehlman
ABSTAIN: Commrs. King; Birkner; McGowan; Krane

MOTION TO ADJOURN INTO EXECUTIVE SESSION TO DISCUSS CLAIMS

MOTION: Commr. Marks
SECOND: Commr. Walker
VOTE: Unanimous, by voice

In accordance with Section 8 of the Open Public Meetings Act, the public body is in Executive Session, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - Claims – Requests for Settlement Authority

APPROVAL REQUESTS FOR SETTLEMENT AUTHORITY AND ADOPTION OF RESOLUTIONS

- Aberdeen Township – WC - Granted Settlement Authority
- Berkeley Township – WC - Granted Settlement Authority
- Berkeley Township – WC - Granted Settlement Authority



- Berkeley Township – WC - Granted Settlement Authority
- Howell Township – WC - Granted Settlement Authority
- Township of Lawrence – POL - Granted Settlement Authority
- Town of Morristown – WC - Granted Settlement Authority
- Township of Parsippany-Troy Hills - Granted Settlement Authority
- City of Rahway – WC - Granted Settlement Authority

MOTION TO RETURN TO PUBLIC SESSION

MOTION: Commr. Marks

SECOND: Commr. Cherbini

VOTE: Unanimous, by voice

MOTION TO ADOPT RESOLUTIONS & CLAIMS REPORT

- **Resolution 18-25 – Approving Certain Disbursements - \$275,834.03**
- **Resolution 19-25 – Approving Claims Payments – \$3,243,067**

MOTION: Commr. Palazzo

SECOND: Commr. Cirillo

ABSTAIN: None

VOTE: ROLL CALL

Aberdeen, Township of – B. Russell
Berkeley Township – Absent
Berkeley Heights, Township of – B. Russo
Bound Brook, Borough of – J. McCoy
Bloomfield, Township of – Absent
Caldwell, Borough of – T. Camilleri
Cinnaminson Township – E. Schubiger
Eastampton, Township of – K. White (late)
Englewood, City of – J. Birkner
Ewing Township – Absent
Fanwood, Borough of – J. Moehlman
Freehold Borough – Absent
Guttenberg, Town of – Absent
Hamilton Township – Absent
Harrison, Town of – Absent
Hoboken, City of – D. Amado (late)
Holmdel Township – C. Cherbini
Howell Township – L. Palazzo
Jamesburg, Borough of – M. Capabianco
Kearny, Town of – G. King



Lawrence, Township of – G. Whitehead
Linden, City of – W. Hasko
Monroe Township – K. McGowan
Montclair Township – S. Marks
Morristown, Town of – Absent
Neptune, Township of – Absent
New Providence, Borough of – Absent
North Bergen, Township of – Absent
North Plainfield, Borough of – A. Domizi
Union Township – Absent
Warren, Township of – M. Krane
West Orange Township – P. Smeraldo

EXECUTIVE DIRECTOR'S REPORT – J. Hall (NIP Management Services)

- **Year-End Actuarial Analysis Presentation (Milliman)** – The Fund Actuaries presented the results of the Actuarial Reserve Analysis as of 12/31/24 and answered member questions.
- **Q4-2024 FastTrack Report Status** – Mr. Hall presented the FastTrack Report as of December 31, 2024.
- **Risk Manager & Service Provider Agreements for 2025** – The Administrator's office requests that all Risk Managers and Service Providers send copies of the fully executed agreements as soon as practicable. As a reminder, the Fund cannot pay service providers until agreements have been received.
- **Receivables Management Update** – Past-due receivables over 30 days have decreased from \$5.6 million to \$3.9 million, with five members' assessments past due. Please remit any outstanding payments as soon as practicable.
- **Upcoming Fund Meeting Presentations** – Mr. Hall outlined the fund meeting presentations schedule through the year's end.

TREASURER'S REPORT – P. DeBlasio

- **Treasurer Report** – All Bills have been paid, and our cash balance is secure.

CLAIMS MANAGEMENT REPORT – P. Archangeli (NIP Management Services)

- **Claims KPI Report April 2025** – There were 163 new claims received in April and 246 closed claims in April, which was a 151% closing ratio in April, with a total of pending of 1721 of open claims as of 4/30, There were \$709K in subrogation recoveries YTD.

RISK CONTROL REPORT (Anthony Ven Graitis)

Safety Monthly Meeting Recap



- **Safety Seminar Recap** – Bill Rosen, Neptune EMS – Stop the Bleed: Minutes Count! Someone who is severely bleeding can die in as little as 5 minutes. It is imperative to learn how to Stop The Bleed. Bleeding control is best accomplished by the true “first” responders such as lay people, workplace staff and anyone first on scene of a bleeding incident. This session is an overview of the American College of Surgeons Stop The Bleed course. Bil Rosen, Chief Neptune Township EMS presented on 5/15/25.
- **Distracted Driving Challenge Results** –
- **The 4th annual Distracted Driving Awareness challenge** – has officially ended and was a great success. The challenge took place from April 1st to April 30th, during which 11,270 online and live driver training courses were completed, and 31 municipalities participated. It could not have happened without the support of commissioners, department heads, command staff, and risk managers. The top municipal participants were: Borough of Fanwood in 6th place, Borough of New Providence in 5th place, Hamilton Township in 4th place, Monroe Township in 3rd place, Town of Kearny in 2nd place, and Township of Lawrence in 1st place. Thank you and congratulations to all.

UNDERWRITING REPORT – R. Smith (NIP Management Services)

- **Cyber Update** – Harbor Technology will be hosting a webinar on June 10th. The topics will be Incident Response and AI Best Practices
- **Website Update** – If anyone has any potential updates to the site they would like to see, please reach out to the UW dept.
- **Payroll Audit** – This will be rolled into the annual renewal process.
- **NJLM** – Please mark your calendars, our NJLM reception will be November 18th from 6 to 9.

NEW BUSINESS

OPEN FORUM

ADJOURNMENT

Commissioner Marks motioned to adjourn the meeting at 12:24 PM, and Commissioner Palazzo seconded the motion. The motion carried unanimously.

Prepared by M. Delgado

M. Delgado



K. Caulfield

ALSO, PRESENT in PERSON:

D. Hands
S. Edwards
P. DeBlasio
J. Hall
D. Springer
M. Delgado
E. Bonano
P. Archangeli
B. LaJoie
K. Bunin
E. Schubiger
R. Nelms
S. DiCenso
A. Purines
J. Brown
R. Smith
A. Ven Graitis
D. Balken
L. Klein
R. Racioppi
M. Bubka
K. Mitchell
S. Altamura
K. Waters
L. D'Alesio
A. Pieroni
T. Smith
D. Cinelli
L. Hamm
J. Cottell

PRESENT over 40 minutes

VIA MS TEAMS:

XXX-XXX-1711 (Unverified)
XXX-XXX 5264 (Unverified)
XXX-XXX 0430 (Unverified)



XXX-XXX 5246 (Unverified)

XXX-XXX 5749 (Unverified)

XXX-XXX 4724 (Unverified)

A. Arevalo
B. Ergoz
B. Erlandsen
C. Lifvendahl
D. Springer
J. Brown
J. Hall
K. Cavanaugh
K. Skeba
P. Archangeli
R. Aldulaimi
R. Hope
R. Smith
S. Edwards